PT Deputy Sheriff Position

Yellow Medicine County is hiring a part-time, non-scheduled Deputy Sheriff to perform protective service work in the Sheriff's Office. Minimum requirements: Associates/Technical degree with coursework in law enforcement or equivalent combination of education/experience, possession of MN driver's license and possession of Minnesota POST license. Starting pay is $20.71/hr. plus $2.00/hr. for all night and weekend hours. Position open until filled. Send application to Human Resources Coordinator, 180 8th Ave., Granite Falls, MN 56241. Application and job description available at www.co.ym.mn.gov or by calling (320) 564-5841. EOE.

Deputy Sheriff

FLSA: Non-Exempt

General Definition of Work

Performs responsible protective service work in the Sheriff's Office involving a variety of assignments and an element of personal risk; does related work as required. Work is performed under general supervision.

Essential Functions/Typical Tasks

Enforcing laws; patrolling assigned area; investigating criminal activity; serving civil papers; testifying in court; maintaining records and files; preparing reports.

(The following tasks are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Operates a patrol vehicle; observes violations of traffic laws, suspicious activities or persons and disturbances of law and order; responds to radio dispatches and answers calls and complaints.
- Enforces traffic laws; issues citations for traffic violations; performs radar enforcement, DWI checks, traffic control, motorist assists, etc.
- Serves warrants, summons, subpoenas and civil process papers.
- Makes arrests, forcibly if necessary; transports suspects to the jail.
- Investigates crime and accident scenes; gathers evidence; takes victim and witness statements.
- Operates computer to run checks, criminal histories, missing persons checks, etc.
- Prepares and maintains a variety of records and files and prepares crime, accident and other reports.
- Performs a variety of special tasks and duties such as court security, prisoner transport, or other special assignments as qualified and assigned.
- Ensures vehicle and equipment are in proper working order.
- Performs related tasks as required.

Knowledge, Skills and Abilities

General knowledge of law enforcement methods, practices and procedures; general knowledge of the geography of the County and location of important buildings; general knowledge of the rules and regulations of the Sheriff's Office; ability to understand and carry out oral and written instructions and to prepare clear and comprehensive reports; ability to deal courteously, firmly and tactfully with the public under stressful situations; ability to analyze situations and to adopt quick, effective and reasonable courses of action with due regard to surrounding hazards and circumstances; possession of physical agility and endurance; skill in the use of firearms, chemical agents, weapons of defense and the operation of a motor vehicle; ability to establish and maintain effective working relationships with associates.

Education and Experience

Any combination of education and experience equivalent to graduation from an accredited community college with major course work in law enforcement.

Physical Requirements

This is heavy work requiring the exertion of 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word and detailed or loud talking to convey detailed or important spoken instruction to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth and color perception, night vision, peripheral vision, preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, use of measuring devices, assembly or fabrication of parts at or within arms length, operation of machines, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, vibration, hazards, atmospheric conditions, and oils; worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective gear.

Special Requirements

Possession of an appropriate driver's license valid in the state of Minnesota. Possession of a Minnesota Peace Officer Standards and Training (POST) license.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.