

**Yellow Medicine County Board Meeting Minutes**  
**April 10, 2018**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, Ron Antony and John Berends present. Also present were County Administrator Peg Heglund, Finance and Administration Deputy Ashley Soine, Granite Falls Advocate Tribune reporter Kyle Klausing and West Central Tribune reporter Tom Cherveney. Commissioner Greg Renneke was absent.

**Pledge of Allegiance**

**Approve Agenda 04-10-18-01** Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the agenda with the following changes: add substitute for JD 10 meeting, add Expenditure Reallocation Request, move replacement of County Administrator to Regular Agenda from Consent Agenda, move approval to advertise for seasonal Parks position to the Regular Agenda from the Consent Agenda and table the reclassification of Planning & Zoning Coordinator to a future board meeting. Motion carried with all voting in favor.

**Consent Agenda 04-10-18-02** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: March 27, 2018 County Board meeting minutes; Montevideo Snowdrifters Inc. Snowmobile Trail Agreement; Liquor license for Canby Golf Course; resignation of Peg Heglund, County Administrator; hiring of Alex Blanchette as part-time, non-scheduled Correctional Officer/Dispatcher, his salary will be grade 12, step1, his start date is April 13, 2018; reclassification of Highway Accountant from grade 12 to grade 14; notice to BWSR regarding buffer enforcement (resolution #11-2018). Motion carried with all voting in favor.

**Seasonal Parks Position 04-10-18-03** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the hiring of Nick Peterson for the seasonal Parks position. His salary will be grade 9, step 1. His start date is TBD. Motion carried with all voting in favor.

**Budget Amendment 04-10-18-04** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Expenditure Reallocation Request for the seasonal parks wages in the amount of \$12,000. Motion carried with all voting in favor.

Commissioner Johnson will fill-in for Commissioner Renneke at the JD 10 meeting today.

**Citizen Comments** None

Connie Erickson, Assessor, recognized Brian Rosenau for his recent certifications/licenses.

**Approval of Disbursements/Review Auditor's Warrants 04-10-18-05** Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the commissioner warrants for the following amounts: \$8,993.50 Ditch Fund, \$37,811.41 Revenue Fund, \$33,930.04 Road & Bridge Fund, \$75,975.24 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Kack reported on Mental Health Local Advisory Committee and AMC Leadership Summit. Commissioner Berends reported on Area Transportation Partnership, Upper Minnesota Valley Regional Development Commission and Personnel Committee. Commissioner Johnson reported on Water Task Force meeting, Prairie Lakes, Upper Minnesota Valley Regional Development Commission, 6W Community Corrections, U of M Regional Advisory Board, Area Transportation Partnership and concerns for solar farm. Commissioner Antony reported on 6W Community Corrections, Bitter Root Wind Farm, Pioneerland Library System, Workforce Center, Minnesota Valley Regional Railroad Authority, Emergency Communication Board, phone conference with Blandin and Personnel Committee.

Administrator Heglund's report included meetings attended, phone conference with Blandin for broadband services, Sentence to Serve update and Highway Engineer contract. Administrator Heglund's report is included in the Board packet.

### **Regular Agenda**

**Childcare Center Request 04-10-18-06** Helen Blue Redner, Holly Reigstad and Debbie Eakes, Bottle Rockets Child Care, requested \$25,000 for the Bottle Rockets Child Care Center in Echo. Motion by Commissioner Berends and seconded by Commissioner Kack to table the request. The Board will study the requests for funding from this entity and others through a committee that will make recommendations for a policy. Motion carried with all voting in favor.

**Ad Hoc Childcare Committee 04-10-18-07** Motion by Commissioner Kack and seconded by Commissioner Johnson to appoint Commissioner Berends and Renneke to the ad hoc childcare committee. This committee will focus on developing a policy that will identify criteria to be used in considering requests for funding from child care providers. Motion carried with all voting in favor.

The board recessed for break at 10:26 a.m.

The board reconvened at 10:41 a.m.

**City of Canby Assessment Contract 04-10-18-08** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the Assessment Contract with the City of Canby for assessment years 2019-2021 for \$14.08 per parcel. Motion carried with all voting in favor.

**Purchase of Service Agreement 04-10-18-09** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Purchase of Service Agreement with Canby Chiropractic Center for urinalysis services in the amount of \$50 per urinalysis. Motion carried with all voting in favor.

The Board discussed Southern Prairie Community Care.

**Coyote Bounties 04-10-18-10** Motion by Commissioner Johnson and seconded by Commissioner Berends to discontinue the acceptance of coyote bounties due to having exceeded the budgeted amount of \$2,000. Motion carried with all voting in favor.

The board discussed the annual review process for Administrator Heglund and replacement of the County Administrator. The board tabled those items until a later date.

Administrator Heglund and Lacey Rigge, Finance Manager, presented the final 2017 budget report.

The board recessed for lunch at 12:06 p.m.

The board reconvened at 12:50 p.m.

**Department/Program Updates**

Sharon Hendrichs and Jessi Jeppesen, Restorative Justice, gave an update.

Carrie Bendix, SW MN Private Industry Council, gave an update.

**Other Business** None

**Informational** February Jail Report

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 04-10-18-11** Motion by Commissioner Berends and seconded by Commissioner Kack to adjourn at 1:32 p.m. Motion carried with all voting in favor.

Witness:  
  
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Ron Antony, Chair

Attest:  
  
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Peggy Heglund, County Administrator