

**Yellow Medicine County Board Meeting Minutes  
June 28, 2011**

Chairman Dick Wambeke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Louis Sherlin, Gary Johnson, Greg Renneke, Dick Wambeke and Ron Antony present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, West Central Tribune reporter Tom Cherveney, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Steve Browne.

**Approve Agenda 6-28-11-01** Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the agenda with the following changes: add Minnesota Falls Dam ownership to the Commissioner Reports; add 2012 bonding bill letter of support for the Minnesota Valley Regional Railroad to the Consent Agenda. Motion carried with all voting in favor.

**Consent Agenda 6-28-11-02** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the consent agenda items as follows: minutes of the June 14, 2011, County Board meeting; minutes of the June 14, 2011, County Board of Appeal and Equalization meeting; tobacco licenses effective July 1, 2012, for the following establishments: Cut Loose Lounge, Inc., The Filling Station Bar & Grill, Inc., Hanley Falls Municipal Liquor Store, J& S One Stop, Inc., Consumers Co-Op Oil Company, Clarkfield Family Foods, Shandee's C-Store, Deb's Café, Inc.; extension of the Area II joint powers agreement to December 31, 2011; Resolution #18-2011 approving detour agreement 99108 with the Minnesota Department of Transportation and authorizing the County Engineer and County Administrator to sign said agreement; agreement with the Office of Enterprise Technology for Internet service; Resolution #19-2011 supporting a 2012 State of Minnesota bonding bill request for the Minnesota Valley Railroad Authority. Motion carried with all voting in favor.

**Citizen Comments** None

**Commissioners' Reports**

Commissioner Sherlin reported on Western Mental Health. Commissioner Johnson reported on the Yellow Medicine County Task Force, Prairie Lakes Youth Program, Restorative Justice Advisory Committee and Prairie 5. Commissioner Renneke reported on RCRCA, SWCD, a meeting regarding the Minnesota Falls Dam and the County Historical Society. Commissioner Wambeke reported on the Yellow Medicine County Task Force, HRA and a meeting regarding the Minnesota Falls Dam. Commissioner Antony reported on the MN Valley Railroad, Workforce Council, Chemical Health Coalition, Pioneerland Library and SW MN Radio Board.

The Board discussed a request from Granite Falls Energy, LLC to have representatives from Yellow Medicine and Chippewa Counties and the City of Granite Falls meet to discuss possible joint ownership options of the Minnesota Falls Dam. Excel Energy owns the dam and plans to remove it in 2012. Granite Falls Energy wants to see the dam or another structure kept in place to maintain a pool of water for their water intake needed for the ethanol plant. The Board agreed to meet to discuss possible dam ownership options with Chippewa County and the City of Granite Falls.

**Human Services**

Human Services Director Peg Heglund reviewed the May 2011 cash flow analysis and the potential impact of a State government shutdown on certain services.

**Out of Home Placement Parental Contribution Policy 6-28-11-03** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve changes as presented to the Out of Home Placement Parental Contribution Fee Policy Statement. Motion carried with all voting in favor.

**Crisis Transportation Agreement 6-28-11-04** Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve as presented a crisis transportation agreement with the Granite Fall Municipal Hospital. Motion carried with all voting in favor.

### **Department Reports/Updates**

**Information Technology (IT)** IT Coordinator Dennis Pederson presented the Board with the new County website. The County's new website address is [www.co.ym.mn.gov](http://www.co.ym.mn.gov).

### **Regular Agenda**

#### **Conditional Use Permit YM-516-11, Glen W. and Irene Rupp F.L.P, Hazel Run Township 6-28-11-05**

County Planning and Zoning Director Randy Jacobson presented a recommendation from the Planning Commission to approve conditional use permit YM-516-11 for Glen W. and Irene Rupp F.L.P. to place a 14' x 56' Type I Mobile Home as a dwelling in the Rural Preservation Management District. The site is located in part of the southeast one-quarter of the southeast one-quarter (SE ¼ SE ¼) of Section 2 in Hazel Run Township T-115-N R-40-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance requires a Conditional Use permit to place a Type I Mobile Home in the Rural Preservation Management District. The Planning Commission recommended two conditions to include with the permit. Motion by Commissioner Johnson and seconded by Commissioner Antony to approve conditional use permit YM-516-11 for Glen W. and Irene Rupp F.L.P. with the following conditions:

1. The Type I Manufactured Home shall be installed and maintained in such a manner as to comply with all requirements of the Minnesota State Building Code.
2. If and when the Type I Manufactured Home is no longer occupied it shall be removed from the premises within one year.

