

**Yellow Medicine County Board Meeting Minutes
December 11, 2018**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 2:00 p.m. with Commissioners Glen Kack, Ron Antony, Greg Renneke, Gary Johnson and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Noah Lusti.

Pledge of Allegiance

Approve Agenda 12-11-18-01 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the agenda with the following additions: add Family Service Center Resolution to authorize Stacey Steinbach to sign the Children's Mental Health Respite Grant to the Consent Agenda, add discussion on the Market Study to the Regular Agenda and add discussion on Labor Management to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 12-11-18-02 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the consent agenda items as follows: November 27, 2018 County Board meeting minutes; November 26, 2018 Special Board meeting minutes; hiring of Jeanette Duis as a full-time Correctional Officer/Dispatcher, her salary will be grade 12, step 5, her start date is December 14, 2018; hiring of Janelle Kompelien as a full-time Correctional Officer/Dispatcher, her salary will be grade 12, step 12, her start date is December 17, 2018; hiring of Gretchen Pederson as a Child Protection Social Worker, her salary will be grade 19, step 1, her start date is December 26, 2018; approve Hayley Ruschen as a Social Work Intern in the Family Service Center starting January 9, 2019; accept resignation of Tim Yerigan, Emergency Manager/Deputy; approve a contract extension with Aramark for operation of the jail kitchen through December 31, 2019; renewal of the contract for Fairgrounds Manager with Doug Waltz for 2019, the cost is not to exceed \$5,000; Budget Reallocation Requests for the Family Service Center; Agreement with the state of Minnesota for a detour regarding TH 67 (contract #1032581) in the amount of \$2,657.83 (Resolution #24-2018); approve the Final Payment for HSIP Striping on CSAH 5 SP 087-070-014 in the amount of \$3,201.29 (Resolution #25-2018); approve the agreement with Positive Perspectives for Wellness for Supervisory services in the Family Service Center, effective dates are January 1, 2019 to December 31, 2019, the annual cost is not to exceed \$7,600; Family Service Center Resolution to authorize Stacey Steinbach to sign the Children's Mental Health Respite Grant. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 12-11-18-03 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$51,404.29 Ditch Fund, \$98,948.10 Revenue Fund, \$139,292.61 Road & Bridge Fund, \$72,996.67 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on Safe Communities Coalition, AMC conference and Public Utilities Commission meeting (wind tower project). Commissioner Berends reported on broadband meeting, market study meeting, AMC conference and Personnel Committee. Commissioner Johnson reported on AMC conference, 6W Community Corrections, Upper Minnesota Valley Regional Development Commission, ditch 9 hearing and market study meeting. Commissioner Antony reported on Emergency Communication Board, Personnel Committee, 6W Community Corrections, market study meeting, broadband meeting and AMC conference. Commissioner Renneke reported on AMC conference.

Administrator Heglund's report included meetings attended, upcoming broadband task force meeting and new bus garage building. Administrator Heglund's report is included in the Board packet.

Regular Agenda

The board discussed scheduling a Labor Management Committee meeting.

Lacey Rigge, Finance Manager and Administrator Heglund reviewed the 2019 draft budget. Department Heads were in attendance to answer any questions.

Open Public Hearing 12-11-18-04 Motion by Commissioner Berends and seconded by Commissioner Kack to open the public hearing at 4:00 p.m. regarding the 2019 Fee Schedule. Motion carried with all voting in favor.

Close Public Hearing 12-11-18-05 Motion by Commissioner Berends and seconded by Commissioner Renneke to close the public hearing at 4:08 p.m. Motion carried with all voting in favor.

Fee Schedule and Resolution #27-2018 12-11-18-06 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the 2019 Fee Schedule and Resolution #27-2017. Motion carried with all voting in favor.

Dennis Pederson, IT Coordinator, discussed IT equipment in the Board Room. The board directed Mr. Pederson to get a second quote for the equipment/installation.

The board recessed for break at 4:18 p.m.

The board reconvened at 4:33 p.m.

Maintenance Department 12-11-18-07 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the hiring of Tyler Kluver to work in the Maintenance Department. He will work part-time at 6 hours per week. His salary will be grade 2, step1. His start date is TBD. Motion carried with all voting in favor.

Sheriff Bill Flaten presented information on replacing the Deputy (Investigator)/Emergency Management position as well as recommending an additional Court Security position.

Replacement of Deputy (Investigator)/Emergency Management 12-11-18-08 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the replacement of the Deputy (Investigator)/Emergency Management position. Motion carried with all voting in favor.

Court Security 12-11-18-09 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the addition of a full-time Court Security position. Motion carried with all voting in favor.

The board discussed the market study. They discussed options moving forward. Once committees are reassigned in January, they will continue looking into different implementation options. The board also discussed contacting our Labor Attorney for assistance in the process.

Highway Department 12-11-18-10 Motion by Commissioner Kack and seconded by Commissioner Berends to approve an extension of employment and pay increase for Ellie Olson, temporary Administrative Secretary in the Highway Department. Her salary will be grade 14, step 1 which is consistent with the job duties that she has been assigned. She will be guaranteed work through January 31, 2019. Motion carried with all voting in favor.