

Yellow Medicine County Board Meeting Minutes
May 26, 2015

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Gary Johnson, Greg Renneke, Louis Sherlin, Ron Antony and John Berends present. Also present were County Administrator Peggy Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Advocate Tribune reporter Scott Tedrick and West Central Tribune reporter Tom Cherveney.

Pledge of Allegiance

Approve Agenda 05-26-15-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following changes: move request to build a picnic shelter at Timm Park in the amount of \$3,000 (County to pay for supplies and Wood Lake Sportsman will build it) from Regular Agenda to Consent Agenda, move reappointment of Kelly Erp to HRA Board for five years effective June 15, 2015 from Regular Agenda to Consent Agenda and move MOU with University of MN-Morris Center for Small Towns Intern with a payment of \$1,000 toward expenses that will be made by Yellow Medicine County from Regular Agenda to Consent Agenda. Motion carried with all voting in favor.

Consent Agenda 05-26-15-02 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the consent agenda items as follows: approval of the May 12, 2015 County Board meeting minutes; approve resignation of Jennifer Johnson, Administrative Secretary in the Family Service Center; approve replacement of Administrative Secretary in the Family Service Center; approve transfer of Rhoda McCaleb from PT Administrative Secretary to FT Administrative Secretary in the Family Service Center, she is currently grade 10, step 2 at \$13.89 per hour; she plans to start in this position on July 6, 2015; approve replacement of PT (20 hours/week) Administrative Secretary to work in the Child Support Unit in Family Services; consideration of permanent status for employee; expenditure reallocation request for Drug Free Communities Grant in the amount of \$1,000; 2015 MPCA Feedlot Performance Grant in the amount of \$3,466; beer license approval; fireworks permit for Pyrotechnic Display, Inc. on July 3, 2015; request to build a picnic shelter at Timm Park in the amount of \$3,000 (County to pay for supplies and Wood Lake Sportsman will build it); reappointment of Kelly Erp to HRA Board for five years effective June 15, 2015; MOU with University of MN-Morris Center for Small Towns Intern with a payment of \$1,000 toward expenses that will be made by Yellow Medicine County. Motion carried with all voting in favor.

Citizen Comments None

Sharon Hendrichs, Restorative Justice Coordinator, introduced Gina Benson, Restorative Justice Intern.

Commissioners' Report/Administrator Report

Commissioner Johnson reported on Restorative Justice Advisory Committee, Prairie Lakes Youth Program, Yellow Medicine County Historical Society, drainage outlet, railroad crossing by Hazel Run, Lions Club and Personnel Committee meeting. Commissioner Berends reported on Out of Home Placement Task Force and Southern Prairie Community Care. Commissioner Sherlin reported on Western Mental Health Center, Countryside Public Health and Fair Board. Commissioner Renneke reported on Planning Commission and Personnel Committee meeting. Commissioner Antony reported on Canby DAC, Railroad Authority and ICS.

Administrator Heglund reported on Food Shelf move, Tax Forfeited Property auction, AMC meeting and Courthouse parking lot.

Regular Agenda

Cindy Potz, Yellow Medicine River Watershed, presented the 2014 Annual Report. Also present were Jeff Hoffman, Corey Hoffman, Tim Dritz and John Boulton, Yellow Medicine River Watershed Board of Managers.

Mark Johnson and Mitch Kling, Lincoln Pipestone Rural Water, gave an update.

The Board recessed for break at 11:01 a.m.

The Board reconvened at 11:09 a.m.

Liz Auch, Countryside Public Health, gave an update.

Conditional Use Permit Request YM-558-15, Jon Busack 05-26-15-03

Chris Balfany, Planning & Zoning/Ditch Administrator and Jolene Johnson, Planning & Zoning Coordinator presented a recommendation from the Planning Commissioner to approve conditional use permit request YM-558-15 for Jon Busack, Echo, MN to construct a 51' x 408' confinement barn to house 2,400 head of finishing hogs. Manure storage will consist of a 51' x 408' x 8' concrete pit underneath the barn. The site is located in the northeast one-quarter of the northeast one-quarter (NE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 6 in Echo Township T-113-N R-38-W in the Rural Preservation Management District. A conditional use permit is required because this is an expansion of an existing feedlot to over 500 animal units and is within one-half mile of an existing building site.

