

**Yellow Medicine County Board Meeting Minutes
December 22, 2015**

Chair Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Greg Renneke, Louis Sherlin, and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Caitlyn Mahlum.

Pledge of Allegiance

Approve Agenda 12-22-15-01 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the agenda with the following clarification: VEBA/HSA contribution is included with salaries for Elected Officials/Sheriff/County Attorney/Non-Union. Motion carried with all voting in favor.

Consent Agenda 12-22-15-02 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: December 9, 2015 County Board meeting minutes; hiring of Rick Wandersee as Head Maintenance Engineer, his salary will be grade 15, step 8, his start date is December 31, 2015; resignation of Dennis Kvistad, Highway Crew Foreman; replacement of Highway Crew Foreman; budget change request forms; resolution #37-2015 to Accept Gifts and Grants for the YMC Veterans Memorial; Prairie Five RIDES renewal of Lease Agreement to Rent Garage Space; MPCA County Feedlot Program Delegation Agreement Work Plan; resolution #38-2015 to approve final payment for Project S.A.P. 087-599-137 to Midwest Contracting LLC in the amount of \$8,785.40; resolution #39-2015 to approve final payment for Projects S.A.P. 087-599-091 and S.A.P. 087-602-020 to Midwest Contracting LLC in the amount of \$21,774.60; resolution #42-2015 to approve final payment for Projects S.A.P. 087-636-012 to McLaughlin & Schulz, Inc. in the amount of \$178,156.97 and C.P. 15-73 to McLaughlin & Schulz, Inc. in the amount of \$3,180.56; Joint Powers Agreement between State of Minnesota Department of Public Safety (BCA) and YMC Sheriff's Office, Court Data Services Subscriber Amendment to CJDN Subscriber Agreement between State of Minnesota Department of Public Safety (BCA) and YMC Sheriff's Office and resolution #40-2015 to approve State of MN JPA with YMC on behalf of its County Attorney and Sheriff. Motion carried with all voting in favor.

Citizen Comments None

Introduction of Conrad Osland and Brian Rosenau

Commissioners' Report Commissioner Johnson reported on EDA meeting, Revolving Loan Fund, Restorative Justice Advisory Committee, Prairie Lakes and Personnel Committee. Commissioner Berends reported on Prairie Waters, EDA meeting, Justice Center contractor meeting, Justice Center construction meeting and Technology Committee. Commissioner Sherlin reported on Western Mental Health Center. Commissioner Renneke reported on Personnel Committee. Commissioner Antony reported on State Finance Committee for Radio Board, SW Workforce Council and Minnesota Valley Regional Railroad Authority.

Administrator Heglund reported on Canby Sportsman Club/gravel pit in Canby, trees by landfill, gravel tax information, construction meeting and upcoming legislative town hall meetings.

Regular Agenda

Open Public Hearing 12-22-15-03 Motion by Commissioner Antony and seconded by Commissioner Berends to open the public hearing at 10:00 a.m. for the 2016 fee schedule. Motion carried with all voting in favor.

Close Public Hearing 12-22-15-04 Motion by Commissioner Berends and seconded by Commissioner Johnson to close the public hearing at 10:05 a.m. Motion carried with all voting in favor.

Fee Schedule and Resolution #41-2015 12-22-15-05 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2016 fee schedule and resolution #41-2015. Motion carried with all voting in favor.

The Board recessed for break at 10:09 a.m.

The Board reconvened at 10:23 a.m.

2016 Salary and Additional VEBA/HSA Contribution for Non-union Employees 12-22-15-06 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve a 2% cost of living adjustment and an additional \$200 contribution to each VEBA and Health Savings Account in 2016 for non-union employees. Motion carried with all voting in favor.

2016 Salary and Additional VEBA/HSA Contribution for Sheriff and Attorney 12-22-15-07 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve a 2% cost of living adjustment and an additional \$200 contribution to each VEBA and Health Savings Account in 2016 for Sheriff and Attorney. Sheriff salary will be \$89,397.11 annually. Attorney salary will be \$103,488.34 annually. Motion carried with all voting in favor.

