

**YELLOW MEDICINE COUNTY FAMILY SERVICES
MEDICAL ASSISTANCE RECOVERIES
DECEMBER 31, 2014**

A notice is received from the Special Recovery Section of the Department of Human Services for estates that are pending in District Court in Yellow Medicine County. The Fiscal Supervisor searches the MAXIS system to determine if the individual received Medical Assistance and if so, requests a paid claims history from the Department of Human Services.

The Fiscal Supervisor files a claim with District Court and recoveries are awarded by the Judge during Probate Court.

Voluntary payments are also received from individuals in a nursing home or living at home and have assets at the time of their death. The Eligibility Worker prepares a letter to give to heirs. This letter states that the County is owed any excess money after the other expenses have been paid.

The Fiscal Supervisor receipts money collected in account 11-420-653-0010-5559 in the Integrated Financial System.

The Fiscal Supervisor also enters the recovery in Financial Control in the MMIS system. Recoveries appear on the monthly County Confirmation report that is received from the Department of Human Services.

On a monthly basis, the County receives a bill from the State of Minnesota for the federal and state portion of the recoveries that were entered in MMIS. The Department of Human Services issues a bulletin annually titled Financial Information to Assist Counties with Preparation of Human Service Budgets. This bulletin will list participation rates.

The Fiscal Supervisor disburses a check from account 11-420-653-0010-6806 for the amount billed.

The Fiscal Supervisor will review recoveries entered in IFS and reconcile with recoveries reported on the County Confirmation Report.

Lynell M. Sunderland, Fiscal Supervisor
11-6-14