

Policy Statement

TITLE	CODE
Role of the County Board Chair in Board Meetings	102

REFERENCE

Robert's Rules of Order (Newly Revised)

PERSONNEL RESPONSIBLE

County Board

EFFECTIVE DATE

1-26-2010

POLICY

102.100 Reference to Robert's Rules of Order

102.101 A small boards is usually defined as a board of not more than about a dozen persons. In small boards, most parliamentary rules apply, but certain modifications permitting greater flexibility and informality are commonly allowed.

102.102 In a small board, the chairperson can participate in debate just as any other board member and, subject to the customs of the particular board (which customs should be uniformly followed regardless of how many members are present), can also make motions and vote on all questions.

102.200 Motions

102.201 The County Board Chair shall be allowed to make motions by passing the gavel to the Vice Chair to call the question and conduct the vote.

102.300 Voting

102.301 The County Board Chair shall vote on all questions before the Board.

102.302 The County Board Chair shall cast the last vote on all questions except for those instances where the Chair made the initial motion and passed the gavel to the Vice Chair.

102.400 Debate

102.401 The County Board Chair shall be allowed to participate in debate just as any other Board Member.

AUTHORED BY: County Administrator
DATE: 1-26-2010

APPROVED BY: County Board
DATE: 1-26-2010