

**Yellow Medicine County Board Meeting Minutes  
December 27, 2022**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Greg Renneke, Mitch Kling and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Mark Gruenes and HR Manager Ashley Soine.

**Pledge of Allegiance**

**Approve Agenda 12-27-22-01** Motion by Commissioner Berends and seconded by Commissioner Kling to approve the agenda with the following addition: add the PrimeWest Health Provider Participation Agreement to the Regular Agenda. Motion carried with all voting in favor.

**Consent Agenda 12-27-22-02** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: December 13, 2022 County Board meeting minutes; December 13, 2022 Truth in Taxation meeting minutes; 2023 Prosecution Contract with the City of Hazel Run, City of Clarkfield, City of Wood Lake and City of Echo; consider permanent status for employee; approve Bridget Johnson as an unpaid intern in the Restorative Justice Department starting January 11, 2023; resignation of Gary Ostendorf, part-time Assistant Custodian; resignation of Leslie Craig, part-time Assistant Custodian; hiring of Ellie Olson as the part-time Transition Circle Facilitator, her salary will be grade 13, step 1, her start date is TBD. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 12-27-22-03** Motion by Commissioner Kack and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$37,027.38 Ditch Fund, \$126,984.84 Revenue Fund, \$36,058.00 Road & Bridge Fund, \$57,503.77 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Antony reported on Wold Architects meeting, Chemical Health Coalition and One Watershed One Plan. Commissioner Renneke reported on Wold Architects meeting. Commissioner Kling reported on Lincoln Pipestone Rural Water. Commissioner Kack reported on Western Mental Health Center. Commissioner Berends reported on Countryside Public Health and Prairie Lakes Youth Program.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

**Regular Agenda**

Kurt Johnson, Yellow Medicine County Soil and Water Conservation District, presented to the board.

Rae Ann Keeler-Aus, Family Services, gave an update

**Prairie V Community Action Council, Inc. 12-27-22-04** Motion by Commissioner Kling and seconded by Commissioner Berends to approve the 2023-2024 transportation contract with Prairie V Community Action Council, Inc. Motion carried with all voting in favor.

**Countryside Public Health 12-27-22-05** Motion by Commissioner Kack and seconded by Commissioner Kling to approve the 2023 Purchase of Service Contract with Countryside Public Health. Motion carried with all voting in favor.

**Project Turnabout 12-27-22-06** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the 2023 Purchase of Service Host County Contract with Project Turnabout for Detoxification and Care Coordination Supervision Services. Motion carried with all voting in favor.

**PrimeWest Health 12-27-22-07** Motion by Commissioner Berends and seconded by Commissioner Kling to authorize the Board Chair to sign the PrimeWest Health Provider Participation Agreement and also be contingent upon the County Attorney review. Motion carried with all voting in favor.

Pam Rosenau and Tim Johnson, MVTV Wireless Internet Provider, presented to the board.

The board recessed at 10:28 a.m.

The board reconvened at 10:40 a.m.

Roger Schroeder, Lyon County Environmental Administrator, discussed the recycling contract. No action was taken at this time.

Connie Erickson, Assessor, gave an update on the 2023 assessment year projections. She also updated the board on the May windstorm disaster relief.

**Abatement Policy 12-27-22-08** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the Yellow Medicine County Property Tax Abatement Policy. Motion carried with all voting in favor.

**Assessment Contracts 12-27-22-09** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Assessment Contracts with the City of Hazel Run and Minnesota Falls Township for the 2023, 2024 and 2025 assessment years at a rate of \$12/parcel. Motion carried with all voting in favor.

**Fire Abatement 12-27-22-10** Motion by Commissioner Kling and seconded by Commissioner Berends to approve an abatement for house damage caused by a fire in June 2021 (taxes payable in 2022). The abated amount is \$974.00 (PIN 31-478-6303). Motion carried with all voting in favor.