2016 Salary and Additional VEBA/HSA Contribution for Commissioners 12-22-15-08 Motion by Commissioner Johnson to approve a 2% cost of living adjustment and an additional \$200 contribution to each VEBA and Health Savings Account in 2016 for Commissioners. Motion failed due to lack of a second.

2016 Salary and Additional VEBA/HSA Contribution for Commissioners 12-22-15-09 Motion by Commissioner Antony to approve a 0% cost of living adjustment and an additional \$200 contribution to each VEBA and Health Savings Account in 2016 for Commissioners. Motion failed due to lack of a second.

2016 Commissioner Per Diem 12-22-15-10 Motion by Commissioner Johnson and seconded by Commissioner Antony to keep per diems the same for Commissioners in 2016 (\$50/half day and \$100/full day). Motion carried with all voting in favor.

2016 Salary and Additional VEBA/HSA Contribution for Commissioners 12-22-15-11 Chair Renneke passed the gavel to Vice-Chair Berends. Motion by Commissioner Renneke and seconded by Commissioner Johnson to approve a 2% cost of living adjustment and an additional \$200 contribution to each VEBA and Health Savings Account in 2016 for Commissioners. Commissioner salary will be \$21,918 annually and the Chairperson will receive \$22,518 annually (\$600 more than base Commissioner salary). Motion carried with Commissioner Renneke, Johnson, Sherlin and Berends voting in favor and Commissioner Antony voting against.

Sheriff's Department Building 12-22-15-12 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the bid for a new building for the Sheriff's Department at the Granite Falls Highway Shop to Wood Lake Lumber in the amount of \$13,448.41 (material) and Soine Construction, Inc. in the amount of \$8,200 (labor). The Board gave the Finance Manager discretion to pay the amounts above in 2015 or 2016. Motion carried with all voting in favor.

Appointment of Manager to YM River Watershed Board 12-22-15-13 Motion by Commissioner Berends and seconded by Commissioner Antony to appoint James Kraus as Manager to YM River Watershed Board.

Motion carried with all voting in favor.

2016 Budget 12-22-15-14 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2016 budget as follows:

2016 Budget			Budgeted	Use of	Final
			Surplus/ (Deficit)	Fund Balance For Qualified Expenses	Surplus/ (Deficit)
Fund	Revenues	Expenses			
Revenue	7,112,370	7,112,370	0	0	0
Road & Bridge	6,943,973	6,943,973	0	0	0
Human Services	4,334,200	4,334,200	0	0	0
FUND TOTALS	18,390,543	18,390,543	0	0	0
JC Bond	428,190	205,653	222,537		
TOTAL BUDGET	18,818,733	18,596,196			

Motion carried with Commissioner Antony, Berends, Johnson and Renneke voting in favor and Commissioner Sherlin voting against.

Open Public Hearing 12-22-15-15 Motion by Commissioner Sherlin and seconded by Commissioner Berends to open the public hearing at 11:00 a.m. for Special Vehicle Use on designated County highways. Motion carried with all voting in favor.

Close Public Hearing 12-22-15-16 Motion by Commissioner Antony and seconded by Commissioner Berends to close the public hearing at 11:16 a.m. Motion carried with all voting in favor.

The Board discussed Special Vehicle Use on designated County highways. Administrator Heglund will draft the ordinance with some changes and bring to a future Board meeting for approval.

Granite Falls Bank Agreement 12-22-15-17 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the Granite Falls Bank Cash Management Services Agreement and ACH Origination Agreement. Motion carried with all voting in favor.

Staffing at Attorney’s Office and Veteran’s Service Office 12-22-15-18 Motion by Commissioner Sherlin and seconded by Commissioner Antony to transfer Brenda Brusven from Veteran’s Service Office to Attorney’s Office and add a part-time employee to Veteran’s Service Office (19 hours/week). Brenda is currently an Administrative Secretary (grade 10) and will transfer to a Legal Secretary (grade 10) with no other changes. Motion carried with all voting in favor.

