

**Yellow Medicine County Board Meeting Minutes
December 23, 2014**

Chair Louis Sherlin called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Greg Renneke, Louis Sherlin and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson and Finance & Administration Deputy Ashley Soine.

Pledge of Allegiance

Approve Agenda 12-23-14-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following changes: add additional appropriation request for the Highway Department to Consent Agenda, add additional appropriation request for recycling bins to the Consent Agenda, add Aramark contract to the Consent Agenda, add renewal of Countryside Public Health contract for tobacco checks to the Consent Agenda, move additional appropriation requests from Consent Agenda to Regular Agenda and move approval of 2015 budget from Consent Agenda to Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 12-23-14-02 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the consent agenda items as follows: December 9, 2014 County Board meeting minutes; consideration of permanent status; resolution #3-2014 to appoint Dr. A. Quinn Strobl as the County Medical Examiner until December 31, 2018; resolution #32-2014 to allow Dr. A. Quinn Strobl to appoint one or more Assistant County Medical Examiners; resolution #33-2014 to Commit Fund Balance; final payment to Midwest Contracting, LLC in the amount of \$45,230.65 for S.A.P. 087-599-128, 087-599-131, 087-599-133 and 087-599-134 and resolution #35-2014; final payment to McLaughlin & Schultz, Inc. in the amount of \$84,604.87 for S.A.P. 087-607-011, 087-625-001 and 087-645-003 and resolution #36-2014; Aramark contract; renewal of Countryside Public Health contract for tobacco checks. Motion carried with all voting in favor.

Citizen Comments None

Senator Dahmes and Representative Swedzinski participated in a discussion with the Board.

The Board recessed for break at 10:15 a.m.

The Board reconvened at 10:20 a.m.

Additional Appropriation Requests 12-23-14-03 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the additional appropriation requests. Motion carried with all voting in favor.

2015 Budget 12-23-14-04 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2015 budget as follows:

2015 Budget			Budgeted	Use of	Final
			Surplus/	Fund Balance For	Surplus/
Fund	Revenues	Expenses	(Deficit)	Qualified Expenses	(Deficit)
Revenue *	6,771,073	6,684,545	86,528	0	86,528
Road & Bridge	8,254,802	8,254,802	0	0	0
Human Services	4,040,175	4,040,175	0	0	0
FUND TOTALS	19,066,050	18,979,522	86,528	0	86,528
Jail Bond	0	0	0		
TOTAL BUDGET	19,066,050	18,979,522			

Motion carried with Commissioner Antony, Berends and Renneke voting in favor and Commissioner Johnson and Sherlin voting against.

Commissioners' Report Commissioner Sherlin reported on recycle bins, Western Mental Health Center and Countryside Public Health. Commissioner Renneke reported on Building Committee and JD3 ditch hearing. Commissioner Antony reported on JD3 ditch hearing and Southwest Workforce Center (PIC). Commissioner Johnson reported on Prairie Lakes Youth Program, Restorative Justice Advisory Council banquet and Prairie Five Community Action. Commissioner Berends reported on JD3 ditch hearing, Safe Communities, Pioneerland and Southern Prairie.

Administrator Heglund reported on Department Head schedule for 2015 Board meetings, organizational chart for 2015 and Granite Falls Manor update.

Approval of Disbursements/Review Auditor's Warrants 12-23-14-05 Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$63,722.29 Ditch Fund, \$100,976.85 Revenue Fund, \$40,827.60 Road & Bridge Fund, \$78,466.83 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

Department/Program Updates

Janel Timm, Property & Public Services Director, gave an update.

The Board discussed no hunting on County property. The Board did not take official action at this time, but did direct staff to inform anyone who inquires about hunting on county property that it is not allowed.

Stephanie Olson, Family Services, presented information on chemical dependency and assessments.

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

Family Service Center Contracts 12-23-14-06 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the following contracts:

-Purchase of Service contract with Woodland Centers for detox and crisis services that includes a \$25 rate increase per diem for each service. The rates are \$470 for Detox per diem, \$360 for Adult Crisis per diem and \$335 for Youth Crisis per diem. The term of the contract is January 1, 2015 to December 31, 2015.

-Purchase of Service contract with Lutheran Social Service of Minnesota that includes an \$8 increase per unit. The rates are \$67.50 for Intensive In-Home Services and \$57.83 for Family Community Support. The term of the contract is January 1, 2015 to December 31, 2015.

- State Title IV-E agreement with Six-West Community Corrections for January 1, 2015 through December 31, 2017. This is a renewal of the previous two year agreement and with no changes.
 - State of Minnesota MNSure Navigator and Assister Agreement. The effective dates of the agreement are January 1, 2015 through June 16, 2016.
 - MA Estate Claim Recovery and Under Hardship Waivers Policy. New guidelines were developed by the Department of Human Services that need to be followed by all counties.
 - Purchase of Service Agreement between Southwest MN Regional MFIP/DWP Partnership and the Southwest Private Industry Council, Inc. The term of the contract is January 1, 2015 to December 31, 2015.
 - Detox contract with Project Turnabout for January 1, 2015 through December 31, 2015. The rates have stayed the same as last year at \$263 per day.
- Motion carried with all voting in favor.

