

**Yellow Medicine County Board Meeting Minutes
June 26, 2007**

Chairman Antony called this regular meeting of the Yellow Medicine County Board to order at 12:30 p.m. with Commissioners Louis Sherlin, Gary Johnson, Jane Remiger, Dick Wambeke and Ron Antony present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Robert Wolfington.

Approve Agenda 06-26-07-01 Motion by Commissioner Sherlin and second by Commissioner Wambeke to approve the agenda with the following additions: MVRRA Resolution (Consent Agenda), Additional Appropriations – Snowdrifters DNR Grant (Consent), Highway 59 Letter (Commissioner Updates), Labor Negotiations (Other Business). Motion carried.

Consent Agenda 06-26-07-02 Motion by Commissioner Remiger and second by Commissioner Sherlin to approve the consent agenda items as follows: minutes of the June 12, 2007 County Board meeting, one reallocation request totaling \$300, two additional appropriations requests totaling \$10,294 in revenue and \$10,294 in expenditures, MVRRA resolution. Motion carried.

Citizen Comments There were no citizens present to be heard.

Commissioner Reports Commissioner Antony reported on the Zoning Task Force. Commissioner Wambeke reported on the HRA, pandemic round table meeting and the Finance Committee. Commissioner Remiger reported on the RC&D Board, Waste to Energy Board, MVRRA, Minnesota Machinery Museum and the County Museum. Commissioner Johnson reported on the Yellow Medicine County Task Force, 6W Corrections, AMC District meeting, Prairie Lakes Detention Center, RDC, MBA/MnRAA and Prairie 5. Commissioner Sherlin had no reports.

Department Reports Roger Schroeder with Lyon County Environmental presented dates, locations and fees for a tire and e-waste collection in the County. The Board approved the collection as presented.

Recorder's Department Update 06-26-07-03 County Recorder Kay Zempel updated the Board on the services provided by the Recorder's Office. Recent legislation provides for a \$10 fee increase in marriage licenses, which will be county revenue. There was considerable discussion on whether to continue doing tract indexing with both the DocuDex system and manual tracting book system, due to this being a duplication process. Motion by Commissioner Sherlin and second by Commissioner Remiger to have the Recorder's Department discontinue updating the manual tract index book system as of September 1, 2007, and that the County Recorder attend the Board's first meeting in November to discuss staffing and job responsibilities for the Recorder's Department. Motion carried.

The county attorney and county administrator reports were presented to the Board.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Regular Agenda:

Paul and David Syring Feedlot CUP 06-26-07-04 County Zoning Administrator Randy Jacobson presented a recommendation from the Planning Commission for approval of conditional use permit request YM-464-07 for Paul and David Syring to construct a 120' x 200' and 120' x 240' confinement barn to house 1,091 head of slaughter cattle in the northwest one-quarter of the

northwest one-quarter (NW ¼ NW ¼) of Section 23 of Hazel Run Township T-115-N R-40-W. Motion by Commissioner Sherlin and second by Commissioner Johnson to approve conditional use permit YM-464-07 for Paul and David Syring. Motion carried.

Jeff Hemish 20 MW Windfarm CUP County Zoning Administrator Jacobson presented a recommendation from the Planning Commission for approval of a 20 MW wind farm which will consist of ten (10) 2.1 MW wind turbines, each with an overall height of four hundred eight feet (408') located in part of the north one-half (N ½) and the southwest one-quarter (SW1/4) of Section 15, and part of the northwest one-quarter (NW ¼) of Section 16 in Fortier Township T-114-N R-46-W.

06-26-07-05 Motion by Commissioner Sherlin and second by Commissioner Remiger to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #1, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-06 Motion by Commissioner Wambeke and second by Commissioner Remiger to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #2, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-07 Motion by Commissioner Sherlin and second by Commissioner Wambeke to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #3, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-08 Motion by Commissioner Remiger and second by Commissioner Sherlin to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #4, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-09 Motion by Commissioner Wambeke and second by Commissioner Johnson to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #5, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-10 Motion by Commissioner Wambeke and second by Commissioner Sherlin to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #6, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-11 Motion by Commissioner Remiger and second by Commissioner Sherlin to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #7, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-12 Motion by Commissioner Wambeke and second by Commissioner Sherlin to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #8 with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-13 Motion by Commissioner Sherlin and second by Commissioner Wambeke to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #9, with the following condition: The project must follow the guidelines set forth in Section XVI – Wind Energy Conversion Systems document. Motion carried.

06-26-07-14 Motion by Commissioner Wambeke and second by Commissioner Sherlin to approve conditional use permit YM-463-07, Jeff Hemish, Turbine #10 with the following condition: The project must follow the guidelines set forth in Section XVI- Wind Energy Conversion Systems document. Motion carried.

There was discussion about hiring a feedlot technician. More discussion will occur at a future Board meeting.

