

**Yellow Medicine County Board Meeting Minutes
January 23, 2018**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Glen Kack, Greg Renneke and John Berends present. Also present were County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Granite Falls Advocate Tribune reporter Alex Sina and Marshall Independent reporter Deb Gau. County Administrator Peg Heglund was absent.

Pledge of Allegiance

Approve Agenda 01-23-18-01 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the agenda with the following addition: add discussion regarding job descriptions to the agenda. Motion carried with all voting in favor.

Consent Agenda 01-23-18-02 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: January 2, 2018 County Board meeting minutes; renew contract with Brandon Preuss for maintenance on CD 54; Amendment to the Payment Processing Agreement with Forte Payment Systems, Inc.; Partial Pay Estimate No. 2 for CD 4; approval of Peg Heglund, Tabby Niemeyer and Beth Bjorndal to be declared Authorized Representatives for the purpose of conducting business with UBS Financial Services Inc. for investments/banking; approve hiring of Shyanne Soderstrom as a Social Worker, her salary will be grade 19, step 1, her start date is January 24, 2018; approve hiring of Amanda Johnson as a Social Worker, her salary will be grade 19, step1, her start date is February 5, 2018. Motion carried with all voting in favor.

Citizen Comments None

Tony Sather (Engineer Tech II), Brianna Staton (Family Service Center Intern) and Rebecca Winkelman (Family Service Center Intern) were introduced to the board.

Approval of Disbursements/Review Auditor's Warrants 01-23-18-03 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$66,994.67 Ditch Fund, \$262,927.30 Revenue Fund, \$112,523.10 Road & Bridge Fund, \$148,273.13 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on Area II/RCRCA, Revolving Loan Fund, Mental Health Local Advisory Council, Southwest 18 Mental Health Consortium, Planning Commission, Fair Board and Soil and Water Conservation District meeting. Commissioner Berends reported on Countryside Public Health, Finance Manager interviews, Historical Society, Whitewater Park Task Force, Yellowstone Corridor meeting and Granite Falls Fire Department annual meeting. Commissioner Antony reported on Finance Manager interviews, Senate Committee hearing regarding the Clarkfield school, Minnesota Valley Regional Railroad Authority, Pioneerland Library System and 6W Community Corrections. Commissioner Johnson reported on Revolving Loan Fund, 6W Community Corrections, Prairie Five Nutrition board, Prairie Five Community Action, meeting at Land & Resource Management Office, Prairie Lakes, and discussion on the Administrator's job description and differences between County Coordinator and Administrator which will be reviewed in more detail at the February 13, 2018 work session. Commissioner Renneke reported on the Planning Commission.

Administrator Heglund's written report is included in the Board packet.

Regular Agenda

Committee Assignment 01-23-18-04 Motion by Commissioner Kack and seconded by Commissioner Renneke to update the committee assignments to Pioneerland Library System and Prairie Waters. Commissioner Antony will be the primary on Pioneerland Library System and Commissioner Berends will be the alternate. Commissioner Berends will be the primary on Prairie Waters and Commissioner Johnson will stay as the alternate. Motion carried with all voting in favor.

Senator Gary Dahms presented to the Board of Commissioners. He reviewed the upcoming legislative session, discussed the County Program Aid formula, broadband funding, mental illness issues, METS program, unfunded mandates, Clarkfield school, railroad funding, ditch mowing, child protection funding and specific system upgrades.

School Choice Week Proclamation 01-23-18-05 Motion by Commissioner Kack and seconded by Commissioner Johnson to proclaim January 21-27, 2018 as School Choice Week. Motion carried with all voting in favor.

Temporary Personnel Committee Appointment 01-23-18-06 Motion by Commissioner Berends and seconded by Commissioner Renneke to temporarily appoint Commissioner Johnson and Commissioner Kack to the Personnel Committee for the purpose of participating in the interview process for the Finance Manager position. Motion carried with all voting in favor.

Yellow Medicine River Watershed Board of Managers Appointment 01-23-18-07 Motion by Commissioner Johnson and seconded by Commissioner Berends to re-advertise for the Yellow Medicine River Watershed Board of Managers as there were no applications received before the deadline. Motion carried with all voting in favor.

The board recessed for break at 10:15 a.m.

The board reconvened at 10:30 a.m.

Quotes for Server Replacement 01-23-18-08 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the low quote from The Computer Guys in the amount of \$32,432.54 for server replacement. One other quote was received. Motion carried with all voting in favor.

Conditional Use Permit Request YM-586-17, Michael Verhelst 01-23-18-09

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning commission to approve conditional use permit request YM-586-17 for Michael Verhelst, Canby, MN, to construct a 300' x 80' manure stacking slab and a 150' x 250' x 9' deep storage basin. The site is located in the Rural Preservation Management District in the northeast one-quarter of the southwest one-quarter (NE ¼ SW ¼) of Section 27 in Norman Township T-114-N R-45-W. The Yellow Medicine County Land and Related Resource Management Ordinance, Section VII, Subdivision 10.0 requires a Conditional use permit because this is a modification to an existing feedlot over 500 animal units and is located within ½ mile of an existing building site.

Motion by Commissioner Renneke and seconded by Commissioner Berends to approve Conditional Use Permit YM-586-17 for Michael Verhelst with the following condition:

1. A Construction Short Form Permit must be obtained from MPCA prior to construction.

Motion carried with all voting in favor.

Highway Computer Replacement 01-23-08-10 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the low quote from Hewlett Packard in the amount of 8,419.95 for three new computers for the Engineering Department. One other quote was received. Motion carried with all voting in favor.

Equipment Purchase 01-23-18-11 Motion by Commissioner Johnson and seconded by Commissioner Berends to purchase a 2017 Rental Diamond 72" Standard Flow Mower from Ziegler, Inc. in the amount of \$5,000 (this is the unit that the Highway Department has rented in the past). Motion carried with all voting in favor.

Request for Repurchase 01-23-18-12 Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the request to repurchase property tax parcels 34-410-2210 and 34-410-2212 from Charles Antonson in the amount of \$3,515.04. Motion carried with all voting in favor.

Department/Program Updates

Rae Ann Keeler-Aus and Stacey Steinbach, Family Service Center, gave an update.

Resolution #05-2018 for Mental Health Bonding 01-23-18-13 Motion by Commissioner Berends and seconded by Commissioner Kack to approve resolution #05-2018 in support for Mental Health Bonding. Motion carried with all voting in favor.

Bill Flaten and Kathy Busack, Sheriff's Office/Jail, gave an update.

Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 01-23-18-14 Motion by Commissioner Kack and seconded by Commissioner Berends to adjourn at 12:07 p.m. Motion carried with all voting in favor.

Witness:


Ron Antony, Chair

Attest:


Peggy Heglund, County Administrator