

**Yellow Medicine County Board Meeting Minutes**  
**April 24, 2018**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, Ron Antony, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Granite Falls Advocate Tribune reporter Kyle Klausung.

**Pledge of Allegiance**

**Approve Agenda 04-24-18-01** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the agenda with the following additions: add Restorative Justice Intern to the consent agenda and add discussion of Highway Engineer contract to regular agenda. Motion carried with all voting in favor.

**Consent Agenda 04-24-18-02** Motion by Commissioner Renneke and seconded by Commissioner Berends to approve the consent agenda items as follows: April 10, 2018 County Board meeting minutes; replacement of part-time IT Technician; resignation of Joel Brakken, Assistant County Attorney; replacement of Assistant County Attorney; reclassification of Planning & Zoning Coordinator from grade 15 to grade 16; purchase of election equipment; approve Kelsey Sorenson as Restorative Justice Intern. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 04-24-18-03** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$6,274.25 Ditch Fund, \$40,802.84 Revenue Fund, \$42,886.53 Road & Bridge Fund, \$40,824.21 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

The board discussed the Highway Engineer contract.

**Commissioners' Report** Commissioner Antony reported on Minnesota Valley Regional Railroad Authority, Pioneerland Library System, One Watershed One Plan, State Radio Board, broadband meeting, CD 31 meeting, CD 56 meeting and JD 10 meeting. Commissioner Johnson reported on CD 31 meeting, CD 56 meeting, JD 10 meeting, Labor Management meeting, Highway Engineer contract meeting, Sentence to Serve, Prairie Lakes and 6W Community Corrections. Commissioner Berends reported on CD 31 meeting, CD 56 meeting, Safety Committee, Countryside Public Health, Southern Prairie Community Care and Historical Society. Commissioner Kack reported on CD 31 meeting, CD 56 meeting, JD 10 meeting, Southwest 18 Adult Mental Health meeting, CEE-VI Drug Task Force, Finance Committee, Fair Board and Western Mental Health Center. Commissioner Renneke reported on Restorative Justice Advisory Committee, Highway Engineer contract meeting and drainage concerns by Wood Lake.

**Southern Prairie Community Care Alternate 04-24-18-04** Motion by Commissioner Berends and seconded by Commissioner Renneke to appoint Commissioner Antony as the alternate to Southern Prairie Community Care. Motion carried with all voting in favor.

**Historical Society 04-24-18-05** Motion by Commissioner Berends and seconded by Commissioner Kack to authorize the Highway Department to haul a load of gravel to the museum and the museum will cover the material cost. Motion carried with all voting in favor.

Administrator Heglund's report included meetings attended, HRA meeting update, Clarkfield school update and new bus garage for Prairie Five in Canby. Administrator Heglund's report is included in the Board packet.

**Regular Agenda**

Nick Anhult, Ehlers, Inc., reviewed the Moody's Report with the Board.

The board recessed for break at 10:44 a.m.

The board reconvened at 10:59 a.m.

**Mid-State Computer Collaborative JPA 04-24-18-06** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the Mid-State Computer Collaborative Joint Powers Agreement. Motion carried with all voting in favor.

**Master Agreement 4-24-18-07** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the Master Agreement to provide professional services between Mid-State Computer Collaborative and Computer Professionals Unlimited, Inc. from January 1, 2019 to December 31, 2023. Motion carried with all voting in favor.

**Conditional Use Permit Request YM-590-18, NTP Wireless/Verizon Wireless 04-24-18-08**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-590-18 for NTP Wireless/Verizon Wireless, Chicago, IL, to construct a 250' Communications Tower with a 9' lightning rod (total structure height of 259'). The site is located in the Rural Preservation Management District on property located in the northeast one-quarter of the northeast one-quarter (NE¼ NE¼) in Section 14 of Sandnes Township T-114-N R-40-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section VI, Subdivision 2.0 requires a Conditional Use permit for Communications Towers.

Motion by Commissioner Johnson and seconded by Commissioner Kack to approve Conditional Use Permit YM-590-18 for NTP Wireless/Verizon Wireless with the following conditions:

1. The base of the tower shall be fenced to restrict access.
2. The site shall be maintained to control vegetative growth.

Motion carried with all voting in favor.

Administrator Heglund gave a 2018 Q1 budget report.

**Letter in Support 04-24-18-09** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Letter in Support of Twin Cities & Western Railroad Company's request to the Federal Surface Transportation Board to permit public comment and a full hearing on the Metropolitan Council's Petition seeking to acquire ownership of the Bass Lake and Kenilworth corridors in Hennepin County, MN. Motion carried with all voting in favor.

**Department/Program Updates**

Michelle Gatz, Veterans Service Office, gave an update.

Rae Ann Keeler-Aus, Family Service Center, gave an update.

**Mental Health Awareness Month and Day Proclamation 04-24-18-10** Motion by Commissioner Johnson and seconded by Commissioner Berends to designate May as Mental Health Awareness Month and May 10, 2018 as Mental Health Awareness Day in Yellow Medicine County. Motion carried with all voting in favor.

**MFIP/DWP Employment and Training Services 04-24-18-11** Motion by Commissioner Berends and seconded by Commissioner Kack to approve a payment to Chippewa County Family Services in the amount of \$5,065 for Yellow Medicine County's obligation for the MFIP/DWP Employment and Training Services. Motion carried with all voting in favor.

**Family Service Center Intern 04-24-18-12** Motion by Commissioner Kack and seconded by Commissioner Berends to approve Kelsey Phinney as a Social Work Intern in the Family Service Center starting May 7, 2018 for 240 hours. Motion carried with all voting in favor.

**Equal Employment Opportunity/Affirmative Action Guidelines 04-24-18-13** Motion by Commissioner Johnson and seconded by Commissioner Berends to adopt the Minnesota Merit System Equal Employment Opportunity and Affirmation Action Guidelines as the Agency's 2018-2020 EEO-AA Plan. Motion carried with all voting in favor.

**Other Business** None

**Informational** None

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

The board recessed for lunch at 12:26 p.m.

The board reconvened at 1:00 p.m.

The Board participated in a work session with Julie Ring, Director of Association of Minnesota Counties, regarding succession planning for the County Administrator.

Commissioner Renneke left the meeting at 2:45 p.m.

**Adjourn 04-24-18-14** Motion by Commissioner Kack and seconded by Commissioner Berends to adjourn at 3:12 p.m. Motion carried with all voting in favor.

Witness:

  
Ron Antony, Chair

*Greg Renneke, Vice Chair*

Attest:

  
Peggy Heglund, County Administrator