Computer Professionals Unlimited Contract 06-26-07-15 A renewal contract was presented to the Board for computer programming and support services with Computer Professionals Unlimited, Inc. Motion by Commissioner Remiger and second by Commissioner Johnson to approve the contract as presented with Computer Professionals Unlimited Inc. with the contract period being April 1, 2008 through March 31, 2013. Motion carried.

Amend Policy 402 – Adherence to Budget County Administrator Krosch presented changes to County Policy 402 – Adherence to Budget as recommended by the Finance Committee. The Board did not take action on the recommendation and asked that the Finance Committee come up with revised language regarding reallocation requests.

Amend Policy 503 – Purchasing Policy 06-26-07-16 County Administrator Krosch presented changes to County Policy 503 - Purchasing and Contract Protocol and Authority as recommended by the Finance Committee. The changes are in relation to internal controls recommended by the State Auditor. Motion by Commissioner Sherlin and seconded by Commissioner Wambeke to approve the changes to Policy 503 as presented. Motion carried.

Amend Policy 201.053.D – Applications and Amendments 06-26-07-17 County Administrator Krosch presented changes to County Personnel Policy 201.053.D – Applications and Amendments. The changes include requiring all Personnel Policy amendments to go before the Labor Management Committee before County Board consideration. Motion by Commissioner Sherlin and second by Commissioner Remiger to approve the changes to Policy 201.053.D as presented. Motion carried.

Amend Policy 201.252.F – Vacation (Terminal Leave) 06-26-07-18 County Administrator Krosch presented changes to County Personnel Policy 201.252.D – Vacation (Terminal Leave) as recommended by the Labor Management Committee. The change provides for the accrual of leave if an employee elects to take terminal leave. Motion by Commissioner Wambeke and second by Commissioner Sherlin to approve the changes to Policy 201.252.F as presented. Motion carried.

GIS Agreement and Resolution 06-26-07-19 Administrator Krosch presented an agreement for County GIS parcel digital data requests and a resolution authorizing use of the data for a fee. Motion by Commissioner Johnson and second by Commissioner Remiger to approve the following resolution:

WHEREAS, Yellow Medicine County has a legal right to license the use of its GIS parcels to other entities;

WHEREAS, the Upper Minnesota Valley Regional Development Commission (UMVRDC) is

currently holding Yellow Medicine County's GIS Parcel Dataset on behalf of Yellow Medicine County.

NOW BE IT RESOLVED, that the cost to acquire Yellow Medicine County's GIS Parcel dataset by a non-Yellow Medicine County entity will be \$350, with \$300 dollars going to Yellow Medicine County, and \$50 going to the UMVRDC as a compilation fee.

ALSO, BE IT RESOLVED, that this resolution can be broken with written notice at any time from the date of adoption by either the UMVRDC or Yellow Medicine County. Motion carried.

Resolution for Selective Routing 06-26-07-20 County Sheriff Bill Flaten presented a resolution to add selective routing to the County 911 Plan. Motion by Commissioner Johnson and second by Commissioner Wambeke to approve the following resolution:

WHEREAS, Yellow Medicine County installed 9-1-1 service in compliance with state law which requires that each county of the state implement 9-1-1 Emergency Telephone Service; and

WHEREAS, The Yellow Medicine County Sheriff's Office developed the Yellow Medicine County 9-1-1 plan to meet the requirements of those public service agencies whose services will be available by dialing 9-1-1; and

WHEREAS, The Yellow Medicine County Sheriff's Office has recommended modifying the 9-1-1 County Plan to add Selective Routing (SR) to Yellow Medicine County. Selective Routing will be added so that 9-1-1 calls from area codes 320 and 507 including the following:

- Prefix 320 - 269 Exchange; Montevideo
- Prefix 320 - 564 Exchange; Granite Falls
- Prefix 320 - 313 Exchange; Granite Falls
- Prefix 320 - 669 Exchange; Clarkfield
- Prefix 320 - 769 Exchange; Dawson
- Prefix 320 - 855 Exchange; Boyd
- Prefix 507 - 223 Exchange; Canby
- Prefix 507 - 224 Exchange; St.Leo
- Prefix 507 - 275 Exchange; Canby
- Prefix 507 - 277 Exchange; East Gary
- Prefix 507 - 296 Exchange; Porter
- Prefix 507 - 423 Exchange; Cottonwood
- Prefix 507 - 485 Exchange; Wood Lake
- Prefix 507 - 762 Exchange; Vesta
- Prefix 507 - 872 Exchange; Minneota
- Prefix 507 - 925 Exchange; Echo
- Prefix 507 - 938 Exchange; Belview
- Prefix 612 - 511 Exchange; Wireless
- Prefix 507 - 511 Exchange; Wireless
- Prefix 320 - 211 Exchange; VOIP
- Prefix 507 - 872 Exchange; Taunton

Located in neighboring counties will be answered at the appropriate 9-1-1 Public Safety Answering Points in Marshall, Madison, Montevideo, Ivanhoe, Redwood and Olivia, Minnesota. In Lyon, LacQuiParle, Chippewa, Lincoln, Redwood and Renville Counties;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Commissioners of Yellow Medicine County, State of Minnesota, endorses the report of the County Sheriff; and

