

**Yellow Medicine County Board Meeting Minutes
December 12, 2017**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 2:00 p.m. with Commissioners Ron Antony, Glen Kack, John Berends, Greg Renneke and Gary Johnson present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, West Central Tribune reporter Tom Cherveney, Marshall Independent reporter Jody Isaackson and Advocate Tribune reporter Kyle Klausing.

Pledge of Allegiance

Approve Agenda 12-12-17-01 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the agenda with the following additions: add resignation of Michelle May, Finance Manager to Consent Agenda, add replacement of Finance Manager to Consent Agenda, add purchase of Mechanic's truck for the Highway Department to Consent Agenda and add approval for a gambling permit for the Lion's Club to Consent Agenda. Motion carried with all voting in favor.

Consent Agenda 12-12-17-02 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: November 28, 2017 County Board meeting minutes; hiring of Devann Knutson as part-time IT Technician, her salary will be grade 12, step 2, her start date is December 13, 2017; hiring of Sam Canatsey and Kyler Jelen as part-time, non-scheduled Deputy Sheriff, their salary will be grade 17, step 1, their start date is TBD; approve resignation of Taylor Seehausen, Social Worker; replacement of Social Worker; consideration of permanent status; Agreement for framing of 48-star flag; Resolution #36-2017 and Cooperative Agreement with MnDOT for delivery of transportation services (renewal); State of MN Safe and Secure Courthouse Initiative Grant Agreement in the amount of \$3,485; resignation of Michelle May, Finance Manager; replacement of Finance Manager; purchase of a Mechanic's truck for the Highway Department in the amount of \$6,000; raffle permit for the Lion's Club at The Rock in Granite Falls. Motion carried with all voting in favor.

Citizen Comments None

Beth Pullan, Legal Assistant and Joel Brakken, Assistant County Attorney, were introduced to the Board.

Approval of Disbursements/Review Auditor's Warrants 12-12-17-03 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$125,288.66 Ditch Fund, \$45,966.56 Revenue Fund, \$61,510.98 Road & Bridge Fund, \$78,688.19 Human Services Fund and the payment of \$1,016 to Sannerud's Collision Repair; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on JD 48 conference call, AMC conference, Safe Communities Coalition, Area II and Adult Mental Health Local Advisory Committee. Commissioner Berends reported on Prairie Waters, Southern Prairie Community Care Finance Committee, JD 48 conference call, AMC conference and Safety meeting. Commissioner Johnson reported on Upper Minnesota Valley Regional Development Commission, Prairie Lakes, 6W Community Corrections, Sentence to Serve meeting, AMC conference and meeting with Vice Chair and Administrator. Commissioner Renneke reported on Solid Waste Commission and Minnesota Machinery Museum. Commissioner Antony reported on JD 48 conference call, 6W Community Corrections, Sentence to Serve meeting, meeting with Chair and Administrator, AMC conference, Pioneerland Library System, LQP Advisory Board and Emergency Communication Board.

Administrator Heglund's report included meetings attended, Prairie Five bus garage information, list of broadband grants and information from the Granite Falls City Council meetings. Administrator Heglund's report is included in the Board packet.

Regular Agenda

Open Public Hearing 12-12-17-04 Motion by Commissioner Antony and seconded by Commissioner Berends to open the public hearing at 3:00 p.m. regarding the 2018 Fee Schedule. Motion carried with all voting in favor.

Close Public Hearing 12-12-17-05 Motion by Commissioner Antony and seconded by Commissioner Berends to close the public hearing at 3:05 p.m. Motion carried with all voting in favor.

Fee Schedule and Resolution #37-2017 12-12-17-06 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the 2018 Fee Schedule and Resolution #37-2017. Motion carried with all voting in favor.

Michelle Matthews, Anne-Marie Griger and Sean Flannery from RES discussed the Flying Cow Wind Farm project near Canby.

The board recessed for break at 3:58 p.m.

The board reconvened at 4:13 p.m.

Late Tax Payment Penalty 12-12-17-07 Motion by Commissioner Antony and seconded by Commissioner Kack to deny the request to waive penalty for late property tax payments for Kathleen Isely. Motion carried with all voting in favor.

Resolution #38-2017 for Final Payment 12-12-17-08 Motion by Commissioner Berends and seconded by Commissioner Kack to approve resolution #38-2017 for final payment to Riley Brothers Construction, Inc. in the amount of \$14,848.80 for final contract amount totaling \$296,976 (Projects S.A.P. 087-599-135, 087-599-136 and 087-599-138). Motion carried with all voting in favor.

Resolution #39-2017 12-12-17-09 Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #39-2017 for support and agreement to sponsor the City of Wood Lake pursuit of 2017 Local Road Improvement Program funding from MnDot for construction of the 4th Street North improvement project. Motion carried with all voting in favor.