Motion carried with all voting in favor.

**Planning Commission Bylaw Amendments 6-28-11-06** Planning and Zoning Director Jacobson and County Attorney Helgeson presented changes for the Planning Commission's bylaws. Most of the changes have to do with Planning Commission member vacancies and the removal of members. The Planning Commission had also reviewed the proposed bylaw changes and recommended approval. Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the Planning Commission bylaw amendments as presented. Motion carried with all voting in favor.

**ARAMARK Food Service Contract 6-28-11-07** Jail Administrator Kathy Busack presented two fee proposals for renewing the County's contract with ARAMARK to provide food service in the jail. Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the fee based proposal as presented from ARAMARK. Motion carried with all voting in favor.

**Passport Services 6-28-11-08** County Administrator Krosch presented a recommendation to discontinue passport services. In an effort to prevent identity fraud, the U.S. Department of State has issued new requirements for issuing passports. Passport applications can no longer be accepted by the same people who process birth certificates (and driver's licenses). Birth certificates are currently issued by the County Recorder's Office and the passports are currently issued by the Auditor/Treasurer's Office. This process for issuing passports and birth certificates is currently acceptable to the U.S. Department of State. However, when these departments are combined later this year as part of a department reorganization, there would no longer be the separation of staff needed to meet the new passport rules. Even if the County didn't reorganize these departments, it is very likely we would soon be out of compliance with future passports rules. Additional rules likely to be implemented include being required to house birth certificates and passports in separate buildings. Many counties have been forced to give up issuing passports due to the new rules. In many counties, local post

offices have taken over passports. The Granite Falls Post Office has been contacted and they are willing to take over passport services from the County. Having the Granite Falls Post Office issue passports will allow passport service to stay in the County and City of Granite Falls and people will still be able to get all three required documents needed for a passport in the same community (photo, birth certificate, passport application processing). Motion by Commissioner Johnson and seconded by Commissioner Renneke to have Yellow Medicine County discontinue providing passport services. Motion carried with Commissioner Wambeke, Renneke, Johnson and Sherlin voting in favor and Commissioner Antony voting against.

**State Performance Measures Declaration 6-28-11-09** Administrator Krosch presented a declaration to participate in the Performance Measures Program developed by the State Legislature and Council on Local Results and Innovations. The program requires the County to report annually on various performance standards in many service areas. Counties participating in the program receive a small amount of additional county program aid and are also exempt from levy limits, if enacted, for 2012. Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve a declaration to participate in the Performance Measurement Program created by the Council on Local Results and Innovations and implement the measures in 2011. Motion carried with Commissioners Antony, Wambeke, Renneke and Sherlin voting in favor and Commissioner Johnson voting against.

**Courthouse Roof Repairs** Building Maintenance Supervisor Curt Johnson discussed with the Board leaks occurring on the flat roof portion of the Courthouse. The Board reviewed a quote for replacing the roof. The Board asked that another quote be obtained and brought back to a future meeting.

**Other Business** None

**Informational** The May 2011 jail report was reviewed.

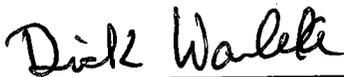
**Approval of Disbursements/Review of Auditor's Warrants 6-28-11-10** Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the Commissioner warrants for the following amounts: \$34,961.19 Revenue Fund, \$23,891.52 Road and Bridge Fund, \$46,598.60 Ditch Fund, \$19,334.57 Human Services Fund; and acknowledge review of the Auditor's warrants. Motion carried with all voting in favor.

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events. The County Board's tour of the County was rescheduled from June 29 to July 21.

**Adjourn 6-28-11-11** Motion by Commissioner Johnson and seconded by Commissioner Antony to adjourn at 12:05 p.m. Motion carried with all voting in favor.

Witness:

Attest:



Dick Wambeke, Chair



Lois Bonde, Auditor/Treasurer