

**Yellow Medicine County Board Meeting Minutes  
December 27, 2016**

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Greg Renneke, Gary Johnson and John Berends present. Also present were County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Marshall Independent reporter Jody Isaackson and Advocate Tribune reporter Alex Sina. County Administrator Peg Heglund and Commissioner Louis Sherlin were not in attendance.

**Pledge of Allegiance**

**Approve Agenda 12-27-16-01** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the agenda with the following addition: add Road and Bridge Budget Change Request form to the Consent Agenda. Motion carried with all voting in favor.

**Consent Agenda 12-27-16-02** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the consent agenda items as follows: December 13, 2016 County Board meeting minutes, December 13, Truth in Taxation meeting minutes, Budget Change Request forms for Ditch, Zoning, Buildings, Justice Center, Forfeited Property and Road & Bridge, Prairie Five RIDES Lease Agreement to Rent Garage Space, Resolution #27-2016 for FASTLANE funding for Highway 212 from Cologne to Carver, renew contract with Brandon Preuss for maintenance on CD54, consideration of permanent status, renewal of a 3-year Westlaw contract and authorization for County Attorney Helgeson to sign the contract and Resolution #28-2016 to Accept Gifts and Grants. Motion carried with all voting in favor.

**Citizen Comments** None

**Regular Agenda**

Earl Fuechtmann, Contegrity Group, Inc., gave an update on the Justice Center.

**Commissioners' Report** Commissioner Antony reported on Pioneerland Library System, Workforce Council meetings, Minnesota Valley Regional Railroad Authority, HRA and Emergency Communication Board. Commissioner Renneke had no reports. Commissioner Berends reported on Southern Prairie Finance Committee, Finance Committee, Historical Society and Minnesota Valley Regional Railroad Authority. Commissioner Johnson reported on Countryside Public Health, retirement party at RDC, Prairie Lakes Youth Program, ditch complaint and food shelf in Clarkfield.

**Regular Agenda (continued)**

**Emergency Operation Plan 12-27-16-03** Tim Yerigan, Emergency Manager, presented the Emergency Operation Plan. Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the Emergency Operation Plan as presented. Motion carried with all voting in favor.

**LEL Labor Contract 12-27-16-04** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the LELS Labor Contract for 2017-2019. Motion carried with all voting in favor.

**2017 Salary and Additional VEBA/HSA Contribution for Non-union Employees, Sheriff, Attorney and Commissioners 12-27-16-05** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve a 2% cost of living adjustment and an additional \$200 contribution to each VEBA and Health Savings Account in 2017 for non-union employees, Sheriff, Attorney and Commissioners. Sheriff salary will be \$91,185.05 annually. Attorney salary will be \$105,558.11 annually. Commissioner salary will be \$22,356 annually and the Chairperson will receive \$22,956 annually (\$600 more than base Commissioner salary).

Motion carried with all voting in favor.

**2017 Commissioner Per Diem 12-27-16-06** Motion by Commissioner Johnson and seconded by Commissioner Antony to keep per diems the same for Commissioners in 2017 (\$50/half day and \$100/full day). Motion carried with all voting in favor.

**Fee Schedule and Resolution #26-2016 12-27-16-07** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the 2017 Fee Schedule and Resolution #26-2016. Motion carried with all voting in favor.

**Approval of Disbursements/Review Auditor's Warrants 12-27-16-08** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the warrants for the following amounts: \$1,612.30 Ditch Fund, \$210,278.13 Revenue Fund, \$14,311.34 Road & Bridge Fund, \$86,079.47 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department Motion carried with all voting in favor.

The Board recessed for break at 10:17 a.m.

The Board reconvened at 10:30 a.m.

**Maintenance Equipment 12-27-16-09** Rick Wandersee, Head Maintenance Engineer, presented quotes for new maintenance equipment. Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the following equipment for the Maintenance Department: 4 floor blowers in the amount of \$1,020, 2 vacuums in the amount of \$1,150, 1 floor scrubber in the amount of \$1,300 and 1 floor burnisher in the amount of \$1,490 for a total of \$4,960. Motion carried with all voting in favor.