Motion by Commissioner Antony and seconded by Commissioner Sherlin to approve the Conditional Use Permit YM-558-15 for Jon Busack with the following conditions:

1. Shall plant and maintain two rows of fast growing trees and one row of long lived trees on the north side of the barn and two rows of trees along the east end of the barn. Trees shall be planted within one year of completion of construction of the barn.
2. Shall plant a row of trees or shrubs, based on SWCD recommendations, extending from the west end of the existing barn to the east end of the proposed barn.
3. Pit and/or feed additives must be used to control odor.
4. Any new odor reducing technology shall be explored and implemented if economically feasible.
5. Shall notify the neighbor within $\frac{1}{2}$ mile when manure spreading will occur

Motion carried with Commissioner Antony, Sherlin, Berends and Johnson voting in favor. Commissioner Renneke abstained from voting due to a conflict of interest.

Law Library Resolution #12-2015 05-26-15-04 Motion by Commissioner Berends and seconded by Commissioner Antony to approve Resolution #12-2015 to discontinue collecting \$10 Law Library fees on court files. Motion carried with all voting in favor.

Approval of Disbursements/Review Auditor's Warrants 05-26-15-05 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$29,983.05 Ditch Fund, \$60,116.28 Revenue Fund, \$11,504.80 Road & Bridge Fund, \$45,294.36 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

The Board recessed for lunch at 11:53 a.m.

The Board reconvened at 1:00 p.m.

Department/Program Updates

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

Sarah LeBlanc, Social Worker, was introduced to the Board.

Leave of Absence 05-26-15-06 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve a leave of absence for Clarissa Dolven from approximately August 2, 2015 to October 2, 2015. Motion carried with all voting in favor.

Temporary Social Worker 05-26-15-07 Motion by Commissioner Berends and seconded by Commissioner Sherlin to approve the hiring of Jean Callens as a part-time, temporary Social Worker to fill a leave of absence request. Her salary will be grade 19, step 3 at \$22.26 per hour. She will work 30 hours per week for 10 weeks. Motion carried with all voting in favor.

Temporary Administrative Secretary 05-26-15-08 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the hiring of Barb Gustafson as a part-time, temporary Administrative Secretary to fill-in and train a new Administrative Secretary. Her salary will be grade 10, step 12 at \$19.30 per hour. She will work approximately two days per week for June and July. Motion carried with all voting in favor.

Full-time hours/accruals for Lori Formo 05-26-15-09 Motion by Commissioner Johnson and seconded by Commissioner Sherlin to increase Lori Formo, Administrative Secretary, from part-time at 25 hours per week to full-time at 37.5 hours per week while the full-time Administrative Secretary position is filled. Her sick and vacation accruals will be accrued at full-time rate for this time. Motion carried with all voting in favor.

Vulnerable Adult Protection Services 05-26-15-10 Motion by Commissioner Sherlin and seconded by Commissioner Antony to contract with Chippewa County Family Services for Vulnerable Adult Protection and Investigation services. Motion carried with all voting in favor.

Resolution #13-2015 05-26-15-11 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve Resolution #13-2015 to have Blue Cross Blue Shield and UCare as Managed Care Organizations providing managed health care services in Yellow Medicine County. Motion carried with all voting in favor.

Resolution #14-2015 05-26-15-12 Motion by Commissioner Antony and seconded by Commissioner Berends to approve Resolution #14-2015 to support Region 6W Family Homeless Prevention and Assistance Program. Motion carried with all voting in favor.

Andy Sander, Highway Department, gave an update.

Regular Agenda (continued)

Earl Fuechtmann and Mitch Paulson, Contegrity Group, Inc. discussed the bids for the Justice Center.

Justice Center Bid Approval 05-26-15-13 Motion by Commissioner Antony and seconded by Commissioner Berends to award the remaining bids for the Justice Center with the exception of bituminous paving/site concrete and landscaping. A full list is available with the Finance & Administration Department. Motion carried with Commissioner Antony, Berends, Johnson and Renneke voting in favor and Commissioner Sherlin voting against.

Other Business None

Informational April Jail Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 05-26-15-14 Motion by Commissioner Berends and seconded by Commissioner Sherlin to adjourn at 2:29 p.m. Motion carried with all voting in favor.

Witness:

Attest:



Greg Renneke, Chair



Peggy Heglund, County Administrator