Approval of Disbursements/Review Auditor’s Warrants 12-22-15-19 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$67,643.21 Ditch Fund, \$452,557.37 Revenue Fund, \$58,093.03 Road & Bridge Fund, \$99,061.55 Human Services Fund; and acknowledged review of the Auditor’s warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Earl Fuechtmann, Contegrity Group, Inc., gave an update on the Justice Center.

The Board recessed for lunch at 12:08 p.m.

The Board reconvened at 1:00 p.m. Commissioner Sherlin was not present.

Marge Knudson and Kayla Coyour, Prairie Five, gave an update.

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

Introduction of Janis Shea and Deena Okebiro

Lutheran Social Service Contract 12-22-15-20 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the 2016 Purchase of Service contract with Lutheran Social Service for Family Based Services with the following rate increases:

Intensive In-home: \$79.35 from \$67.50

Family Community Support: \$59.56 from \$57.83

Motion carried with all voting in favor.

MGW Services 12-22-15-21 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the 2016 Purchase of Service contract with MGW Services (Myron Wee) for Family Based Services with the following hourly rates (unchanged):

Family Based Services: \$46.23

General Case Management for PSOP: \$46.23

Monitoring of Supervised Visitation: \$35.00

Motion carried with all voting in favor.

SW PIC Agreement 12-22-15-22 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the 2016-2017 Purchase of Service Agreement with SW PIC for interpreter services for \$60 per hour (no increase). Motion carried with all voting in favor.

SW PIC Agreement 12-22-15-23 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the 2016-2017 Purchase of Service Agreement with SW PIC for Rule 25 Chemical Use Assessments for \$60 per hour (no increase). Motion carried with all voting in favor.

Canby DAC Contract 12-22-15-24 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2016 Purchase of Service contract with the Canby DAC for DT&H services for non-waiver recipients. Motion carried with all voting in favor.

Optum Behavior Health Services for Targeted Case Management 12-22-15-25 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the contract with Medica Behavioral Health Services via Optum Behavior Health Services for Targeted Case Management for Children and Adults with the following rates:

Adult TCM

Low Tier: Up to 4 hours spent on the case during the month= \$380 per month

Intermediate: 5-10 hours= \$600

High: 11+ hours= \$900

Child TCM

Low Tier: Up to 4 hours= \$400

Intermediate: 5-10 hours= \$750

High: 11+ hours= \$1,125

Motion carried with all voting in favor.

Optum Behavior Health Services for Rule 25 Chemical Use Assessments 12-22-15-26 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the contract with Medica Behavioral Health Services via Optum Behavior Health Services for Rule 25 Chemical Use Assessment reimbursement at a rate of \$160 per assessment. Motion carried with all voting in favor.

Project Turnabout Contract 12-22-15-27 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the 2016 Purchase of Service contract with Project Turnabout for detox services that include a 4% rate increase per diem to \$273.50. Motion carried with all voting in favor.

Greater Minnesota family Services Contract 12-22-15-28 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the 2016 Purchase of Service contract with Greater Minnesota Family Services for Family Based Services and Diagnostic Assessments with the following rates:

Family Therapist: \$88.93 per unit

Family Counselor: \$63.00 per unit

Diagnostic Assessment: \$88.93 per unit

Motion carried with all voting in favor.

Pact for Families 12-22-15-29 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the renewal of Pact for Families Collaborative Letter of Intent and 2015 financial contribution of \$15,657. Motion carried with all voting in favor.

Janel Timm, Property & Public Services Director, gave an update.

Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-22-15-30 Motion by Commissioner Johnson and seconded by Commissioner Antony to adjourn at 2:19 p.m. Motion carried with all voting in favor.

Witness:

Attest:


Chair


Peggy Heglund, County Administrator