

**Yellow Medicine County Board Meeting Minutes
December 13, 2011**

Chairman Dick Wambeke called this regular meeting of the Yellow Medicine County Board to order at 2:00 p.m. with Commissioners Louis Sherlin, Gary Johnson, Greg Renneke, Dick Wambeke and Ron Antony present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Finance & Administration Deputy Tegan Laleman, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Steve Browne.

Approve Agenda 12-13-11-01 Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the agenda with the following changes: add payroll changes to the informational agenda. Motion carried with all voting in favor.

Consent Agenda 12-13-11-02 Motion by Commissioner Johnson and seconded by Commissioner Sherlin to approve the consent agenda items as follows: minutes of the November 22, 2011, County Board meeting; approval of a 1% increase to the 2012 non-union salary schedule; Resolution #35-2011 setting the 2012 salary for the County Sheriff and Attorney; hiring of FT Corrections Officers/Dispatchers Jordan Hubbard and Nathan Fromm; hiring of PT non-scheduled Corrections Officers/Dispatchers Michael Jenson and Leah Apselund; MN Counties Computer Cooperative/MCAPS 4 Support Services Agreement; hiring of PT, temporary, non-schedules CAMA Specialist Doug Parsons; Policy 407- Comprehensive Fund Balance Policy (GASB 54); Resolution #36-2011 committing fund balance for recycling bins; Revenue Fund budget amendments totaling \$44,130.40 in revenues and \$83,602.40 in expenses; Revenue Fund budget reallocations totaling \$3,000; 2012 Prairie 5 transportation contract; 2012 snowmobile safety enforcement grant. Motion carried with all voting in favor.

Citizen Comments None

Commissioners' Reports

Commissioner Sherlin reported on the Extension Committee and Area II. Commissioner Johnson reported on the RDC, Region 6W Community Corrections, Extension Committee, the AMC Conference, and the Clarkfield EDA. Commissioner Renneke reported on the Yellow Medicine County Historical Society, RCRCA, SWCD, JD 10 Joint Ditch Authority Board meeting and a meeting on the Minnesota Falls Dam. Commissioner Wambeke reported on the AMC Conference, Minnesota Falls Dam meeting and the JD 10 Joint Ditch Authority Board meeting. Commissioner Antony reported on Region 6W Community Corrections, Radio Board, DFC Grant Conference, Technology Committee and the JD 10 Joint Ditch Authority Board meeting.

Department Reports/Program Updates

Small Business Development Center (SBDC) SBDC Director Liz Struve was present to provide information on the SBDC services and request a \$10,000 contribution from Yellow Medicine County. The board took no action on the funding request.

Countryside Public Health (CPH) 12-13-11-03 CPH Director Liz Auch was present to discuss the revised CPH joint powers agreement and give a public health update. Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the revised CPH joint powers agreement. Motion carried with all voting in favor.

The Board recessed for a break at 3:35 p.m.

The Board reconvened at 3:42 p.m.

Highway 68 Coalition 12-13-11-04 Rebecca Day and Sarah Friesen were present to discuss the Highway 68 Coalition's plan for improving Highway 68. They also requested Yellow Medicine County to have a representative on the Coalition Board to represent the portion of Highway 68 that runs through Yellow Medicine County. Motion by Commissioner Sherlin and seconded by Commissioner Antony to have one Commissioner appointed to the Highway 68 Coalition Board. Motion carried with all voting in favor.

Regular Agenda

Tax Forfeited Property Resolution and Appraisals Property & Public Services Director Janel Timm presented a list of tax forfeited parcels and requested appraised values to be given to the properties and a resolution to be approved certifying that the tax forfeited parcels do not need to be withheld from sale.

12-13-11-05 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve Resolution #37-2011 as presented which certifies that all parcels of land attached to said resolution have been viewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, Subd. 8; and 282.018; and statues that require the withholding of tax-forfeited lands from sale and that the Yellow Medicine County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale of said lands. Motion carried with all voting in favor.

12-13-11-06 Motion by Commissioner Sherlin and seconded by Commissioner Antony to order the sale of the following non-conservation lands forfeited to the State of Minnesota at the following appraised values:

Parcel 32-411-0306- appraised value \$500.00
Parcel 32-490-0102- appraised value \$500.00
Parcel 34-300-2105- appraised value \$100.00
Parcel 34-300-2819- appraised value \$250.00
Parcel 34-400-2801- appraised value \$4,000.00

Parcel 31-510-8402- reappraised value \$100.00

Motion carried with all voting in favor.

Clarkfield Theatre Building The board discussed options for removing the personal property from the Clarkfield Theatre Building which is in tax forfeiture.

Squad Car Replacement 12-13-11-07 County Sheriff Bill Flaten was present to discuss the purchase of a new squad car. Sheriff Flaten presented bids from the State of Minnesota Cooperative Purchasing Venture's vendor contracts. Motion by Commissioner Antony and seconded by Commissioner Sherlin to purchase a 2013 Ford Police Interceptor at a cost of \$24,962.61 plus tax/title/license/fees. Motion carried with all voting in favor.

ARMER Update County Sheriff Flaten discussed the implementation of the new ARMER radio system and gave an update on the estimated County financial contribution to the project.