Clarkfield Highway Shop Roof 12-12-17-10 Motion by Commissioner Kack and seconded by Commissioner Renneke to approve the low quote from Clarkfield Hardware Hank in the amount of \$9,825.96 to furnish and install a new roof on the Clarkfield Highway Shop. One other quote was received. Motion carried with all voting in favor.

CD 36 Request 12-12-17-11 Chris Balfany, Planning & Zoning/Ditch Administrator, presented a request on CD 36 petition. Motion by Commissioner Antony and seconded by Commissioner Berends to order the cost-benefit analysis regarding the CD 36 petition. Motion carried with all voting in favor.

SW Regional Solid Waste Agreement 12-12-17-12 Roger Schroeder, Lyon County Environmental Administrator, presented the SW Regional Solid Waste Agreement. Motion by Commissioner Antony and seconded by Commissioner Berends to approve the SW Regional Solid Waste Agreement effective through

December 31, 2018. Motion carried with all voting in favor.

2018 Salary for Non-union Employees 12-12-17-13 Motion by Commissioner Antony and seconded by Commissioner Berends to approve a 2.5% cost of living adjustment and an additional \$200 contribution to each VEBA or Health Savings Account in 2018 for non-union employees. Motion carried with all voting in favor.

2018 Salary for Sheriff, Attorney and Commissioners 12-12-17-14 Motion by Commissioner Renneke and seconded by Commissioner Kack to approve a 2.5% cost of living adjustment and an additional \$200 contribution to each VEBA or Health Savings Account in 2018 for Sheriff, Attorney and Commissioners. Sheriff salary will be \$93,464.67 annually. Attorney salary will be \$108,197.06 annually. Commissioner salary will be \$22,915 annually and the Chairperson will receive \$23,515 annually (\$600 more than base Commissioner salary). Motion carried with Commissioner Renneke, Kack and Johnson voting in favor and Commissioner Antony and Berends voting against.

Homestead Abatement 12-12-17-15 Motion by Commissioner Renneke and seconded by Commissioner Antony to approve a homestead abatement for Jone Pederson, taxes payable in 2017, PIN 33-410-0771. The homestead was reinstated due to hardship and the abatement amount was \$476.80. Motion carried with all voting in favor.

Department/Program Updates

Connie Erickson, Assessor, gave an update.

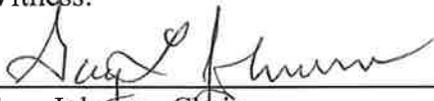
Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

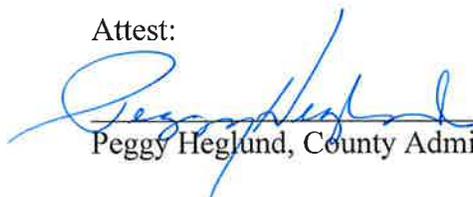
Adjourn 12-12-17-16 Motion by Commissioner Antony and seconded by Commissioner Berends to adjourn at 5:22 p.m. Motion carried with all voting in favor.

Witness:



Gary Johnson, Chair

Attest:



Peggy Heglund, County Administrator

**Yellow Medicine County Board Truth in Taxation Meeting Minutes
December 12, 2017**

Open Meeting 12-12-17-01 Motion by Commissioner Antony and seconded by Commissioner Berends to open the Truth in Taxation meeting at 6:00 p.m. Motion carried with all voting in favor. Those in attendance were Commissioners Ron Antony, Glen Kack, John Berends, Greg Renneke, Gary Johnson and County Administrator Peg Heglund.

Chair Johnson took comments on the 2018 proposed tax levy and budget. Those in attendance for the hearing were County Assessor Connie Erickson and Finance Manager Michelle May. Finance Manager May presented a 2017 budget update, the proposed 2018 budget, and recommended 2018 levy.

Payable 2018 Tax Levy 12-12-17-02 Motion by Commissioner Antony and seconded by Commissioner Kack to approve a 0% net levy increase for 2018 for a total net tax levy of \$10,342,908.

Revenue Fund	\$5,896,604
Road & Bridge Fund	\$1,680,202
Human Services Fund	\$2,757,774
Library	\$83,401
Tax Abatement	\$13,079
Water Plan	\$6,153
Justice Center Bond	\$424,637
Total Certified 2018 Gross Tax Levy	\$10,861,850
Less: 2018 Certified County Program Aid	\$518,942
Total Certified 2018 Net Tax Levy	\$10,342,908

Motion carried with all voting in favor.

2018 Budget 12-12-17-03 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the 2018 budget as follows:

Fund	Revenues	Expenses	Surplus/(Deficit)
General	8,092,713	7,661,854	430,859
Road & Bridge	6,206,250	6,206,250	0
Human Services	4,906,574	4,906,574	0
Bond Debt	424,987	403,050	21,937
Total Budget	19,630,524	19,177,728	452,796

Motion carried with all voting in favor.

Meeting adjourned at 6:46 p.m.

Witness:



Gary Johnson, Chair

Attest:



Peggy Heglund, County Administrator