#### **Department/Program Updates**

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

**SW Private Industry Council Purchase of Service Contract 12-27-16-10** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the 2017 Southwest MN Regional Minnesota Family Investment (MFIP) and Diversionary Work Program (DWP) Purchase of Service Contract with the Southwest Minnesota Private Industry Council. Motion carried with all voting in favor.

**Prairie Five Community Action Council Purchase of Service Contract 12-27-16-11** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the 2017-2018 Purchase of Service Contract with Prairie Five Community Action Council, Inc. for transportation services. The administrative rates have increased from \$0.27 per mile to \$0.28 per mile. Motion carried with all voting in favor.

**Greater Minnesota Family Service Purchase of Service Agreement 12-27-16-12** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the 2017 Purchase of Service Agreement with Greater Minnesota Family Services for the following services (no rate change from 2016):

#### Family Based Services

Family Therapist \$88.93 rate per unit

Family Counselor \$63.00 rate per unit

#### Diagnostic Assessments

Family Therapist \$88.93 rate per unit

Motion carried with all voting in favor.

**Lutheran Social Service Purchase of Service Agreement 12-27-16-13** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the 2017 Purchase of Service Agreement with Lutheran Social Services. Motion carried with all voting in favor.

**Payable 2017 Tax Levy 12-27-16-14** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve a 1.55% levy increase from 2016 to 2017 with the property tax levy for taxes payable in 2017 set as follows:

|  |                     |
|--|---------------------|
| Revenue Fund                               | \$5,456,364         |
| Road & Bridge Fund                         | \$2,195,433         |
| Human Services Fund                        | \$2,336,359         |
| Library                                    | \$80,972            |
| Tax Abatement                              | \$6,900             |
| Water Plan                                 | \$6,153             |
| Justice Center Bond Principal and Interest | \$426,668           |
| <b>Total Certified 2017 Gross Tax Levy</b> | <b>\$10,508,849</b> |
| Less 2017 Certified County program Aid     | \$165,941           |
| <b>Total Certified 2017 Net Tax Levy</b>   | <b>\$10,342,908</b> |

Motion carried with Commissioner Johnson, Renneke and Berends voting in favor and Commissioner Antony voting against.

**2017 Budget 12-27-16-15** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the 2017 budget as follows:

| 2017 Budget         |                   |                   | Budgeted              | Use of                                 | Final                 |
|---------------------|-------------------|-------------------|-----------------------|--|-----------------------|
| Fund                | Revenues          | Expenses          | Surplus/<br>(Deficit) | Fund Balance For<br>Qualified Expenses | Surplus/<br>(Deficit) |
| Revenue             | 7,340,397         | 7,419,542         | (79,145)              | 79,145                                 | 0                     |
| Road & Bridge       | 7,169,173         | 7,794,173         | (625,000)             | 625,000                                | 0                     |
| Human Services      | 4,482,609         | 4,482,609         | 0                     | 0                                      | 0                     |
| Ditch               | 331,216           | 746,902           | (415,686)             | 415,686                                |                       |
| <b>FUND TOTALS</b>  | <b>19,323,395</b> | <b>20,443,226</b> | <b>(1,119,831)</b>    | <b>1,119,831</b>                       | <b>0</b>              |
| JC Bond             | 426,968           | 404,575           | 22,393                |  |                       |
| <b>TOTAL BUDGET</b> | <b>19,750,363</b> | <b>20,847,801</b> |                       |  |                       |

Motion carried with all voting in favor.

**Other Business** None

**Informational** November Jail Report

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 12-27-16-16** Motion by Commissioner Antony and seconded by Commissioner Renneke to adjourn at 11:42 a.m. Motion carried with all voting in favor.

Witness:

  
Chair

Attest:

  
Peggy Heglund, County Administrator