BE IT FURTHER RESOLVED, that the Board of Commissioners intends to add Selective Routing (SR) to the Yellow Medicine County 9-1-1 System. Selective Routing will be added so that 9-1-1 calls from area codes 320 and 507,

Prefix 320 - 564 Exchange; Granite Falls
Prefix 320 - 313 Exchange; Granite Falls
Prefix 320 – 669 Exchange; Clarkfield
Prefix 320 – 769 Exchange; Dawson
Prefix 320 – 855 Exchange; Boyd
Prefix 507 – 223 Exchange; Canby
Prefix 507 – 224 Exchange; St.Leo
Prefix 507 – 275 Exchange; Canby
Prefix 507 – 277 Exchange; East Gary
Prefix 507 – 296 Exchange; Porter
Prefix 507 – 423 Exchange; Cottonwood
Prefix 507 – 485 Exchange; Wood Lake
Prefix 507 – 762 Exchange; Vesta
Prefix 507 - 872 Exchange; Minneota
Prefix 507 – 925 Exchange; Echo
Prefix 507 – 928 Exchange; Belview
Prefix 612 – 511 Exchange; Wireless
Prefix 507 – 511 Exchange; Wireless
Prefix 320 – 211 Exchange; VOIP
Prefix 320 – 269 Exchange; Montevideo
Prefix 507 – 872 Exchange; Taunton

Located in Lyon, Lac Qui Parle, Chippewa, Lincoln, Redwood and Renville Counties will be answered at the 9-1-1 Public Safety Answering Points in Marshall, Madison, Montevideo, Ivanhoe, Redwood and Olivia, Minnesota, in Lac Qui Parle, Chippewa, Lincoln, Lyon Redwood and Renville Counties, through cooperation and agreement will all notify and institute this agreement; and

BE IT FURTHER RESOLVED, that the Board of Commissioners intends to modify the 9-1-1 contracts with the State of Minnesota and respective telephone companies to implement the approved changes to the 9-1-1 system and hereby authorizes the Yellow Medicine County Sheriff to sign such agreements on behalf of the County; and

BE IT FINALLY RESOLVED, that a copy of this Resolution be forwarded to the State of Minnesota Department of Administration for inclusion in the State's copy of the Yellow Medicine County 9-1-1 Plan.

NOW THEREFORE, BE IT RESOLVED that the County of Yellow Medicine shall participate in the Selective Routing. Motion carried.

Communication Equipment Purchase – 911 Funds 06-26-07-21 Sheriff Flaten presented the Board with quotes to purchase new communication equipment to install at the Wood Lake Fire Tower site. Funds would come from the E911 Fund. Motion by Commissioner Remiger and second by Commissioner Wambeke to purchase the new coax communication system and related equipment at a

cost not to exceed the quoted price of \$10,844.60 plus tax. Motion carried.

There was discussion regarding if there is need for additional jail space, repairs to the jail huber and building county attorney's office space on the courthouse campus. The Board appointed a committee made up of the County Sheriff, Administrator and Attorney and Commissioners Wambeke and Remiger (Commissioner Antony was selected as an alternate) to meet and look at these issues and bring a recommendation back to the Board.

Part-time Corrections Officer 06-26-07-22 Sheriff Flaten made a recommendation to hire Elizabeth DeBlieck as a part-time corrections officer. Motion by Commissioner Sherlin and second by Commissioner Wambeke to hire Elizabeth DeBlieck as a part-time corrections officer at \$12.96 per hour (grade 12, step 1). Motion carried.

Berends Property 06-26-07-23 The Board discussed closing the Board meeting to develop or consider an offer for the purchase of the real property owned by Alan Berends at 355 9th Avenue in the City of Granite Falls. Those to attend the closed meeting are County Attorney Keith Helgeson, County Administrator Ryan Krosch and the County Board of Commissioners. Motion by Commissioner Remiger and second by Commissioner Wambeke to close the meeting.

The meeting was reopened by Chairman Antony at 3:10 p.m.

Informational:

2008 Budget Timeline Administrator Krosch presented the Board with a timeline for completing the 2008 budget.

Approval of Disbursements/Review Auditor's Warrants 06-26-07-24 Motion by Commissioner Sherlin and second by Commissioner Johnson to approve Commissioner's Warrants as presented for the following amounts: \$22,140.48 Revenue Fund, \$65,136.41 Road and Bridge Fund, and \$561.25 Ditch Fund; and acknowledge review of Auditor's Warrants totaling \$1,776,307.60. Motion carried.

Other Business:

Labor Negotiations The Board discussed the upcoming labor negotiations.

There was no other business brought before the Board.

Adjourn 06-26-07-25 Motion by Commissioner Sherlin and second by Commissioner Johnson to adjourn at 3:30 p.m. Motion carried.

Witness:

Attest:

Ron Antony, Chairman

Carolyn Sherlin, Auditor/Treasurer