

**Yellow Medicine County Board Meeting Minutes**  
**April 14, 2015**

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Greg Renneke and John Berends present. Also present were County Administrator Peggy Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Scott Tedrick. Absent were Commissioner Gary Johnson and Louis Sherlin.

**Pledge of Allegiance**

**Approve Agenda 04-14-15-01** Motion by Commissioner Berends and seconded by Commissioner Antony to approve the agenda with the following change: table request from The Connection Youth Center in Canby for a grant of \$5,000 to a future Board meeting. Motion carried with all voting in favor.

**Consent Agenda 04-14-15-02** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: March 24, 2015 County Board meeting minutes; April 9, 2015 Special Board meeting minutes; 2015 Retainer Agreement with Rinke Noonan Law Firm; hiring of Mary Christianson as Legal Assistant in the County Attorney's Office, her salary will be grade 12, step 6 at \$17.46 per hour, she will start on April 15, 2015; RCRC Joint Powers Agreement Renewal. Motion carried with all voting in favor.

**Citizen Comments** None

**Commissioners' Report** Commissioner Berends reported on Prairie Waters, Southern Prairie, Housing meeting, PACT for Families, Food Shelf meeting and Fatal Review. Commissioner Renneke reported on SWCD, PACT for Families, Audit Planning meeting and Food Shelf meeting. Commissioner Antony reported on Chemical Health Coalition, Emergency Communication Board, 6W Community Corrections and HRA.

Administrator Heglund reported on updates to the building progress, update on EDA project, audit meeting, county program aid and One Watershed One Plan.

County Attorney Keith Helgeson reported on updates to the department and current case numbers.

**Regular Agenda**

**Purchase of AEDs 04-14-15-03** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the purchase of three AEDs in the amount of \$3,531.45. Motion carried with all voting in favor.

Request from The Connection Youth Center in Canby for a grant of \$5,000 was tabled to a future Board meeting.

**Seasonal Equipment Operator 04-14-15-04** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the hiring of a seasonal Equipment Operator in the Highway Department. Motion carried with all voting in favor.

**Solid Waste Pick-Up 04-14-15-05** Paul Henriksen discussed the solid waste pick-up on May 2<sup>nd</sup>. Motion by Commissioner Berends and seconded by Commissioner Antony to approve May 2<sup>nd</sup> as the pick-up date and the prices as presented. Motion carried with all voting favor.

Administrator Heglund discussed the recommendation from the Labor/Management Committee regarding insurance. The Labor/Management Committee recommends continuing to purchase health insurance through the SW/WC Service Cooperative for 2016. Health insurance will continue to be reviewed in the future.

The Board recessed for break at 10:39 a.m.

The Board reconvened at 11:09 a.m.

**Approval of Disbursements/Review Auditor's Warrants 04-14-15-06** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$17,503.62 Ditch Fund, \$170,507.31 Revenue Fund, \$26,372.50 Road & Bridge Fund, \$96,226.54 Human Services Fund, \$135.00 State Agency Funds; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

Michelle Gatz and Brenda Brusven, Veterans Service Office, gave a department update.

**Out of State Travel Request 04-14-15-07** Motion by Commissioner Antony and seconded by Commissioner Berends to approve out of state travel for Michelle Gatz, Veterans Service Officer. Motion carried with all voting in favor.

**Shelter Houses 04-14-15-08** Tim Yerigan, Emergency Management, discussed shelter houses at County Parks. Motion by Commissioner Antony and seconded by Commissioner Berends to allow Tim to move forward with the grant process. Motion carried with all voting in favor.

**Closed Session 04-14-15-09** Motion by Commissioner Berends and seconded by Commissioner Antony to close the meeting at 11:50 a.m. Motion carried with all voting in favor. The meeting was closed under Minnesota Statute 13D.05 to discuss Administrator Heglund's performance evaluation. Those present were the County Board members, County Administrator Peggy Heglund and County Finance and Administration Deputy/Human Resources Coordinator Ashley Soine.

**Open Regular Meeting 04-14-15-10** Motion by Commissioner Antony and seconded by Commissioner Berends to re-open the regular meeting at 12:15 p.m. Motion carried with all voting in favor.

**Administrator Review 04-14-15-11** The Board summarized the closed meeting. Administrator Heglund met expectations on multiple categories including knowledge of job, relationships, attitude, workplace environment and attendance. Also discussed were areas of improvement as well as goals for the upcoming year. Motion by Commissioner Antony and seconded by Commissioner Berends to approve the satisfactory performance review for Administrator Heglund and to approve the adjusted salary to the next step. Motion carried with all voting in favor.

The Board recessed for lunch at 12:22 p.m.

The Board reconvened at 1:00 p.m.

#### **Department/Program Updates**

Jane Remiger, Lou Anne Kling and Paulette Grieger, Yellow Medicine County Historical Society, gave an update.

**Other Business** None

**Informational** March Jail Report and March Vendor Payments

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 04-14-15-12** Motion by Commissioner Antony and seconded by Commissioner Berends to adjourn at 1:15 p.m. Motion carried with all voting in favor.

Witness:

Attest:

  
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Greg Renneke, Chair

  
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Peggy Heglund, County Administrator