

**Yellow Medicine County Board Meeting Minutes  
December 26, 2023**

Chairman Glen Kack called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Mitch Kling, Greg Renneke and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Mark Gruenes and HR Manager Ashley Soine.

**Pledge of Allegiance**

**Approve Agenda 12-26-23-01** Motion by Commissioner Berends and seconded by Commissioner Antony to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda 12-26-23-02** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: December 12, 2023 County Board meeting minutes; December 12, 2023 Truth in Taxation meeting minutes; Six-Month Tobacco Licenses for Woody's Bar and Cottonwood Co-Op in Wood Lake; Budget Amendment for 2023 Ag BMP Loans; Partial Pay No. 2 for Litzau Farm Drainage, Inc. in the amount of \$134,084.59 for County Ditch 8 Improvements; Budget Amendment for 2023 CWP Loans; Western Mental Health Annual Contract Renewals. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 12-26-23-03** Motion by Commissioner Kling and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$535,519.52 Ditch Fund, \$90,227.68 Revenue Fund, \$379,025.21 Road & Bridge Fund, \$67,677.72 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Kack reported on Western Mental Health Center. Commissioner Renneke had no reports. Commissioner Kling reported on Lincoln Pipestone Rural Water, Historical Society, Soil and Water Conservation District, Finance Committee, Clarkfield Lions Club and Prairie Waters. Commissioner Antony reported on Finance Committee, Chemical Health Coalition, meeting with constituents, Minnesota Valley Regional Railroad Authority and Pioneerland Library System. Commissioner Berends reported on Prairie Lakes, Yellowstone Trail, Primewest and Countryside Public Health.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

**Regular Agenda**

Tyler Knutson, Soil and Water Conservation District, presented to the board.

Rae Ann Keeler-Aus, Family Services, presented to the board.

**Resolution #49-2023 12-26-23-04** Motion by Commissioner Berends and seconded by Commissioner Kling to approve Resolution #49-2023 which authorizes Rae Ann Keeler-Aus, Family Services Director, to have signature authority for the Encounter Alert System being implemented by the Department of Human Services, Health Plans and Audacious Inquiry. Motion carried with all voting in favor.

Denny Pederson, IT Department, presented to the board.

Brian Rosenau, County Assessor, discussed the 2024 Assessment Year projections.

Jake Erickson, Deputy Assessor/Appraiser, was introduced to the board.

**Board of Adjustment Appointments 12-26-23-05** Motion by Commissioner Antony and seconded by Commissioner Kling to appoint Loren Hacker and Jeff Berthelsen to a three-year term on the Board of Adjustment beginning January 1, 2024. Motion carried with all voting in favor.

Sheriff Bill Flaten and Chief Deputy Travis Peterson discussed use of agency equipment by allied partners.

**Purchase of Snow Blower for Skid Steer 12-26-23-06** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the low quote in the amount of \$9,980 from Ziegler Cat for the purchase of a snow blower attachment for a skid steer. Seven other quotes were received. Motion carried with all voting in favor.

The board recessed for break at 10:49 a.m.

The board reconvened at 11:04 a.m.

**Agreement for Prosecution Services 12-26-23-07** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Agreement for Prosecution Services for the City of Wood Lake for 2024. Motion carried with all voting in favor.

The board discussed the request to join Minnesota Rural Counties in 2024. No action was taken as it was tabled to a future board meeting.

**Resolution #58-2023 for 2023 Donations 12-26-23-08** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve Resolution #58-2023 which accepts gifts and grants that were received in 2023. Motion carried with all voting in favor.

**Resolution #59-2023 to Commit Fund Balance 12-26-23-09** Motion by Commissioner Antony and seconded by Commissioner Berends to approve Resolution #59-2023 to commit fund balance from the General Revenue Fund and Road & Bridge Fund as presented. Motion carried with all voting in favor.

**ESST Policy 12-26-23-10** Motion by Commissioner Berends and seconded by Commissioner Kling to approve the Earned Sick and Safe Time (ESST) policy as presented. Motion carried with all voting in favor.

**Close Regular Meeting 12-26-23-11** Motion by Commissioner Berends and seconded by Commissioner Antony to close the meeting at 11:36 a.m. The meeting was closed under Minnesota Statute 13D.05 to discuss Administrator Steinbach's performance evaluation. Those present were the County Board members, County Administrator Angie Steinbach and Human Resource Manager Ashley Soine. Motion carried with all voting in favor.

**Open Regular Meeting 12-26-23-12** Motion by Commissioner Kling and seconded by Commissioner Renneke to open the regular meeting at 11:45 a.m. Motion carried with all voting in favor.

**Administrator Review 12-26-23-13** The Board summarized the closed meeting. Administrator Steinbach met expectations on all categories. Motion by Commissioner Berends and seconded by Commissioner Antony to approve the satisfactory performance review for Administrator Steinbach and to approve the step increase as per the 2024 salary schedule. Motion carried with all voting in favor.

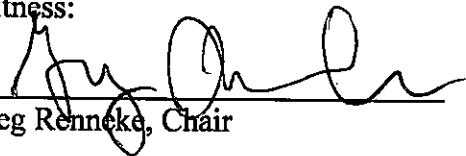
**Other Business** None

**Informational** None

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 12-26-23-14** Motion by Commissioner Kling and seconded by Commissioner Berends to adjourn at 11:49 a.m. Motion carried with all voting in favor.

Witness:

  
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Greg Renneke, Chair

Attest:

  
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Angie Steinbach, County Administrator