

Yellow Medicine County Board Meeting Minutes
April 22, 2014

Chairman Louis Sherlin called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Louis Sherlin, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Granite Falls Advocate Tribune reporter Scott Tedrick.

Pledge of Allegiance

Approve Agenda 04-22-14-01 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the agenda with the following addition: add building referendum discussion to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 04-22-14-02 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the consent agenda items as follows: April 8, 2014 County Board meeting minutes, grant agreement with BWSR for \$6750 for well sealing, additional appropriation request for the Machinery Museum and approval of Restorative Justice Interns. Permanent status for Peggy Heglund, Administrator, was moved to the Regular Agenda. Motion carried with all voting in favor.

Citizen Comments None

Commissioners' Report Commissioner Johnson reported on Planning Commission meeting, Foster Care meeting, Insurance Committee, internal county meeting regarding Drug Court, Prairie Lakes, Pioneerland and Len's Supper Club. Commissioner Berends reported on Insurance Committee, Supporting Hands Nurse Partnership, Historical Society and Union Negotiations. Commissioner Sherlin reported on Countryside Public Health. Commissioner Renneke reported on Planning Commission meeting, PACT for Families and museum discussion. Commissioner Antony reported on JD3 meeting, internal county meeting regarding Drug Court and Interoperability Conference. Administrator Heglund reported on cleanup at the Courthouse, FEMA meeting, Personnel Policy training, Union Negotiations, cost of public defenders and Drug Court.

Close Meeting 04-22-14-03 Motion by Commissioner Antony and seconded by Commissioner Berends to close the regular meeting at 10:01 a.m. The meeting was closed under Minnesota Statute 13D.05 to discuss permanent status for Administrator Heglund. Motion carried with all voting in favor.

Open Meeting 04-22-14-04 Motion by Commissioner Berends and seconded by Commissioner Renneke to open the meeting at 10:25 a.m. Motion carried with all voting in favor.

Records Location 04-22-14-05 Motion by Commissioner Berends and seconded by Commissioner Johnson to move record books to the Government Center immediately. Motion carried with all voting in favor.

Permanent Status for Administrator 04-22-14-06 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve permanent status for Administrator Heglund and continue to follow the conditions for employment set forth in the hiring letter dated April 24, 2013. Motion carried with all voting in favor.

Department/Program Updates

Rae Ann Keeler-Aus, Family Service Center Director, gave a department update.

Resignation of Barb Gustafson 04-22-14-07 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the resignation of Barb Gustafson, Administrative Secretary in Family Services, effective July 11, 2014. Motion carried with all voting in favor.

Replace Administrative Secretary Position 04-22-14-08 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the replacement of the Administrative Secretary position in Family Services. Motion carried with all voting in favor.

Mental Health Awareness Month 04-22-14-09 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve a proclamation that May be designated as Mental Health Awareness month in Yellow Medicine County. Motion carried with all voting in favor.

Safeguarding Federal Tax Information Policy 04-22-14-10 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the required policy regarding safeguarding Federal Tax Information within Family Services. Motion carried with all voting in favor.

Health Information Exchange Participation Agreement 04-22-14-11 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the Health Information Exchange participation agreement with Southern Prairie Community Care. Motion carried with all voting in favor.

Melissa Helgeson, Social Service Supervisor, and Pam Weckwerth, Director of Canby DAC, gave a presentation on the Waiver Rate Management System.

The Board recessed for break at 10:59 a.m.

The Board reconvened at 11:05 a.m.

Liz Auch, Countryside Public Health, gave an update.

Regular Agenda

Michelle May, Finance Manager, gave a quarterly budget update.

