

**Yellow Medicine County Board Meeting Minutes**  
**November 27, 2012**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Gary Johnson, Louis Sherlin, Greg Renneke, Ron Antony and John Berends present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Finance & Administration Deputy Tegan Laleman, Marshall Independent reporter Steve Browne and Granite Falls Advocate Tribune reporter Scott Tedrick.

**Approve Agenda 11-27-12-01** Motion by Commissioner Antony and seconded by Commissioner Sherlin to approve the agenda with the following changes: add MN Valley Regional Railroad letter and Western Mental Health contract services to Commissioner Reports, add final approval for SAP 87-602-22, SAP 87-602-23 and SAP 87-606-14 to the Regular Agenda. Motion carried with all voting in favor.

**Consent Agenda 11-27-12-02** Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the consent agenda items as follows: November 13, 2012, County Board Meeting minutes; Revenue Fund budget amendment totaling \$450,000 in expenditures. Motion carried with all voting in favor.

**Citizen Comments** None

**Commissioners' Report** Commissioner Sherlin reported on Western Mental Health, Extension Committee and Area II. Commissioner Johnson reported on Prairie Lakes Detention Center Board, County Museum, Restorative Justice Advisory Committee and Prairie 5 Community Action. Commissioner Antony reported on the MN Valley Regional Railroad Authority and Pioneerland Library System Board. Commissioner Renneke reported on the Planning Commission. Commissioner Berends reported on National Blue Way presentation.

**MN Valley Regional Railroad Letter of Support 11-27-12-03** Motion by Commissioner Antony and seconded by Commissioner Berends to send a letter on behalf of the MN Valley Regional Rail Authority to the Hennepin County Housing, Community Works & Transit requesting them to reject the freight rail design as recommended in the DEIS and arrive at an acceptable design. Motion carried with all voting in favor.

**Regular Agenda**

**Jail Security Control System 11-27-12-04** County Sheriff Bill Flaten and County IT Director Dennis Pederson discussed the need for an updated Security Control System in the County Jail. Motion by Commissioner Sherlin and seconded by Commissioner Antony to accept the bid in the amount of \$46,595.00 from SGTS, Inc. for the updated security control system and secondary monitor master station in the Jail. Motion carried with all voting in favor.

**Family Services Document Management 11-27-12-05** Family Services Director Peggy Heglund and Wayne Altenbernd from Information Systems Corporation discussed purchasing an upgrade to the document imaging system for the Income Maintenance Unit. Motion by Commissioner Antony and seconded by Commissioner Sherlin to accept the bid of \$61,501 (excluding tax) from Information Systems Corporation to upgrade the current document imaging system. Motion carried with all voting in favor.

The Board recessed for break at 10:18 a.m.

The Board reconvened at 10:30 a.m.

**Contegrity Group, Inc. 11-27-12-06** Earl Fuechtmann from Contegrity Group, Inc. was present to discuss Contegrity's role with the upcoming construction project in the newly purchased office building and the existing

Courthouse. Motion by Commissioner Antony and seconded by Commissioner Renneke to enter into a contract with Contegry Group, Inc. for construction management services. Motion carried with all voting in favor.

**Revoke Conditional Use Permit YM-395-03 11-27-12-07** County Planning & Zoning Director Randy Jacobson presented a recommendation from the Planning Commission to approve the revocation of conditional use permit YM-395-03 that was granted on February 18, 2003 to James and Nancy Kockelman for a site located in the northwest one-quarter of the northeast one-quarter (NW ¼ NE ¼) of Section 34 in Omro Township T-115-N R-43-W. The recommendation to revoke is because of a failure to follow the conditions attached to the permit. Jacobson stated that the following conditions were not complied with: 1) In five years, the Type I manufactured home must be upgraded to a permanent dwelling. 2) The existing dwelling on the site will be removed within 5 years from the time of County Board approval. 3) If and when the current owners relocate or move to another site, the Type I manufactured home shall be removed from the premises. Motion by Commissioner Sherlin and seconded by Commissioner Antony to revoke Conditional Use Permit YM-395-03. Motion carried with all voting in favor.

