

**Yellow Medicine County Board Meeting Minutes
December 11, 2012**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 1:00 p.m. with Commissioners Gary Johnson, Louis Sherlin, Greg Renneke, Ron Antony and John Berends present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Finance & Administration Deputy Tegan Laleman, Marshall Independent reporter Steve Browne, West Central Tribune reporter Tom Cherveney and Granite Falls Advocate Tribune reporter Scott Tedrick.

Approve Agenda 12-11-12-01 Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the agenda with the following changes: add permanent employment status for Debra Blood and Sharon Hendrichs and final payment resolution for CSAH 7 to the Consent Agenda. Motion carried with all voting in favor.

Consent Agenda 12-11-12-02 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: November 27, 2012, County Board meeting minutes; approval of the 2013 non-union salary schedule - 1% cost of living adjustment; 2012 Emergency Management Performance Grant; solid waste joint powers agreement with Lyon County (\$.50/hr. increase); Resolution #41-2012 to commit fund balance for recycling bins; appointment of Assistant Maintenance Engineer LeRoy Sik; State of MN G.O. Bond Financed Property Declaration (for landfill property); AgBMP sewer loan subordination agreement; permanent employment status for Debra Blood and Sharon Hendrichs; final payment Resolution #38-2012 accepting SAP 087-607-010 as completed and authorizing final payment to R & G Construction Company in the amount of \$24,907.98 for the final contract amount totaling \$440,211.40. Motion carried with all voting in favor.

Commissioners' Report Commissioner Sherlin reported on Area II. Commissioner Johnson reported on the RDC, County Ditch 9, CPH Safe Communities Committee, Region 6W Community Corrections and AMC Conference. Commissioner Antony reported on Region 6W Community Corrections, AMC Conference and Radio Board. Commissioner Renneke reported on HRA Committee and MPCA. Commissioner Berends reported on the AMC Conference, Southern Prairie Healthcare PA and Area II.

Citizen Comments None

Regular Agenda

Ditch 9 Branch M Abandonment of Tile Line 12-11-12-03 County Ditch Inspector Chris Balfany discussed the abandonment of the old tile line in Ditch 9, Branch M. Motion by Commissioner Sherlin and seconded by Commissioner Antony to abandon the old tile line in Ditch 9, Branch M. Motion carried with all voting in favor.

Ditch 36 Repair Hearing Chairman Johnson opened the public hearing at 1:30 p.m. to take comments on the proposed closure of a portion of the main ditch of County Ditch No. 36. County Ditch Inspector Balfany stated Buessing, LLC would like to close a portion of the ditch located in Section 4 of Hazel Run Township as it creates an obstacle for their farming operation. Buessings' would like to have the ditch filled in and use tile instead on their farm. Duane Hansel from Bolton & Menk reviewed the Engineer's Report for the proposed closure of this section of Ditch No. 36. Several neighboring landowners were also at the meeting and expressed concern about closing the ditch because they felt tile would not be adequate to handle the flow of water that the current ditch handles. The Board decided to table the discussion until March 2013 to give time to further look at the project and to consult with the County's drainage attorney.

County Government Center Conceptual Designs 12-11-12-04 Joel Dunning and John McNamara from

Wold Architects & Engineers and Earl Fuechtmann from Contegri Group, Inc. presented the conceptual design plans and cost estimates for the Yellow Medicine County Government Center Building. Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the conceptual design presented and have Wold Architects & Engineers move forward with the design development and schematic design phase of the County Government Center Building. Motion carried with all voting in favor.

The Board recessed for break at 2:53 p.m.

The Board reconvened at 3:03 p.m.