Conditional Use Permit Request YM-546-14, Scott Pederson 04-22-14-12 Chris Balfany and Jolene Johnson, Planning & Zoning Department, presented a recommendation from the Planning Commission to approve conditional use permit YM-546-14 For Scott Pederson, Echo, MN to construct a 102' x 200' hog confinement barn to house 2,400 hogs (720 a.u.). Manure storage will consist of a 102' x 200' x 8' reinforced concrete pit underneath the barn. The site is located in the southwest one-quarter of the southwest one-quarter (SW ¼ SW ¼) of Section 15 in Sioux Agency Township T-114-N R-38-W in the Rural Preservation Management District. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section VII (Feedlots) Subdivision 6.0 requires a conditional use permit for a new feedlot over 500 animals units and because the site is located within one-half mile of neighboring dwelling(s). Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the Conditional Use Permit YM-546-14 for Scott Pederson with the following conditions:

1. Applicant must plant and maintain two rows of fast growing trees on the east side of the barn. Trees must be planted within one year of the start of construction. The existing trees to the south of the barn shall remain in place to provide adequate screening.
2. Applicant will utilize pit and/or feed additives to control odor.

Motion carried with all voting in favor.

Conditional Use Permit Request YM-545-14, Central Specialties 04-22-14-13 Chris Balfany and Jolene Johnson, Planning & Zoning Department, presented a recommendation from the Planning Commission to approve conditional use permit YM-545-14 for Central Specialties to operate a portable hot mix asphalt plant. The site is located in the southeast one-quarter of the southeast one-quarter in Section 29 in Stony Run East Township T-116-N R-39-W in the Rural Preservation Management District. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section XXI, Subdivision 6.0 requires a conditional use permit for temporary asphalt and concrete plants. Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the Conditional Use Permit YM-545-14 for Central Specialties with the following conditions:

1. If a contractor other than Central Specialties is the operator of the hot mix plant, the new contractor must meet the requirements listed in the Yellow Medicine County Land Use and Related Resource Management Ordinance, Section XXI, Subdivision 6, N, i-vi; prior to the beginning of operations.
2. Reclamation Bond No. 6117462, currently posted by Martin Marietta Materials, shall meet the requirements of the Yellow Medicine County Land Use and Related Resource Management Ordinance, Section XXI, Subdivision 6, N, vii.
3. Operations of the hot mix plant shall be restricted to the location identified as "ACC Plant Site" in Exhibit A, as submitted by Central Specialties.
4. No hot mix plant operations shall be allowed within the Floodplain or Wild and Scenic River District.
5. The existing berm surrounding the hot mix plant site shall remain in place.
6. Equipment must be properly maintained to prevent offensive dust and odor.
7. No through truck traffic on 306th Avenue.

Motion carried with Commissioner Antony, Renneke, Johnson and Sherlin voting in favor and Commissioner Berends voting against.

Hiring of Planning & Zoning Coordinator 04-22-14-14 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the hiring of Jolene Johnson as the Planning & Zoning Coordinator. She will move to grade 15, step 10 at a rate of \$22.61/hour effective April 22, 2014. Motion carried with Commissioner Johnson, Antony, Renneke and Berends voting in favor and Commissioner Sherlin voting against.

Chris Balfany and Jolene Johnson, Planning & Zoning Department, presented the Board with a possible department name change. The topic was tabled to a future Board meeting.

Approval of Disbursements/Review Auditor's Warrants 04-22-14-15 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$10,253.56 Ditch Fund, \$91,474.00 Revenue Fund, \$34,987.83 Road & Bridge Fund, \$50,453.62 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

The Board recessed for lunch at 12:23 p.m.

The Board reconvened at 1:00 p.m.

Michelle May, Finance Manager and Nick Anhut from Ehlers, discussed bonding options.

The Board discussed referendum options in regards to the new Courthouse proposal. Administrator Heglund informed the Board that there will be a public hearing regarding the new Courthouse and that the public can petition to have a referendum. The public may petition to have a referendum if the petition is signed by the required number of voters from the county.

Other Business None

Informational Government Center Open House today from 2:00 p.m. to 4:00 p.m.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 04-22-14-16 Motion by Commissioner Johnson and seconded by Commissioner Berends to adjourn at 2:05 p.m. Motion carried with all voting in favor.

Witness:



Louis Sherlin, Chair

Attest:



Peggy Heglund, County Administrator