

Yellow Medicine County Board Meeting Minutes
April 24, 2007

Chairman Antony called this regular meeting of the Yellow Medicine County Board to order at 12:30 p.m. with Commissioners Louis Sherlin, Gary Johnson, Jane Remiger, Dick Wambeke and Ron Antony present. Also present were County Administrator Ryan Krosch, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Robert Wolfington.

Approve Agenda 04-24-07-01 Motion by Commissioner Johnson and second by Commissioner Sherlin to approve the agenda with the following additions: Appletree insurance contract addendum under the Consent Agenda, Yellow Medicine/Lac qui Parle County Ditch #8 appointments and King of Trails Market Place under Other Business. Motion carried unanimously.

Consent Agenda 04-24-07-02 Motion by Commissioner Johnson and second by Commissioner Sherlin to approve the consent agenda items as follows: minutes of the April 10, 2007, County Board meeting; Farm Bill Energy Program letters of support; "25x25" renewable energy resolutions; Revenue Fund additional appropriation requests of \$69,131 in additional revenues and \$61,463 in additional expenditures; and Appletree insurance contract addendum. Motion carried unanimously.

Citizen Comments There was no citizens present to be heard.

Commissioner Reports Commissioner Antony reported on the Pioneerland Library Board, Yellow Medicine County Land Use Task Force and the Day Activity Center. Commissioner Wambeke reported on the E911 mapping meeting, CPH Safe Communities Committee and the CEE-6 Drug Task Force. Commissioner Remiger reported on the Redwood-Cottonwood Rivers Watershed, Yellow Medicine County Historical Society, MN Machinery Museum annual meeting, MN Valley Regional Railroad Authority and the Finance Committee meeting.

Redwood-Cottonwood Rivers Watershed 04-24-07-03 Motion by Commissioner Remiger and second by Commissioner Wambeke to approve the annual dues payment for the watershed. Motion carried unanimously.

Commissioner Johnson reported on the Upper MN Valley RDC, Area Transportation Partnership meeting, Highway 59 safety issues and the Prairie Lakes Detention Center Board. Commissioner Sherlin reported on the Area II MN River Basin meeting.

Department Reports 04-24-07-04 Bob Byrnes, Kami Schoenfeld and Michelle Ascheman with Yellow Medicine County/University of MN Extension updated the Board on the 4-H program and other Extension activities. The Board also reviewed the proposed Memorandum of Agreement between the County and University as recommended by the Extension Committee. Motion by Commissioner Johnson and second by Commissioner Sherlin to approve the three agreement as presented starting January 1, 2008, between the County and University of MN for providing Extension programs locally and for employing Extension staff. Motion carried unanimously.

Curt Johnson, Head Maintenance Custodian, updated the board on building and maintenance issues.

Regular Agenda:

Doug Gregoire's CUP 04-24-07-05 County Zoning Administrator Randy Jacobson presented a recommendation from the Planning Commission for approval of conditional use permit request YM-453-07 for Doug Gregoire to operate a trucking and wood recycling business in the Rural Preservation Management District. The Planning Commission recommended approval with two

conditions. The Board discussed adding an additional condition to control dust from blowing across County Road 2. Motion by Commissioner Johnson and second by Commissioner Remiger to approve the conditional use permit YM-453-07 for Doug Gregoire with the following conditions:

1. Must incorporate use of dust suppression equipment to control dust.
2. Site must be maintained so as not to constitute a nuisance as defined in the Yellow Medicine County/Countryside Public Health Service Nuisance Ordinance.
3. Must operate wood recycling business so as to prevent dust from drifting across County Road. 2.

Award Bridge Replacement Contract for S.A.P. 87-599-96 04-24-07-06 Engineer Andy Sander presented the Board with six bids to replace bridge 567. Motion by Commissioner Sherlin and second by Commissioner Wambeke to approve the low bid submitted by Kockelman Construction for \$201,016.00. Motion carried unanimously. The remaining bids are on file with the County Highway Department.

Award Agg. Base/Bit. Paving Contract for S.P. 87-603-27 04-24-07-07 Engineer Sander presented the Board with four bids for aggregate base and bituminous paving of CSAH 3. Motion by Commissioner Sherlin and second by Commissioner Johnson to approve the low bid submitted by Duininck Bros., Inc. for \$3,366,829.70 contingent upon MNDOT EEO approval. Motion carried unanimously. The remaining bids are on file with the County Highway Department.

Award Grading Contract and Right of Way Payments for C.P. 07-03 04-24-07-08 Engineer Sander presented the Board with four bids for grading construction of CSAH 3 and with right of way payment requests for C.P. 07-03. Motion by Commissioner Johnson and seconded by Commissioner Remiger to approve the low bid submitted by Midwest Contract, LLC for \$199,752.10 and right of way payments totaling \$16,951.93. Motion carried unanimously. The remaining bids are on file with the County Highway Department.

Purchase Power Broom 04-24-07-09 Engineer Sander presented the Board with three state bids for a new power broom and three quotes for a used power broom. Motion by Commissioner Johnson and second by Commissioner Wambeke to approve the low quote submitted by Ruffridge-Johnson Equipment for \$27,950.00 for a used 2006 Rosco Sweepro power broom. Motion carried unanimously.

The Board discussed gravel pits in the county.

The board discussed the removal of the Thoma house.