Fairgrounds Policy and Use Agreement 12-23-14-07 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Fairgrounds Policy and Use Agreement. Motion carried with all voting in favor

The Board recessed for break at 12:38 p.m.

The Board reconvened at 12:50 p.m.

Regular Agenda

2015 Salary for Non-union Employees 12-23-14-08 Motion by Commissioner Antony and seconded by Commissioner Berends to approve a 2% cost of living adjustment for non-union employees. Motion carried with all voting in favor.

2015 Salary for Elected Officials 12-23-14-09 Motion by Commissioner Renneke and seconded by Commissioner Johnson to approve a 2% cost of living adjustment for elected officials. Commissioner salary will be \$21,488 annually and the Chairperson will receive \$22,088 annually (\$600 more than base Commissioner salary). Sheriff salary will be \$87,644.23 annually. Attorney salary will be \$101,459.16 annually. Motion carried with Commissioner Renneke, Johnson and Antony voting in favor and Commissioner Sherlin and Berends voting against.

2015 Additional VEBA/HSA contribution 12-23-14-10 Motion by Commissioner Johnson and seconded by Commissioner Renneke to contribute an additional \$200 to each VEBA or Health Savings Account in 2015 for non-union employees and elected officials. Motion carried with all voting in favor.

Hiring of Beth Bjorndahl 12-23-14-11 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the hiring of Beth Bjorndahl as the Finance & Administration Deputy. Her salary will be grade 14, step 6 on the 2015 salary schedule. Her start date will be January 5, 2015. Motion carried with all voting in favor.

Hiring of Dan Anderson 12-23-14-12 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the hiring of Dan Anderson as the Equipment Operator (Canby shop) in the Highway Department. His salary will be grade 12a, step 4 at \$15.83 per hour. His start date will be January 5, 2015. Motion carried with all voting in favor.

Hiring of Brock Ackerman 12-23-14-13 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the hiring of Brock Ackerman as the part-time, non-scheduled Corrections Officer/Dispatcher. His salary will be grade 12, step 1 at \$14.52 per hour. His start date was December 16, 2014. Motion carried with all voting in favor.

Hiring of Matt Boettger 12-23-14-14 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the hiring of Matt Boettger as the part-time, non-scheduled Corrections Officer/Dispatcher. His salary will be grade 12, step 1 on the 2015 salary schedule. His start date will be January 5, 2015. Motion carried with all voting in favor.

Aquatic Invasive Species Plan 12-23-14-15 Motion by Commissioner Johnson and seconded by Commissioner Berends to adopt the Yellow Medicine County Aquatic Invasive Species Plan. Motion carried with all voting in favor.

Public Hearing 12-23-14-16 Motion by Commissioner Antony and seconded by Commissioner Berends to open the public hearing at 1:02 p.m. Motion carried with all voting in favor.

The Board discussed the County Fee Schedule. There were no citizens present.

Close Public Hearing 12-23-14-17 Motion by Commissioner Berends and seconded by Commissioner Renneke to close the public hearing at 1:04 p.m. Motion carried with all voting in favor.

County Fee Schedule and Resolution #34-2014 12-23-14-18 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the County Fee Schedule and Resolution #34-2014 regarding the 2015 Yellow Medicine County Fee Schedule changes. Motion carried with all voting in favor.

Dennis Pederson, IT Coordinator, gave an update.

Sick Leave Maximum 12-23-14-19 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the sick leave maximum payout to VEBA or Health Savings Account. The following policy will be added to the Personnel Policy under section 201.254:

For permanent, full-time employees, each December, the employer shall convert the hours over the maximum allowed sick time and transfer that amount into the employee's VEBA or HSA according to the following schedule:

- a) Employees with at least ten (10) years of service shall receive twenty-five (25) percent of the total over the maximum placed into their VEBA or HSA.
- b) Employees with at least fifteen (15) years of service shall receive thirty (30) percent of the total over the maximum placed into their VEBA or HSA.

Motion carried with all voting in favor.

Accrued Sick Leave 12-23-14-20 Motion by Commissioner Antony and seconded by Commissioner Berends to approved adding two additional tiers onto the Accrued Sick Leave policy. The following policy will be added to the Personnel Policy under section 201.254 (M):

<u>Completed Years of Service</u>	<u>Percentage</u>
20-24	35%
25+	40%

Motion carried with all voting in favor.

Other Business None

Informational November Jail Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 12-23-14-21 Motion by Commissioner Berends and seconded by Commissioner Renneke to adjourn at 1:30 p.m. Motion carried with all voting in favor.

Witness:

Attest:



Chair



Peggy Heglund, County Administrator