2013 Assessment Overview County Assessor Connie Erickson was present to give the Board the 2013 assessment overview.

Bidding the Official County Newspapers 12-11-12-05 Dave Smiglewski from the Advocate Tribune was present to discuss bidding of the County's official newspaper publications for 2013. Currently there is a joint agreement in place with the Advocate Tribune and Canby News to alternate annually between the two papers the designation as the County's official newspaper for legal publications. The agreement also states that the legal notices be shared between both newspapers with one rate being charged to the County for publications and that rate is shared equally between the two papers. Property and Public Services Director Janel Timm suggested having the Advocate Tribune be the official newspaper in even numbered years because they have a larger staff to handle all the extra election publications. Motion by Commissioner Sherlin and seconded by Commissioner Antony to continue to use the current shared agreement in place with the Advocate Tribune and Canby News with the newspapers continuing to alternate official publication duties every year and that the Canby News be the official newspaper in odd number years starting in 2013. Motion carried with all voting in favor.

iDoc Software Property & Public Services Director Janel Timm discussed iDoc Software with the Board and subscriber fees related to its usage.

Public Hearing - 2013 County Fee Schedule 12-11-12-06 Chairman Johnson opened the public hearing at 3:46 p.m. to hear public comments about the proposed 2013 County Fee Schedule. No one was present to provide comments. The hearing was closed at 3:51 p.m. Motion by Commissioner Antony and seconded by Commissioner Berends to approve Resolution #42-2012 approving the 2013 County Fee Schedule as presented. Motion carried with all voting in favor.

Social Worker Replacement 12-11-12-07 Family Services Director Peg Heglund discussed the resignation of Social Worker Susan Arvidson. The recommendation of the Hiring Committee to the Board is to replace the position due to high case loads. Motion by Commissioner Antony and seconded by Commissioner Renneke to accept Ms. Arvidson's resignation and to replace the Social Worker position. Motion carried with all voting in favor.

Replacement of County Administrator 12-11-12-08 Administrator Krosch discussed the Springsted, Inc. county administrator recruitment work plan and timeline with the Board. Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the work plan as presented with Springsted, Inc. Motion carried with Commissioners Sherlin, Johnson, Renneke and Berends voting in favor and Commissioner Antony voting against.

Interim Administrator Duties The Board discussed who would handle the administrator duties until a replacement was hired. Since the Board could not agree on who to appoint as an interim administrator they decided to leave the position open.

Signature Authority for Administrator 12-11-12-09 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve Resolution #43-2012 authorizing the Property & Public Services Director to provide written signature for the County Administrator in the capacity of the Auditor/Treasurer until such time that a replacement Administrator is hired and that the Property & Public Services Director is delegated the duties of Minnesota Statute 384.09 – Clerk of the County Board until such time that a replacement Administrator is hired. Motion carried with all voting in favor.

County Extension Committee Terms 12-11-12-10 Commissioners Sherlin and Johnson stated that the County Extension Committee had discussed changing the term limits for Extension Committee members as it has been difficult to find replacement committee members when term limits are reached. Motion by Commissioner Sherlin and seconded by Commissioner Antony to allow the County Extension Committee members to serve an unlimited amount of terms. Motion carried with all voting in favor.

Approve 2013 County Ditch Fund Budget 12-11-12-11 Motion by Commissioner Antony and seconded by Commissioner Sherlin to approve the 2013 County Ditch Fund Budget as presented. Motion carried with all voting in favor.

2013 Salaries for County Commissioners 12-11-12-12 The Board discussed commissioner salaries for 2013. Commissioners Johnson, Sherlin and Renneke spoke in favor of adding \$2,000 to the current salary of \$18,858.00, or a 10.6% increase. Commissioner Antony spoke in favor of no increase or at most a 1% cost of living adjustment which is the same increase staff are getting. Commissioner Berends spoke in favor of no increase. Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve Resolution #39-2012 setting the 2013 Commissioner salaries as follows:

Commissioners: \$20,858.00

Board chair: \$21,458.00 (\$600 more than base Commissioner salary)

Motion carried with Commissioners Johnson, Sherlin and Renneke voting in favor and Commissioners Antony and Berends voting against.

2013 Per Diems for County Commissioners 12-11-12-13 Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve Resolution #40-2012 setting the following schedule of per diem payments for County Commissioners in 2013:

\$50 per meeting (\$10 more than 2012)

\$100 for meetings lasting more than ½ day (\$20 more than 2012)

Motion carried with Commissioners Sherlin, Johnson and Renneke voting in favor and Commissioners Antony and Berends voting against.

