

**Yellow Medicine County Board Meeting Minutes**  
**February 26, 2013**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Louis Sherlin, Greg Renneke and John Berends present. Also present were County Attorney Keith Helgeson, Finance & Administration Deputy Tegan Laleman, Marshall Independent reporter Steve Browne and Granite Falls Advocate Tribune reporter Scott Tedrick.

**Approve Agenda 02-26-13-01** Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the agenda with the following changes: add Springsted discussion to Regular Agenda, remove RDC from Regular Agenda, add Tyler Technologies contract to Consent Agenda, add discussion about the consolidation of five Counties' human services agencies to Human Services Agenda, remove Liquor Licenses from Consent Agenda, add Official Paper discussion to Other Business. Motion carried with all voting in favor.

**Consent Agenda 02-26-13-02** Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the consent agenda items as follows: February 12, 2013 County Board meeting minutes; U of M Addendum to Memorandum of Agreement; permanent employment status for Veteran Services Administrative Secretary Brenda Brusven, State of MN NG911 Grant; Boat & Water Safety Grant; and Tyler Technologies Contract. Motion carried with all voting in favor.

**Liquor License Approval 02-26-13-03** Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the liquor licenses as presented. Motion carried with Commissioners Antony, Renneke, Johnson and Sherlin voting in favor. Commissioner Berends recused himself from the vote due to a conflict of interest.

**Citizen Comments**

**Canby Subway Tax Abatement 02-26-13-04** Matt Wagner, owner of the Canby Subway, was present to request a reconsideration of Canby Subway tax abatement that was previously not approved by the Board. Motion by Commissioner Sherlin and seconded by Commissioner Renneke to hold a public hearing for the Canby Subway tax abatement. Motion carried with Commissioners Sherlin, Antony and Renneke voting in favor and Commissioners Berends and Johnson voting against.

**Commissioners' Report** Commissioner Sherlin reported on Countryside Public Health, West Minnesota Revolving Loan Fund and Western Mental Health. Commissioner Johnson reported on Prairie Lakes detention Center Board, Prairie Lakes Youth Program Advisory Board meeting, Prairie Five Community Action, County Ditches and the Hiring Committee. Commissioner Renneke reported on the Wood Lake Battle Field Preservation Association, State Auditor meeting and Ditch issues. Commissioner Berends reported on Restorative Justice Advisory Committee, Prairie Lakes Youth Program Advisory Board. Commissioner Antony reported on Minnesota Valley Regional Railroad Authority.

**Replacement of Engineering Technician II 02-26-13-05** Commissioner Johnson discussed the Hiring Committee's recommendation to replace an Engineering Technician II that will be vacant due to an upcoming retirement. Motion by Commissioner Johnson and seconded by Commissioner Berends to replace the Engineering Technician II. Motion carried with all voting in favor.

**Human Services**

Courtney O'Neal, Social Worker Intern and Patty Doty, Financial Worker, were introduced to the Board.

Mary Fischer Executive Director of Southern Prairie Community Care was present to update the Board on Southern Prairie Community Care.

Human Services Director Peggy Heglund gave her director's report and updated the Board with the Family Services Budget Report.

**Payment to Southern Prairie Community Care 02-26-13-06** Director Heglund presented a request from Southern Prairie Community Care for Yellow Medicine County to provide a payment of \$13,001.00 to SPCC to maintain Yellow Medicine County's involvement with the project. Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the \$13,001.00 payment to SPCC. Motion carried with all voting in favor.

**Purchase of Service Agreement with Countryside Public Health 02-26-13-07** Director Heglund presented a Purchase of Service Agreement with Countryside Public Health to furnish nursing services. The Purchase of Services Agreement is effective January 1, 2013- December 31, 2013. Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the Purchase of Services Agreement with Countryside Public Health. Motion carried with all voting in favor.

**Living at Home Block Nurse Program Contract 02-26-13-08** Director Heglund requested approval to enter into a contract with the Living at Home Block Nurse Program to provide waived services. The contract is effective January 1, 2013-December 31, 2013. Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the Contract to provide waived services with the Living at Home Block Nurse Program. Motion carried with all voting in favor.

Commissioner Sherlin discussed the informational meeting about combining five regional Human Services Agencies into one Human Service agency. The consensus of the Board was to attend the informational meeting.

The Board recessed for break at 10:45 a.m.

The Board reconvened at 10:55 a.m.

#### **Department Reports/Program Updates**

**Ditch** County Ditch Inspector Chris Balfany gave a department update.

**Ditch Inspector Duties 02-26-13-09** The Board discussed additional duties that Ditch Inspector Balfany will be performing and the extra hours it will take for him to complete those duties. Motion by Commissioner Sherlin and seconded by Commissioner Johnson to increase Ditch Inspector Balfany's hours to 32 hours a week.

**Springsted Discussion** Finance & Administration Deputy/Human Resources Coordinator Tegan Laleman discussed the process Springsted will have with filling the vacant County Administrator position. The consensus of the Board was to have David Unmacht from Springsted complete the initial review of the County Administrator applications and send out the questionnaires to the applicants that qualify. Mr. Unmacht will then provide the Board with the specific candidate information once the questionnaires are returned.

#### **Regular Agenda**

**Purchase of Squad Cars 02-26-13-10** County Sheriff Bill Flaten requested approval to purchase two replacement squad cars. Competitive bids were received from the Minnesota State Cooperative Purchasing Venture. Motion by Commissioner Johnson and seconded by Commissioner Sherlin to approve the state bid from Nelson Auto Center for one 2013 Ford Police Interceptor SUV for a price of \$25,309.82 plus tax, title, license, fees and accessories and one 2013 Ford Police Interceptor Sedan for a price of \$23,417.61 plus tax, title, license, fees and accessories. Motion carried with all voting in favor.

**Restorative Justice Department Staffing 02-26-13-11** Restorative Justice Coordinator Sharon Hendrichs

discussed the part-time, grant funded Restorative Justice Program Assistant position and the staffing needs of the Restorative Justice department. Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve making the Restorative Justice Program Assistant position a full-time, 37.5 hour per week, permanent position. Motion carried with all voting in favor.

**Other Business** Commissioner Antony discussed the issues with the County Official Newspaper. The Board asked Attorney Helgeson to send the Canby News a letter expressing the County's concerns with the issues that have been occurring.

**Informational** Commissioner Johnson discussed a conversation he had with labor Attorney Ann Goering regarding the hiring process and exit interviews at Yellow Medicine County.

Finance Manager Michelle May gave the Board an update on the scheduled Pictometry flight and the upcoming soil boring.

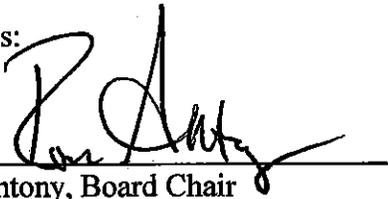
The Board reviewed the January 2013 Investment and Jail reports.

**Approval of Disbursements/Review of Auditor's Warrants 02-26-13-12** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the Commissioner warrants for the following amounts: \$1,887.29 Ditch Fund, \$25,926.07 Revenue Fund, \$18,338.42 Road & Bridge Fund, \$11,120.74 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

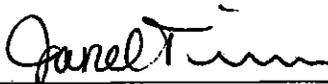
**Adjourn 02-26-13-13** Motion by Commissioner Sherlin and seconded by Commissioner Johnson to adjourn at 12:15 p.m. Motion carried with all voting in favor.

Witness:



Ron Antony, Board Chair

Attest:



Janel Timm, Property & Public Services Director