

**Yellow Medicine County Board Meeting Minutes
December 17, 2013**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Greg Renneke, Gary Johnson, Louis Sherlin and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Marshall Independent reporter Steve Browne and Granite Falls Advocate Tribune reporter Scott Tedrick.

Pledge of Allegiance

Approve Agenda 12-17-13-01 Motion by Commissioner Berends and seconded by Commissioner Sherlin to approve the agenda with the following clarification on the Consent Agenda: Minnesota DNR Snowmobile Safety Grant is a 2-year grant in the amount of \$5,616. Motion carried with all voting in favor.

Consent Agenda 12-17-13-02 Motion by Commissioner Berends and seconded by Commissioner Sherlin to approve the consent agenda items as follows: December 3, 2013 County Board meeting minutes, permanent status for LeRoy Sik, Assistant Maintenance Engineer and Kelly Kruger, PPSD Deputy, Emergency Management Performance Grant in the amount of \$17,529, Resolution #24-2013 to Commit Fund Balance, 2-year Minnesota DNR Snowmobile Safety Grant in the amount of \$5,616 and approve a resolution to extend the development, adoption and implementation of a twelve county Southwest Solid Waste Management Plan. Budget change requests for the following: Planning & Zoning, Government Center, Coroner, Election, Attorney and Public Defender were removed from the Consent Agenda for further discussion. Motion carried with all voting in favor.

Budget Change Requests 12-17-13-03 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the budget change requests for: Planning & Zoning, Coroner, Election, Attorney and Public Defender. The Government Center budget change request was removed for further discussion. Motion carried with all voting in favor.

Citizen Comments None.

Commissioners' Report Commissioner Renneke had no reports. Commissioner Sherlin reported on DAC, Western Mental Health Center, Extension and Morton Buildings presentation. Commissioner Berends reported on AMC. Commissioner Johnson reported on 6W Corrections, Prairie Five and AMC. Commissioner Antony reported on 6W Corrections, Radio Board and Minnesota River Board.

Public Hearing for 2013 County Fee Schedule 12-17-13-04 Chairman Antony opened the public hearing at 10:00 a.m. to hear public comments about the proposed 2014 County Fee Schedule. Michelle May, Finance Manager and Bill Flaten, Sheriff, gave an update on proposed changes for 2014. There were no citizens present to comment. Motion by Commissioner Sherlin and seconded by Commissioner Berends to close the public hearing at 10:12 a.m. Motion carried with all voting in favor.

2014 Fee Schedule 12-17-13-05 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve Resolution #25-2013 approving the 2014 Fee Schedule as presented. Motion carried with all voting in favor.

The Board recessed for break at 10:13 a.m.

The Board reconvened at 10:23 a.m.

Department/Program Updates

Gail Jerve and Erick Hedman, Prairie Five, gave an update on the status of their nutrition program.

Regular Agenda

Family Service Center

Western Mental Health Center Purchase of Service Contracts 12-17-13-06 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve Purchase of Service Contracts for Western Mental Health Center for the following services: Mental Health Services Contract from January 1, 2014 to December 31, 2014 at the rates of \$120.00 an hour for services provided by a master's level mental health professional and \$150.00 for services provided by a doctoral level mental health professional; Adult Mental Health Services from January 1, 2014 to December 31, 2014; Adult Community Support Services from January 1, 2014 to December 31, 2014 at the rates of \$57.50 per hour for Adult Community Support Program Services provided by a Mental Health Practitioner, AMHRS Individual Services and Certified Peer Specialist and \$24.20 per hour for Adult Community Support Program Services provided by a Community Service Aide and \$24.20 per person per hour for AMHRS Group; Family Community Support Program Services from January 1, 2014 to December 31, 2014 at the rates of \$57.50 per hour for Individual, \$35.88 per hour for group and \$13.26 per hour for Administrative costs and Family Community Support Program Services from January 1, 2013 to December 31, 2013 at the rates of \$52.77 per hour for Individual, \$35.88 per hour for Group, \$30.00 per hour for travel time and \$13.26 per hour for Administrative costs. Motion carried with all voting in favor.

Purchase of Service Contracts 12-17-13-07 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the following 2014 Purchase of Service Contracts: Presbyterian Family Foundation for Guardian and Conservatorship Services from January 1, 2014 to December 31, 2014 at the hourly rate of \$55.00 and mileage to be paid at a rate of .565/mile; Project Turnabout for detoxification services from January 2014 to December 31, 2014 at a rate of \$263.00 per day; Southwest Private Industry Council for Bi-lingual Rule 25 Chemical Use Assessments and MGM Services to provide Family Based Services and Supervised Visitation Services from January 1, 2014 to December 31, 2015 at the \$46.23/hour for Family Based Services and General Case Management for PSOP cases and \$35.00/hour for Monitoring of Supervised Visitation. Motion carried with all voting in favor.

