

Yellow Medicine County Board Minutes

December 15, 2003

Chairman Gary Johnson called this regular meeting to order at 9:00 a.m. with Commissioners Louis Sherlin, Lynn Anderson, and Ron Antony present. Administrator John Chattin and Bethany Norgaard of the Marshall Independent were also present.

12-15-03-01 Motion by Mr. Anderson and second by Mr. Antony to approve the agenda with the addition of: replacement of a garage door at the fairgrounds; a letter from the Minnesota Department of Public Safety; and discussion on County credit cards. Carried.

Commissioner Jane Remiger arrived at 9:02 a.m.

12-15-03-02 Motion by Mr. Antony and second by Mr. Sherlin to approve the consent agenda items including the November 25, 2003 regular meeting minutes and the December 4, 2003 public hearing minutes. Carried.

Mr. Anderson reported on a Southwest Regional Solid Waste meeting and the Association of Minnesota Counties (AMC) Annual Conference. Mr. Antony attended the Adult Mental Health yearend meeting. Ms. Remiger reported on a museum meeting and the AMC Annual Conference and announced a County/Township zoning meeting that will take place on January 8th. Mr. Sherlin attended an Area II Minnesota River Basin Project meeting. Mr. Johnson reported on an Area Agencies on Aging meeting with area legislators, Region 6W Community Corrections, and the AMC Annual Conference.

Dennis Healy, Director for Lincoln Pipestone Rural Water, was present along with 3 of his board members to present a recommendation for an added board member.

12-15-03-03 Motion by Mr. Anderson and second by Ms. Remiger to adopt the following resolution:

Whereas, County Commissioners of the County of Yellow Medicine, State of Minnesota, have been informed by the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners of a vacancy on the LPRW Board created by the expansion of the Board to eleven members; and

Whereas, the Lincoln Pipestone Rural Water System Board of Commissioners recommends the appointment of Yellow Medicine County resident Michael Brunner to fill the vacant position;

Now, Therefore, Be It Resolved that the Yellow Medicine Board of Commissioners concurs with the recommendation of Michael Brunner to serve a four-year term on the LPRW System Board commencing January 1, 2004, all pursuant to and provided for by Minnesota Statutes 116A.

Carried.

Auditor/Treasurer Carolyn Sherlin answered questions on some of the invoices presented for payment.

12-15-03-04 Motion by Mr. Anderson and second by Mr. Antony to approve the disbursements as presented totaling: Revenue Fund - \$107,197.75; Road & Bridge - \$12,811.81; and Ditch Fund - \$27,101.33. Carried.

Mr. Johnson called for a short break at 9:47 a.m. and reconvened at 9:56 a.m.

Paul Henrickson, Lyon County Environmental Administrator, reviewed the new 2004 Solid Waste Program Services Contract specifying services provided to Yellow Medicine County. The contract increased their hourly charges from \$31.50 per hour to \$32.00. Other terms and conditions remained the same.

12-15-03-05 Motion by Mr. Sherlin and second by Mr. Anderson to approve the 2004 Solid Waste Program Services Contract as presented. Carried.

Mr. Henrickson also presented the Solid Waste Management Plan Update that had been prepared by his office.

12-15-03-06 Motion by Mr. Anderson and second by Mr. Antony to send the Solid Waste Management Plan Update to the Office of Environmental Assistance for public review and comment. Carried.

Lois Bonde, Fiscal Officer, reviewed several 2003 budget reallocations and amendments as included with the agenda.

12-15-03-07 Motion by Ms. Remiger and second by Mr. Anderson to approve the 2003 budget reallocations as presented. Carried.

12-15-03-08 Motion by Mr. Sherlin and second by Mr. Antony to approve the 2003 budget amendments needed, due to grants received, as presented. Carried.

12-15-03-09 Motion by Ms. Remiger and second by Mr. Sherlin to approve 2003 budget amendments to the Coroner, Recorder, and County Administrator budgets with needed dollars taken from the excess budgeted for highway services. Carried.

A letter from the Minnesota Department of Public Safety acknowledging a change in the City of Granite Falls deputy registrar was reviewed. A new driver's license agent needs to be appointed by the County.

12-15-03-10 Motion by Mr. Sherlin and second by Mr. Anderson to appoint the City of Granite Falls as the driver's license agent. Carried.

An estimate from Canby Builders Supply for the replacement of a garage door at the fairgrounds was reviewed. A maximum cost of \$573.34 was quoted.

12-15-03-11 Motion by Mr. Antony and second by Mr. Sherlin to approve the repairs by Canby Builders Supply. Carried.

12-15-03-12 Motion by Mr. Anderson and second by Ms. Remiger to have the County Auditor/Treasurer procure two credit cards for County use. Carried.

Brad Froland, Engineering Technician, gave a PowerPoint presentation on vehicle accidents on County roads. Engineer John Johnson noted that Mr. Froland's report would be a factor in looking at future needs. He also noted that the County had an excellent sign program that helps to reduce accidents. Mr. Johnson distributed copies of an Aggregate Resource Study, based on USDA soil surveys, and new Yellow Medicine County maps.

Jolene Johnson, Interim Zoning Official, reviewed her proposal to increase Cindy Anderson's time from 3 days per week to 4 days. The estimated increase in cost was \$1,317.46.

12-15-03-13 Motion by Mr. Sherlin and second by Mr. Antony to increase Cindy Anderson's time in the Zoning Office from 3 days to 4 days per week. Carried.

Ms. Johnson presented some Clean Water Partnership documents for Board signature. The documents were previously approved by Board resolution and signatures were affixed.

Ms. Johnson also presented the 2004 Natural Resources Block Grant agreement for the Board's consideration. The total grant amounted to \$64,875. The grant was accepted and documents signed.

12-15-03-14 Motion by Mr. Antony and second by Ms. Remiger to approve an increase in Ms. Johnson's compensation to \$18.00 per hour, retroactive to September 1, 2003, reflecting her added Interim Zoning Official duties. Carried.

When the increase will terminate will be decided at a later date.

Interviews for three Zoning Administrator candidates were considered. It was decided to conduct the interviews on the evening of December 19th, starting at 7:00 p.m. Ms. Remiger, Mr. Antony, Mr. Chattin, and possibly Ms. Johnson will participate.

Mr. Johnson recessed for a break at 11:04 a.m. and reconvened at 11:15 a.m.

Mr. Chattin asked if the Board wished to allow for non-union employees to receive step and longevity increases in 2004. A policy was previously adopted to allow for these changes. By taking no action, these steps and longevity will be budgeted for 2004.

Mr. Chattin also updated the Board on issues he has been dealing with.

An e-mail received from the Extension office noting that they will only be open Monday through Thursday was reviewed. This action was based on a recommendation from the Extension Committee.

12-15-03-15 Motion by Mr. Antony and second by Ms. Remiger to close the meeting at 11:33 a.m. to consider union negotiation strategies.

Mr. Johnson reopened the meeting at 12:03 p.m.

There was some discussion on the County Attorney budget. Mr. Chattin will be reviewing what the County is being charged for.

12-15-03-16 Motion by Mr. Sherlin and second by Mr. Antony to adjourn the meeting at 12:11 p.m. Carried.

Witness:

Gary Johnson, Chairman

Attest:

John Chattin, County Administrator