

Yellow Medicine County Board Meeting Minutes
March 25, 2014

Vice Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, West Central Tribune reporter Tom Cherveney and Granite Falls Advocate Tribune reporter Scott Tedrick.

Pledge of Allegiance

Approve Agenda 03-25-14-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following changes: reschedule 2013 Annual County Feedlot Officer Report to April 8, 2014 Board meeting and reschedule Letter of Support-Yellow Medicine County for the One Watershed One Plan project to the April 8, 2014 Board meeting. Motion carried with all voting in favor.

Consent Agenda 03-25-14-02 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: March 11, 2014 County Board meeting minutes, Granite Falls Bank to subordinate a septic system assessment lien, Aramark contract for food services in the jail, Sheriff's Office warranty service maintenance agreement with Motorola-2 year agreement at a cost of \$28,757.76 and salary adjustment for Assistant Maintenance Engineer. Motion carried with all voting in favor.

Citizen Comments None

Commissioners' Report Commissioner Johnson reported on Highway Department Equipment Purchases Committee, Hiring Committee, Water Task Force, Prairie Lakes Detention Center, Prairie Five Community Action and University of Minnesota Extension. Commissioner Berends reported on Insurance Committee, Union Negotiations, Historical Society, Southern Prairie Healthcare and State Demographer presentation. Commissioner Antony reported on Insurance Committee, Union Negotiations, Emergency Communication Board, Railroad Authority, SW Workforce Council and Legislative Conference for Corrections. Commissioner Renneke reported on Minnesota Machinery Museum.

Department/Program Updates

Ryan Meehan, Parks Department, gave an update.

The Board recessed for break at 10:42 a.m.

The Board reconvened at 10:52 a.m.

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

Purchase of Service Agreement for Accounting Services 03-25-14-03 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the Purchase of Service Agreements with Sue Lindstrom, CPA of Hoffman & Brobst, to provide accounting services to the Child Support Unit on an as needed basis at a rate of \$90 per hour and with Scott VanBuren, CPA of Westberg & Eichens, to provide accounting services to the Child Support Unit on an as needed basis at a rate of \$100 per hour for review and determination and \$180 per hour for testimony. Motion carried with all voting in favor.

Child Abuse Awareness Month 03-25-14-04 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Proclamation that April be designated as Child Abuse Awareness Month in Yellow Medicine County. Motion carried with all voting in favor.

Canby Office Hours 03-25-14-05 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the amended office hours in the Canby Office for Family Services from every Tuesday from 10 a.m. to 1 p.m. to every other Tuesday from 9 a.m. to 1 p.m. Motion carried with all voting in favor.

Amanda Pauling and Stacey Steinbach, Social Workers, and Mary Potter, Social Service Supervisor, gave a presentation on Child Protection.

Regular Agenda

Planning & Zoning/Ditch Administrator Appointment 03-25-14-06 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the appointment of Chris Balfany as the Planning & Zoning/Ditch Administrator. The starting salary will be Grade 22, Step 1 at a salary of \$49,198.36 annually. Motion carried with all voting in favor.

Planning & Zoning Coordinator Approval 03-25-14-07 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve a Planning & Zoning Coordinator position and authorize the process to fill the position. Motion carried with all voting in favor.

Effective Date for Planning & Zoning/Ditch Administrator 03-25-14-08 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the start date for Chris Balfany as Planning & Zoning/Ditch Administrator as March 31, 2014. Motion carried with all voting in favor.

Resolution #10-2014 to Set Date/Time/Location of Auction for Tax Forfeited Lands 03-25-14-09 Motion by Commissioner Johnson and seconded by Commissioner Antony to set the date/time/location of auction for tax forfeited lands to April 30, 2014 at 10:00 a.m. in the Government Center Board Room. Motion carried with all voting in favor.

Meander Funding Request 03-25-14-10 Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the \$500 funding request for the Meander. Motion carried with all voting in favor.

Highway Department

Dust Control Rates 03-25-14-11 Motion by Commissioner Antony and seconded by Commissioner Berends to set the 2014 dust control rates at \$0.66/Lin Ft. This is the same rate as 2013. Motion carried with all voting in favor.

2014 Seasonal Bids 03-25-14-12 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2014 seasonal bids for the Highway Department. Motion carried with all voting in favor.

DNR Application 03-25-14-13 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the application for and acquisition of Minnesota Department of Natural Resources easement and associated application costs for S.A.P. 87-636-11. Motion carried with all voting in favor.

The Board recessed for lunch at 12:10 p.m.

The Board reconvened at 1:00 p.m.

Commissioner Sherlin joined the meeting at this time and resumed the role of Chairperson.

Regular Agenda (continued)

Josh Cowdery, CTS Group, gave a report regarding the Courthouse.

County Attorney Keith Helgeson discussed County Attorney office needs.

The Board recessed for break at 1:59 p.m.

The Board reconvened at 2:06 p.m.

Preliminary Hearing for County Ditch 1, Lateral M to County Ditch 1, B

The hearing was opened at 2:06 p.m.

Chris Balfany, Drainage and Land Use Inspector, reviewed the purpose of hearing and notice requirements.

Duane Hansel, Engineer with Bolton and Menk, Inc., gave the Engineer's Preliminary Report.

Chris read the DNR Advisory Report.

Approval of Engineer's Preliminary Report 03-25-14-14 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Engineer's Preliminary Report based on the findings. Motion carried with all voting in favor.

Appoint Viewers 03-25-14-15 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the appointment of the following viewers: Jim Weidemann, Steve Johnson and Duane Bendixen. Motion carried with all voting in favor.

Close Hearing 03-25-14-16 Motion by Commissioner Berends and seconded by Commissioner Johnson to adjourn the preliminary hearing at 2:40 p.m. Motion carried with all voting in favor.

The Board recessed for break at 3:38 p.m.

The Board reconvened at 3:48 p.m.

Courthouse 03-25-14-17 Motion by Commissioner Antony and seconded by Commissioner Renneke to authorize staff to proceed with looking into a new building with no remodel to the existing Courthouse and then demolition of the existing Courthouse. After discussion, Commissioner Antony rescinded his motion, and as the second, Commissioner Renneke agreed.

New Courthouse Construction Plan 03-25-14-18 Motion by Commissioner Antony and seconded by Commissioner Renneke to direct staff to develop a proposal for moving forward with building a new Courthouse facility. Motion carried with Commissioners Antony, Renneke, Berends and Sherlin voting in favor and Commissioner Johnson voting against.

Approval of Disbursements/Review Auditor's Warrants 03-25-14-19 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$10,782.99 Ditch Fund, \$110,211.05 Revenue Fund, \$28,393.87 Road & Bridge Fund, \$75,265.56 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

Resolution #11-2014 for Interfund Reimbursement 03-25-14-20 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve Resolution #11-2014 relating to financing of certain proposed projects to be undertaken by the County; establishing compliance with reimbursement bond regulations under the Internal Revenue Code. Motion carried with all voting in favor.

The Board gave direction to receive financial advisory services from Ehlers, Inc. to serve bond financing needs.

The Board tabled the decision to refinance or pay off the 2005 GO bond until more direction is given by the consultants.

Commissioner Sherlin reported on Western Mental Health Center, Canby DAC and Countryside Public Health.

Other Business None

Informational February Jail Report and Investment Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 03-25-14-21 Motion by Commissioner Johnson and seconded by Commissioner Renneke to adjourn at 4:09 p.m. Motion carried with all voting in favor.

Witness:

Attest:



Louis Sherlin, Chair



Peggy Heglund, County Administrator