2013 Salaries for County Sheriff and County Attorney The Board, County Attorney Helgeson and County Sheriff Bill Flaten discussed the 2013 salaries for the County Attorney and County Sheriff. The Board decided to table the discussion until the December 27, 2012 Board meeting.

Other Business None

Informational The Board reviewed the Canby Subway Restaurant tax abatement request and the amended 2013 budget request from Prairie 5 Rides.

Approval of Disbursements/Review of Auditor's Warrants 12-11-12-14 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Commissioner warrants for the following amounts: \$56,316.69 Ditch Fund, \$41,390.20 Revenue Fund, \$89,279.01 Road & Bridge Fund, \$90,684.23 Human Services Fund; and acknowledge review of the Auditor's warrants. Motion carried with all voting in favor.

The board recessed at 4:50 p.m.

The board reconvened at 6:00 p.m.

Regular Agenda Continued

2013 Budget and Levy Hearing Chairman Johnson opened the public hearing at 6:00 p.m. to take comments on the 2013 proposed tax levy and budget. Those in attendance for the hearing were County Assessor Connie Erickson, County Sheriff Bill Flaten, County Finance Manager Michelle May and Ralph and Wanda Heidorn. All in attendance were given time to comment on the 2013 proposed levy and budget and also to comment on their 2013 property valuation. Mr. and Mrs. Heidorn asked questions regarding the tax value increase of their home. County Assessor Erickson reviewed their 2013 valuation and stated that she would have Mr. and Mrs. Heidorn's property viewed again by the local assessor.

After all comments were provided, Chairman Johnson closed the hearing at 6:24 p.m.

Payable 2013 Tax Levy 12-11-12-15 The Board reviewed the proposed payable 2013 tax levy. The Board discussed changes in the County's reserve funds and projected costs the County will need to pay for in 2013 and beyond. It was noted that most of the proposed tax levy increase for 2013 was due to a large increase in health insurance costs and loss of county program aid from the State of Minnesota. Motion by Commissioner Antony and seconded by Commissioner Sherlin to approve a 6.25% levy increase from 2012 to 2013 with the property tax levy for taxes payable in 2013 set as follows:

Revenue Fund	\$4,393,777
Road & Bridge Fund	\$2,301,491
Human Services Fund	\$1,776,800
Library	\$74,086
Tax Abatement	\$22,656
Water Plan	\$5,126
Law Enforcement Center Bond Principal and Interest	\$274,400
Total Certified 2013 Gross Tax Levy	\$8,848,336
<u>Less 2012 Certified County program Aid</u>	<u>\$175,105</u>
Total Certified 2013 Net Tax Levy	\$8,673,231

Motion carried with all voting in favor.

2013 Budget 12-11-12-16 The Board reviewed the 2013 County budget. Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the 2013 Yellow Medicine County budget as follows:

			Expenditures	Use of
			Surplus	Fund Balance For
Fund	Revenues	Expenses	(Deficit)	Capital Expenses
Revenue	6,078,694	6,202,694	(124,000)	124,000
Road & Bridge	6,608,561	6,704,061	(95,500)	95,500
Human Services	3,757,027	3,872,027	(115,000)	115,000
FUND TOTALS	16,047,918	16,317,918	(269,999)	334,500
Jail Bond	276,200	259,420	16,780	
DEBT TOTALS	276,200	259,420	16,780	
TOTAL BUDGET	16,720,482	17,038,202		

Motion carried with all voting in favor.

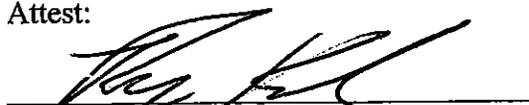
Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-11-12-17 Motion by Commissioner Sherlin and seconded by Commissioner Renneke to adjourn at 6:34 p.m. Motion carried with all voting in favor.

Witness:


 Gary Johnson, Board Chair

Attest:


 Ryan Krosch, County Administrator