Approve Hiring of Danielle Guertin 12-17-13-08 Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the hiring of Danielle Guertin as an Administrative Secretary in the Family Service Center effective December 30, 2013. She will start at Grade 10, Step 1 at \$25,428 annually. Motion carried with all voting in favor.

Highway Department

Final Payment to Duininck, Inc. 12-17-13-09 Motion by Commissioner Renneke and seconded by Commissioner Berends to approve the Resolution #26-2013 for final payment to Duininck, Inc. for Project S.P. 087-606-013 in the amount of \$111,515.77 for the final contract amount totaling \$1,625,704.46. Motion carried with all voting in favor.

Highway Department Purchase 12-17-13-10 Motion by Commissioner Renneke and seconded by Commissioner Sherlin to approve the purchase of a new trailer in the amount of \$70,123 and not to trade-in the old trailer, but to look at other options to sell. Motion carried with Commissioner Renneke, Sherlin, Antony and Berends voting in favor and Commissioner Johnson voting against.

Highway Department Purchase 12-17-13-11 Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the purchase of the John Deere mower in the amount of \$31,765.83. Motion

carried with all voting in favor.

Highway Department Price Adjustment for Truck 12-17-13-12 Motion by Commissioner Johnson and seconded by Commissioner Berends to authorize the Highway department to change the recent approval of a 2014 truck to a 2015 model at an increased cost of \$3,600 as the previously approved model is no longer available. Motion carried with all voting in favor.

Earl Feuchmann, Contegrity Group, Inc. gave a Government Center update.

Government Center Budget Change Request 12-17-13-13 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the Government Center budget change request with the change of 'Miscellaneous' line from \$14,000 to \$2,500 for a total of \$821,464.00. Motion carried with all voting in favor.

Premises Permit Application 12-17-13-14 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the LG214 Premises Permit Application for the Shaokatan Sportsmen Club for charitable gambling. Motion carried with all voting in favor.

Janel Timm, Property & Public Service Department Director, gave an update.

Approval of 2014 Budget and Payable Tax Levy 12-17-13-15 Motion by Commissioner Sherlin and seconded by Commissioner Berends to approve the 2014 budget and payable 2014 tax levy as follows:

Payable 2014 Tax Levy

Revenue Fund	\$4,794,553
Road & Bridge Fund	\$2,019,571
Human Services Fund	\$1,943,303
Library	\$76,309
Tax Abatement	\$24,037
Water Plan	\$6,153
Law Enforcement Center Bond Principal and Interest	\$272,700
Total Certified 2014 Gross Tax Levy	\$9,136,626
Less 2014 Certified County program Aid	\$166,658
Total Certified 2014 Net Tax Levy	\$8,969,968

2014 Budget					
			Budgeted	Use of	Final
			Surplus/	Fund Balance For	Surplus/
Fund	Revenues	Expenses	(Deficit)	Capital Expenses	(Deficit)
Revenue	6,468,928	6,648,928	(180,000)	180,000	0
Road & Bridge	5,726,984	6,126,984	(400,000)	400,000	0
Human Services	3,824,130	3,869,130	(45,000)	45,000	0
FUND TOTALS	16,020,042	-16,645,042	(625,000)	625,000	0
Jail Bond	273,450	257,985	15,465		
DEBT TOTALS	273,450	257,985	15,465		

TOTAL BUDGET	16,293,492	16,903,027	

The approved budget includes a gross levy increase of 3.26%.
 Motion carried with all voting in favor.

The refunding of 2005 Series Bond discussion was tabled until a future meeting.

Other Business

Informational November Investment Report, November Jail Report and the Restorative Attendance Review Board process that was discussed at the 11/26/13 Board meeting is ready for referrals and will take effect January 2, 2014.

Approval of Disbursements/Review Auditor's Warrants 12-17-13-16 Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the commissioner warrants for the following amounts: \$17,801.45 Ditch Fund, \$63,146.17 Revenue Fund, \$24,145.11 Road & Bridge Fund, \$96,938.62 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-17-13-17 Motion by Commissioner Sherlin and seconded by Commissioner Berends to adjourn at 12:17 p.m. Motion carried with all voting in favor.

Witness:



Ron Antony, Board Chair

Attest:



Peggy Heglund, County Administrator