County Dispatch Map Update 04-24-07-10 County Sheriff Bill Flaten presented the Board with two quotes to update the County dispatch map data layers. Motion by Commissioner Sherlin and second by Commissioner Johnson to approve the quote submitted by GeoComm for \$7,970. Motion carried unanimously.

E911 Dispatch Mapping System Software 04-24-07-11 Sheriff Flaten presented the Board with two quotes for new E911 dispatch mapping software and GIS services. Motion by Commissioner Johnson and second by Commissioner Wambeke to approve the quote submitted by GeoComm for \$21,625. Motion carried unanimously.

Designation of Funds 04-24-07-12 County Fiscal Officer Lois Bonde presented the Board with a recommendation from the Finance Committee to approve the year end 2006 equity reserves and designation of funds. Motion by Commissioner Remiger and second by Commissioner Wambeke to approve the Fund Equity Reserves and Designations for Year Ended December 31, 2006, as

presented. Motion carried unanimously.

State Auditor's Services 04-24-07-13 Fiscal Officer Bonde requested the Board to authorize the State Auditor to provide additional auditing services that they have normally provided in the past. Motion Commissioner Johnson and second by Commissioner Sherlin to authorize the State Auditors to provide assistance with the preparation of government-wide working trial balances and financial statements and notes. Motion carried unanimously.

Wald Tax Abatement 04-24-07-14 Administrator Krosch updated the Board on the Wald tax abatement and the transfer of property ownership made by Wald. Motion by Commissioner Sherlin and second by Commissioner Wambeke to approve the transfer of the Kevin Wald/Ritalka, Inc./SpecSys Inc. property to CMW Industrial Properties, LLC. Motion carried with Commissioner Johnson abstaining from the vote due to a conflict of interest.

Weather Related Closings 04-24-07-15 Administrator Krosch presented the Board with a recommendation from the Labor Management Committee to amend Section 201.107(A) - Emergency Closings – Weather Related of the County Personnel Policies. Motion by Commissioner Sherlin and second by Commissioner Wambeke to place final disposition of the following amendment to Section 201.107(A) of the County Personnel Policies as an agenda item for the next regularly scheduled Board meeting:

Weather Related - The County Administrator, Auditor and the Family Services Director are authorized to make a joint decision to declare that a state of weather related emergency exists and close county facilities. This includes days when blizzard conditions exist. Employees in the highway and sheriff's offices are considered essential employees and are not included in this policy. Employees, with permission from their supervisor, have the option to stay at work when county facilities close due to a weather related emergency if their job duties do not require county facilities to be open and other staff to be present. Employees who are not able to come to work or who leave work, due to the declaration of a weather related emergency, must use vacation, time without pay, sick leave (up to a maximum of 40 hours), or compensatory time for the time absent. Employees choosing to leave work, without a declaration of a weather related emergency, must use vacation, or comp time or snow leave.

Chief Deputy Auditor Position 04-24-07-16 Auditor/Treasurer Carolyn Sherlin informed the Board that there will be a vacancy in the Chief Deputy Auditor position with the retirement of Chief Deputy Auditor Marty Bergman. Auditor/Treasurer Sherlin recommended to the Board replacing the position with no changes in the position description. Motion by Commissioner Johnson and second by Commissioner Sherlin to recruit a replacement for the Chief Deputy Auditor position with no change in the position description. Motion carried unanimously.

Easement Request 04-24-07-17 Administrator Krosch discussed a memo prepared by County Attorney Keith Helgeson regarding request from Brad Bergeson to obtain an easement over some County owned property. Motion by Commissioner Johnson and second by Commissioner Sherlin to authorize a permanent access easement to Brad Burgeson and Timothy Opdahl on county property in Government Lot #2, Sec. 11, Minnesota Falls Township with the county released from all liability and the easement is for access to adjacent property only. Motion carried unanimously.

MN Sesquicentennial 04-24-07-18 Motion by Commissioner Johnson and second by Commissioner Sherlin to appoint Commissioner Jane Remiger to serve as the contact for Yellow Medicine County for the MN Sesquicentennial Commission. Motion carried unanimously.

Informational The Board reviewed the informational items including the March jail report.

Approve Payment of Claims 04-24-07-19 Motion by Commissioner Johnson and second by Commissioner Sherlin to approve Commissioner's Warrants as presented for the following amounts: \$43,854.85 Revenue Fund, \$13, 842.64 Road and Bridge Fund, and \$5,041.79 Ditch Fund; Meals and Per Diems totaling \$1,126.76; and acknowledge review of Auditor's Warrants totaling \$119,833.60. Motion carried unanimously.

Other Business

Ditch #8 Appointments 04-24-07-20 Motion by Commissioner Remiger and second by Commissioner Johnson to appoint Commissioners Ron Antony and Louis Sherlin to the Judicial Ditch Authority for Yellow Medicine/Lac qui Parle County Judicial Ditch #8. Motion carried unanimously.

King of Trails Market Place 04-24-07-21 Motion by Commissioner Sherlin and second by Commissioner Johnson to approve payment of \$25.00 for the King of Trails Fall Market Place. Motion carried unanimously.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Department Reports Administrator Krosch presented the Board with his administrator's report.

There was no other business brought before the Board.

Adjourn 04-24-07-22 Motion by Commissioner Remiger and second by Commissioner Wambeke to adjourn at 3:40 p.m. Motion carried unanimously.

Witness:

Ron Antony, Chairman

Attest:

Carolyn Sherlin, Auditor/Treasurer