**Conditional Use Permit Request YM-535-12, State Bank of Taunton 11-27-12-08** County Planning & Zoning Director Randy Jacobson presented a recommendation from the Planning Commission to approve conditional use permit YM-535-12 for the State Bank of Taunton, Taunton, MN; to place a 16' x 80' Type I Mobile Home as a dwelling in the Rural Preservation Management District. The site is located in part of the northwest one-quarter of the northeast one-quarter (NW ¼ NE ¼) of Section 34 in Omro Township T-115-N R-43-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance requires a conditional use permit to place a Type I Mobile Home in the Rural Preservation Management District. Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve conditional use permit YM-535-12 for the State Bank of Taunton with the following conditions:

1. Only one structure shall be utilized as a dwelling on this site.
2. If and when the Type I manufactured home is no longer used as a dwelling, it shall be removed from the premises within one year.
3. Because this building site is located in the Rural Preservation Management District of Yellow Medicine County, the owner shall acknowledge and be tolerant of the pre-existing agricultural activities in the surrounding area.

Motion carried with all voting in favor.

**Conditional Use Permit Request YM-534-12, City of Canby 11-27-12-09** County Planning & Zoning Director Randy Jacobson presented a recommendation from the Planning Commission to approve conditional use permit YM-534-12 for the City of Canby, Canby, MN; to expand their existing Demolition Debris Landfill from the current 11.42 acres with a capacity of 76,375 cubic yards to a total of 23.8 acres with the capacity of approximately 459,142 cubic yards. The site is located in part of the north one-half of the northwest one-quarter of the southeast one-quarter (N ½ NW ¼ SE ¼) of Section 27 in Hammer Township T-115-N R-45-W in the Rural Preservation Management District. The Yellow Medicine County Land Use and Related Resource Management Ordinance requires a conditional use permit for the construction or expansion of a Demolition Landfill. Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve conditional use permit YM-534-12 with the following conditions:

1. Shall at all times comply with the conditions set forth by MPCA permit requirements.
2. City of Canby shall be responsible to remove all debris from the township roadway and ditches that has fallen from vehicles delivering debris to the landfill.
3. City of Canby shall at all times maintain a valid permit from the MPCA for the operation of this Demolition Debris Landfill.

Motion carried with all voting in favor.

**Accept Resignation of Administrator Ryan Krosch 11-27-12-10** Motion by Commissioner Sherlin and seconded by Commissioner Berends to accept Administrator Krosch's resignation of employment with Yellow Medicine County. Motion carried with all voting in favor.

**Replacement of County Administrator 11-27-12-11** Administrator Krosch discussed the options for replacement of the County Administrator position. Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve hiring Springsted, Inc. to recruit for a new County Administrator. Motion carried with Commissioners Johnson, Renneke, Sherlin and Berends voting in favor and Commissioner Antony voting against.

**Interim Administrator** Administrator Krosch and the Board discussed appointing an interim Administrator while the position was being recruited. The discussion was tabled until the December 11, 2012 Board meeting.

**Yellow Medicine River Watershed Appointment 11-27-12-12** Motion by Commissioner Sherlin and seconded by Commissioner Antony to appoint Corey Hoffman to a three-year term starting January 1, 2013, on the Yellow Medicine River Watershed District Board of Managers. Motion carried with all voting in favor.

**Board Committee Assignments** The Board discussed the Board Committee assignments for the remainder of 2012.

**County Employee Hiring Process** Administrator Krosch and the Board discussed the hiring process in the County. No changes were made to the current processes.

**Final Payment Resolution for SAP 87-602-22, 87-602-23 and 87-606-14 11-27-12-13** County Engineer Andy Sander presented a resolution requesting final payment for projects SAP 87-602-22, 87-602-23 and 87-606-14 11-27-12-13. Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve Resolution #37-2012 authorizing final payment to Duinink, Inc. for the final contracted amount of \$127,061.44. Motion carried with all voting in favor.

**Other Business** None

**Informational** The Board reviewed the Canby Subway tax abatement request. This will be placed on the Regular Agenda for consideration at a future meeting.

**Approval of Disbursements/Review of Auditor's Warrants 11-27-12-14** Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the Commissioner warrants for the following amounts: \$26,474.65 Ditch Fund, \$25,021.47 Revenue Fund, \$12,142.35 Road & Bridge Fund, \$52,884.53 Human Services Fund; and acknowledge review of the Auditor's warrants. Motion carried with all voting in favor.

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 11-27-12-15** Motion by Commissioner Antony and seconded by Commissioner Renneke to adjourn at 11:59 a.m. Motion carried with all voting in favor.

Witness:

  
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Gary Johnson, Board Chair

Attest:

  
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Ryan Krosch, County Administrator