Yellow Medicine River Watershed District Appointment 12-13-11-08 Motion by Commissioner Antony and seconded by Commissioner Sherlin to appoint Jeffrey Hoffman to a three-year term as a Yellow Medicine River Watershed District Manager starting January 1, 2012. Motion carried with all voting in favor.

Approve 2012 County Ditch Fund Budget 12-13-11-09 Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the 2012 County Ditch Fund Budget. Motion carried with all voting in favor.

2012 Salaries for County Commissioners 12-13-11-10 Motion by Commissioner Johnson and seconded by

Commissioner Sherlin to approve Resolution #38-2011 setting the 2012 salaries for County Commissioners as follows:

Commissioners: \$18,858 (1% increase from 2011)

Board Chair: \$19,458 (\$600 more than the base Commissioner salary)

Motion carried with Commissioners Sherlin, Johnson and Renneke voting in favor and Commissioners Antony and Wambeke voting against.

2012 Per Diems for County Commissioners 12-13-11-11 Motion by Commissioner Antony and seconded by Commissioner Renneke to approve Resolution #39-2011 setting the following schedule of per diem payments for County Commissioners in 2012:

\$40 per meeting (same as 2011)

\$80 for meetings lasting more than ½ day (same as 2011)

Motion carried with all voting in favor.

Minnesota Falls Dam The board discussed a recent meeting regarding the Minnesota Falls Dam and possible options for joint ownership of the dam by Yellow Medicine County, Chippewa County and the City of Granite Falls.

The Board recessed at 5:04 p.m.

The Board reconvened at 6:00 p.m.

Regular Agenda Continued

2012 Budget and Levy Hearing Chairman Wambeke opened the public hearing at 6:00 p.m. to take comments on the 2012 proposed tax levy and budget. Those in attendance for the hearing were County Assessor Connie Erickson, County Sheriff Bill Flaten and Mike Martin (City of Wood Lake). All in attendance were given time to comment on the 2012 proposed levy and budget and also to comment on their 2012 property valuation. Mr. Martin asked questions regarding the tax value of his commercial property located in Granite Falls.

After all comments were provided, Chairman Wambeke closed the hearing at 6:18 p.m.

Payable 2012 Tax Levy 12-13-11-12 The Board reviewed the proposed payable 2012 tax levy. The Board discussed changes in the County's reserve funds and projected costs the County will need to pay for in 2012 and beyond. Motion by Commissioner Johnson and seconded by Commissioner Sherlin to approve a 2.99% levy increase from 2011 to 2012 with the property tax levy for taxes payable in 2012 set as follows:

| | |
|--|--------------------|
| Revenue Fund | \$4,263,876 |
| Road & Bridge Fund | \$2,140,336 |
| Human Services Fund | \$1,665,100 |
| Library | \$71,928 |
| Tax Abatement | \$6,500 |
| Water Plan | \$4,413 |
| Law Enforcement Center Bond Principal and Interest | \$275,651 |
| Total Certified 2012 Gross Tax Levy | \$8,427,804 |
| <u>Less 2012 Certified County program Aid</u> | <u>\$264,763</u> |
| Total Certified 2012 Net Tax Levy | \$8,163,041 |

Motion carried with Commissioners Sherlin, Johnson, Renneke and Wambeke voting in favor and Commissioner Antony voting against.

2012 Budget 12-13-11-13 The Board reviewed the 2012 County budget. Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the 2012 Yellow Medicine County budget as follows:

| 2012 Budget | | | | | |
|---------------------|-------------------|-------------------|------------------|-------------------------|------------------|
| | | | Budgeted | Use of | Final |
| | | | Surplus/ | Fund Balance For | Surplus/ |
| Fund | Revenues | Expenses | (Deficit) | Capital Expenses | (Deficit) |
| Revenue | 5,899,475 | 5,968,975 | (69,500) | 69,500 | 0 |
| Road & Bridge | 6,601,843 | 6,766,843 | (165,000) | 165,000 | 0 |
| Human Services | 3,546,600 | 3,582,100 | (35,500) | 35,500 | 0 |
| FUND TOTALS | 16,047,918 | 16,317,918 | (270,000) | 270,000 | 0 |
| Equipment Note | 100 | 238,494 | (238,394) | | |
| Jail Bond | 278,151 | 255,930 | 22,221 | | |
| DEBT TOTALS | 256,030 | 494,424 | (238,394) | | |
| TOTAL BUDGET | 16,303,948 | 16,812,342 | | | |

Motion carried with all voting in favor.

Other Business None

Informational The Board reviewed the November 2011 jail report. Administrator Krosch informed the Board that the County's payroll processing may change from 24 pay periods in a calendar year to 26 pay periods. Staff will be notified of the change if it's implemented.

Approval of Disbursements/Review of Auditor's Warrants 12-13-11-14 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the Commissioner warrants for the following amounts: \$104,909.01 Revenue Fund, \$101,111.69 Road and Bridge Fund, \$107,425.11 Human Services Fund; and acknowledgement of the Auditor's warrants. Motion carried with all voting in favor.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-13-11-15 Motion by Commissioner Antony and seconded by Commissioner Johnson to adjourn at 6:38 p.m. Motion carried with all voting in favor.

Witness:

Attest:


 Ron Antony, Vice Chair


 Ryan Krosch, County Administrator