

**DRAFT Yellow Medicine County Board Meeting Minutes  
March 25, 2008**

Chairman Louis Sherlin called this regular meeting of the Yellow Medicine County Board to order at 12:30 p.m. with Commissioners Louis Sherlin, Gary Johnson, Jane Remiger, Dick Wambeke and Ron Antony present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Robert Wolfington.

**Approve Agenda 3-25-08-01** Motion by Commissioner Antony and second by Commissioner Wambeke to approve the agenda with the following changes: add budget amendment request to the consent agenda; add Prairie Waters to commissioner's reports and add agent of record to other business. Motion carried with all voting in favor.

**Consent Agenda 3-25-08-02** Item #4 – declaration for the Yellow Medicine County Landfill was removed from the consent agenda and tabled for further research on the request. Discussion also took place on Item # 3 – Canby Schools art display funding request. Motion by Commissioner Remiger and second by Commissioner Johnson to remove Item #3 from the consent agenda and place it on the next Board meeting agenda and to approve the remaining consent agenda items as follows: minutes of the March 11, 2008, County Board meeting; termination agreement for the Solid Waste Regional System Joint Powers; temporary four day on-sale intoxicating malt liquor (3.2 beer) license for A.B.A.T.E. of MN on May 23-26, 2008; off-sale intoxicating malt liquor (3.2 beer) license for Shandee's C-Store from April 1 to June 30, 2008; tobacco license for Shandee's C-Store from April 1 to June 30, 2008; consumption and display permit for the Canby Golf Club, Inc. from April 1, 2008 to March 31, 2009; Family Service Fund budget amendment of \$400 in expenditures. Motion carried with Commissioners Johnson, Remiger and Wambeke voting in favor and Commissioner Antony voting against.

**Citizen Comments:** None

**Commissioner Reports:**

Commissioner Sherlin reported on Prairie Waters. Commissioner Sherlin discussed with the Board his concerns with the Prairie Waters Tourism Board's plans for a website update and the lack of local advertising being done by that organization. The Board agreed that these concerns should be addressed by Prairie Waters and reported back to the Board. Commissioner Johnson reported MnRAA, RDC, Restorative Justice and Prairie 5. Commissioner Remiger reported on the Museum Committee, AMC Legislative Steering Committee and County Based Purchasing. Commissioner Wambeke reported on the Finance Committee and a conditional use permit site visit. Commissioner Antony reported on the Lac qui Parle Watershed, MVRRA, County Based Purchasing, PIC and a Planning Commission meeting.

**Department Reports:**

County VSO/Emergency Management Director Michelle Gatz updated the Board on veteran services and emergency management activities.

**Regular Agenda:**

**IT Coordinator Position** Administrator Krosch discussed with the Board the IT assessment recommendation of hiring a full-time IT coordinator for the county. The Board reviewed an example job description and budget for a full-time IT coordinator. Options for hiring an IT coordinator yet in 2008 or including the position in the 2009 budget were also discussed. After much discussion, the Board tabled the topic for more discussion at the next meeting.

**Verhelst Feedlot Conditional Use Permit** County Zoning Administrator Randy Jacobson presented three recommendations from the Planning Commission to amend Conditional Use permit YM-437-05 that was granted to Robert Verhelst on November 22, 2005, in the Rural Preservation Management District in the northwest one-quarter (NW 1/4) of Section 27 in Norman Township T-114-N R-45-W. The amendments requested by Mr. Verhelst were as follows:

Remove condition #1 that states: Hay grinding will be done between the hours of 6 a.m. and 10 p.m.

Remove condition #2 that states: Routine operations will be conducted between the hours of 6 a.m. and 10 p.m. except in emergency circumstances.

Remove condition #3 that states: Feedlot operator shall refrain from grinding hay when the wind is from the southeast.

Jacobson stated that the Board has two options: to remove the conditions as requested or leave the conditions as is. The Planning Commission's recommendations were to remove the conditions as requested.

Present for the discussion were Doug Sik, Attorney Ron Frauenshuh Jr., Robert Verhelst, Mike Verhelst, Becky Verhelst and Attorney Kevin Stroup. Discussion on the requests took place with the Board.