**Penalty Waiver for Bryon Lundy 12-27-22-11** Motion by Commissioner Berends and seconded by Commissioner Renneke to waive the penalty in the amount of \$300.80 for Bryon Lundy for the late payment of the 2022 property taxes. Motion carried with all voting in favor.

**Grant Agreement and Resolution #50-2022 12-27-22-12** Motion by Commissioner Berends and seconded by Commissioner Kack to approve Resolution #50-2022 for agreement to State Transportation Fund Local Bridge Replacement Program Grant Terms and Conditions (SAP 087-603-032) and the Grant Agreement. Motion carried with all voting in favor.

The Board discussed the BNSF Railroad Crossing at CSAH 17 near TH 23. The consensus was to proceed with Option 1 as presented.

**Resolution #51-2022 12-27-22-13** Motion by Commissioner Kling and seconded by Commissioner Berends to approve Resolution #51-2022 and the Agency Agreement for Federal Participation in Construction. Motion carried with all voting in favor.

**Resolution #48-2021 for 2022 Donations 12-27-22-14** Motion by Commissioner Berends and seconded by Commissioner Kack to approve Resolution #48-2022 which accepts gifts and grants. Motion carried with all voting in favor.

**Resolution #52-2022 for Sheriff's Department Donation 12-27-22-15** Motion by Commissioner Berends and seconded by Commissioner Kling to approve Resolution #52-2022 which accepts gifts and grants for the Yellow Medicine County Sheriff's Department. Motion carried with all voting in favor.

**Resolution #49-2022 to Commit Fund Balance 12-27-22-16** Motion by Commissioner Berends and seconded by Commissioner Kling to approve Resolution #49-2022 to commit fund balance from the General Revenue Fund and Road & Bridge Fund as presented. Motion carried with all voting in favor.

The board discussed the Wold Architects presentation on the county highway shop.

Commissioner Renneke left the meeting.

**Close Meeting 12-27-22-17** Motion by Commissioner Berends and seconded by Commissioner Kling to close the meeting at 12:30 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, Finance Manager Dana Homan, County Attorney Mark Gruenes and Human Resources Manager Ashley Soine. Motion carried with all voting in favor.

**Open Meeting 12-27-22-18** Motion by Commissioner Kling and seconded by Commissioner Kack to open the meeting at 12:35 p.m. Motion carried with all voting in favor.

**LELS Labor Contract 12-27-22-19** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the LELS Labor Contract for 2023-2025. Motion carried with all voting in favor.

Commissioner Renneke joined the meeting.

**Commissioner Per Diems 12-27-22-20** Motion by Commissioner Berends to rescind Resolution #40-2022 which set the 2023 Commissioner per diems (Motion 11-22-22-32). Motion failed due to lack of a second.

**Close Regular Meeting 12-27-22-21** Motion by Commissioner Kack and seconded by Commissioner Renneke to close the meeting at 12:49 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss Administrator Steinbach's performance evaluation. Those present were the County Board members, County Administrator Angie Steinbach and Human Resource Manager Ashley Soine. Motion carried with all voting in favor.

**Open Regular Meeting 12-27-22-22** Motion by Commissioner Berends and seconded by Commissioner Kling to open the regular meeting at 12:56 p.m. Motion carried with all voting in favor.

**Administrator Review 12-27-22-23** The Board summarized the closed meeting. Administrator Steinbach met expectations on all categories. Motion by Commissioner Berends and seconded by Commissioner Kack to approve the satisfactory performance review for Administrator Steinbach and to approve the step increase as per the 2023 salary schedule. Motion carried with all voting in favor.


**Other Business** None

**Informational** None

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.


**Adjourn 12-27-22-24 Motion by Commissioner Kling and seconded by Commissioner Kack to adjourn at 12:57 p.m. Motion carried with all voting in favor.**

Witness:

  
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Chair

Attest:

  
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Angie Steinbach, County Administrator