

**Yellow Medicine County Board Meeting Minutes
February 13, 2018**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Glen Kack, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Granite Falls Advocate Tribune reporter Kyle Klausung and Marshall Independent reporter Jody Isaackson.

Pledge of Allegiance

Approve Agenda 02-13-18-01 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the agenda with the following additions: add vehicle purchase for the Land & Resource Management Office to the Regular Agenda, add Maintenance department update to the agenda and correct the Board of Equalization dates from July to June. Motion carried with all voting in favor.

Consent Agenda 02-13-18-02 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the consent agenda items as follows: January 23, 2018 County Board meeting minutes (with an addition to Commissioner Johnson's report); hiring of Lacey Rigge as Finance Manager, her salary will be grade 22, step 9, her start date is February 28, 2018; consideration of permanent status; resignation of Amanda Sieling, Assistant County Attorney; replacement of Assistant County Attorney; resignation of Devann Knutson, part-time IT Technician; hiring of Russ Blue as part-time, non-scheduled Deputy Sheriff, his salary will be grade 17, step 1, his start date is TBD; SW Regional MFIP Contract; Title IV-D Cooperative Agreement with DHS; Title IV-D Cooperative Agreement Attachment A; Title IV-D Cooperative Agreement with County Attorney, Sheriff's Office and Family Services; State of MN Voting Equipment Grant Agreement (with an update to the allocation between types of equipment). Motion carried with all voting in favor.

Citizen Comments None

Shyanne Soderstrom and Amanda Johnson (Social Workers) were introduced to the board.

Approval of Disbursements/Review Auditor's Warrants 02-13-18-03 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$127,848.83 Ditch Fund, \$140,152.22 Revenue Fund, \$86,952.49 Road & Bridge Fund, \$121,683.63 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Renneke had no reports. Commissioner Kack reported on Finance Manager interviews, Area II/RCRCA, Mental Health Local Advisory Committee, Safe Communities Coalition, Southwest 18 and Revolving Loan Fund. Commissioner Berends reported on Prairie Waters, Southern Prairie Finance Committee, Southern Prairie Community Care, Safety Committee, Nurse Partnership, Yellow Stone Trail meeting and Personnel Committee. Commissioner Johnson reported on Upper Minnesota Valley Regional Development Commission, Revolving Loan Fund, Finance Manager interviews, 6W Community Corrections, Justice Center repairs, retirement at Prairie Five, Clarkfield First Responders meeting and Clarkfield School discussion. Commissioner Antony reported on 6W Community Corrections, Personnel Committee, Emergency Communication Board, One Watershed One Plan and Pioneerland Library System.

Administrator Heglund's report included meetings attended, orientation process for new Finance Manager, Advocate Tribune Progress Edition and adult mental health services project. Administrator Heglund's report is included in the Board packet.

Regular Agenda

The board recessed for break at 10:02 a.m.

The board reconvened at 10:17 a.m.

Board Meeting Schedule 02-13-18-04 Motion by Commissioner Berends and seconded by Commissioner Kack to amend the board meeting schedule to change the Board of Equalization meeting from June 12, 2018 to June 26, 2018. Motion carried with all voting in favor.

Karpel Solutions Contract 02-13-18-05 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the contract with Karpel Solutions in the amount of \$58,845 for office management software in the County Attorney's Office. Motion carried with all voting in favor.

Department/Program Updates

Rick Wandersee, Facilities Manager, gave a department update.

The board recessed for break at 10:33 a.m.

The board reconvened at 10:45 a.m.

Regular Agenda (continued)

Troy Dale and Wendy Krueger, DNR and Ron Prorok, Pheasants Forever, informed the Board of land transfer from Pheasants Forever to the DNR in Burton Township.

County Ditch 31 02-13-18-06 Motion by Commissioner Berends and seconded by Commissioner Renneke to proceed with a consolidation of County Ditch 31. Motion carried with all voting in favor.

Resolution #06-2018 Hearing on Consolidation of County Ditch 31 02-13-18-07 Motion by Commissioner Berends and seconded by Commissioner Kack to approve a resolution setting a public hearing on the Consolidation of County Ditch 31 and that the public hearing shall be held on April 10, 2018 at 2:00 p.m. at the Yellow Medicine County Training Room, 415 9th Ave., Granite Falls, MN 56241. Motion carried with all voting in favor.

County Ditch 31 and 56 02-13-18-08 Motion by Commissioner Berends and seconded by Commissioner Kack to set a public hearing for a Final Hearing for Redetermination of Benefits for County Ditch 31 and County Ditch 56 and that the public hearing shall be held on April 10, 2018 at 2:00 p.m. at the Yellow Medicine County Training Room, 415 9th Ave., Granite Falls, MN 56241. Motion carried with all voting in favor.

Vehicle Purchase 02-13-18-09 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the purchase of a vehicle for the Land & Resource Management Office in the amount of \$22,801.20 from Ranger GM in Hibbing, MN (low quote). One additional quote was received. The current vehicle will be offered to other departments first. If there is no interest, then the vehicle will be sold. If it is traded to another department, then that department's vehicle will be sold. Motion carried with all voting in favor.

Truck Purchase 02-13-18-10 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the quote from Boyer Trucks in the amount of \$198,991.28 for a Western Star Tandem Truck and Towmaster Equipment. This was the only quote received as it was from the state bid. Larry Stoks, General Maintenance Supervisor, will try to sell the existing truck for a minimum of \$23,500. If the truck has not sold for the minimum price after six months, then they will trade it in for \$23,500. Motion carried with all voting in favor.

Heaters for Highway Shops 02-13-18-11 Motion by Commissioner Kack and seconded by Commissioner Renneke to approve a Modine Industrial Heater PDP 200 for the Canby and Clarkfield Highway shops. This was the only quote received as it was not practicable to get a second quote due to the timeline. Motion carried with Commissioner Kack, Renneke, Antony and Berends voting in favor and Commissioner Johnson voting against.

The Board participated in a work session with Julie Ring, Director of Association of Minnesota Counties. They discussed the roles and responsibilities of a County Administrator and of the Commissioners.

Other Business None

Informational December Jail Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 02-13-18-12 Motion by Commissioner Berends and seconded by Commissioner Kack to adjourn at 2:33 p.m. Motion carried with all voting in favor.

Witness:


Ron Antony, Chair

Attest:


Peggy Heglund, County Administrator