**3-25-08-03 Condition #1** Motion by Commissioner Remiger and second by Commissioner Johnson to approve conditional use permit YM-475-08 which removes Condition #1 – hay grinding will be done between the hours of 6 a.m. and 10 p.m., from Conditional Use Permit YM-437-05. The hay grinding site has been relocated from the northeast corner of the feedlot site to the south edge of the feedlot site. This relocation has increased the separation distance from the surrounding neighbors and has reduced the dust and noise exposure to them. This change made Condition #1 unreasonable. Motion carried with Commissioners Wambeke, Remiger and Johnson voting in favor and Commissioner Antony voting against.

**3-25-08-04 Condition #2** Motion by Commissioner Remiger and second by Commissioner Wambeke to approve conditional use permit YM-475-08 which removes Condition #2 – routine operations will be conducted between the hours of 6 a.m. and 10 p.m. except in emergency circumstances, from Conditional Use Permit YM-437-05. The hay grinding site has been relocated from the northeast corner of the feedlot site to the south edge of the feedlot site. This relocation has increased the separation distance from the surrounding neighbors and has reduced the dust and noise exposure to them. This change made Condition #2 unreasonable. Motion carried with all voting in favor.

**3-25-08-05 Condition #3** Motion by Commissioner Remiger and second by Commissioner Johnson to approve conditional use permit YM-475-08 which removes Condition #3 – feedlot operator shall refrain from grinding hay when the wind is from the southeast, from Conditional Use Permit YM-437-05. The hay grinding site has been relocated from the northeast corner of the feedlot site to the south edge of the feedlot site. This relocation has increased the separation distance from the surrounding neighbors and has reduced the dust and noise exposure to them. This change made Condition #3 unreasonable. Motion carried with Commissioners Wambeke, Remiger and Johnson voting in favor and Commissioner Antony voting against.

The Board recessed for a break at 1:58 p.m.

The Board reconvened at 2:12 p.m.

**Canby TIF District Request 3-25-08-06** The City of Canby provided a tax increment financing (TIF) plan for a new TIF district and also requested that the County Board waive the 30 day comment period so the city could proceed with the public hearing. Motion by Commissioner Antony and second by Commissioner Wambeke to approve waiving the County's 30 day comment period for proposed TIF District #1-22 – Phase 1 Airport Business District in the City of Canby. Motion carried with all voting in favor.

**Attorney's Office Addition 3-25-08-07** Steve Johnson with Vetter Johnson Architects and Earl Fuechtmann and Larry Filippi with Contegrity Construction Management presented the proposed design and cost estimate for the County Attorney's Office addition and also discussed the project timeline and construction. Granite Falls City Police Chief Russ Blue was present to express his concern with the proposed design as he felt it would take away his view of the parking lot and natural lighting coming into his office windows. Granite Falls City Manager Bill Lavin was also present and discussed the need to vacate a street adjacent to the proposed project. Discussion followed about options for reconfiguring the building design. Motion by Commissioner Wambeke and second by Commissioner Antony to authorize the architect to prepare new design options for the Attorney's Office project and to proceed with survey work as needed. Motion carried with all voting in favor.

PFM, Inc. representative Myron Knutson next discussed financing options for the project. Issuing G.O. courthouse bonds will be researched further and brought back to the Board at a later date.

**Other Business:**

**Agent of Record** Administrator Krosch presented information on insurance agent of record services provided by Bill Chukuske Insurance Services, Inc. Krosch explained that the county's agent of record David Frank and Chukuske have worked out an agreement to have Chukuske and Frank share the insurance agent of record services for the county. This agreement will take effect sometime in May.

**Approval of Disbursements/Review Auditor's Warrants 3-25-08-08** Motion by Commissioner Johnson and second by Commissioner Remiger to approve the Commissioner's Warrants for the following amounts: \$50,195.30 Revenue Fund, \$10,243.07 Road and Bridge Fund; and acknowledge review of the Auditor's warrants. Motion carried with all voting in favor.

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Informational** The Board reviewed the February 2008 jail report and a 2009 budget request from Prairie 5 CAC.

**Adjourn 3-25-08-09** Motion by Commissioner Wambeke and second by Commissioner Antony to adjourn at 3:25 p.m. Motion carried with all voting in favor.

Witness:

Attest:

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Louis Sherlin, Chair

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Lois Bonde, Auditor/Treasurer