

**Yellow Medicine County Board Meeting Minutes**  
**January 28, 2020**

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Gary Johnson and Greg Renneke also present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, West Central Tribune reporter Tom Cherveney, Advocate Tribune reporter Jess Gorman and Marshall Independent reporter Jim Muchlinks.

**Pledge of Allegiance**

**Approve Agenda 01-28-20-01** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the agenda with the following addition: add discussion on agenda timeslots to Regular Agenda. Motion carried with all voting in favor.

**Consent Agenda 01-28-20-02** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the consent agenda items as follows: January 7, 2020 County Board meeting minutes; January 7, 2020 County Ditch 1B Preliminary Hearing for Improvement minutes; hiring of Kristofer Holien as the County Veterans Service Officer, his salary will be grade 12, step 7, his start date is February 12, 2020; hiring of Brad Timm as the Assistant Maintenance Engineer, his salary will be grade 9, step 5 (2019 salary schedule), his start date is February 3, 2020; replacement of full-time Assistant Custodian; approval to advertise for a grant-funded Transition Circle Facilitator; consideration of permanent status; budget amendments for year-end 2019. The Change Order for Frattalone Contract and approve quote for asbestos abatement for old Clarkfield school west gym was moved to the Regular Agenda. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 01-28-20-03** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$30,330.49 Ditch Fund, \$245,385.55 Revenue Fund, \$110,376.12 Road & Bridge Fund, \$85,308.77 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Kack reported on County Ditch 1B Preliminary Hearing, Canby DAC, Revolving Loan Fund, Southwest 18 Adult Mental Health, CEE-VI Task Force, U of M Extension, Veterans Service Officer interviews and Western Mental Health Center. Commissioner Johnson reported on County Ditch 1B Preliminary Hearing, Union Negotiations, Townhall meeting, Clarkfield City Council, Department Head meeting, Prairie Five, Prairie Lakes, Revolving Loan Fund, Clarkfield Lions Club, Veterans Service Officer interviews, Highway Engineer joint meeting with Swift County and Upper Minnesota Valley Regional Development Commission. Commissioner Berends reported on County Ditch 1B Preliminary Hearing, Townhall meeting, Countryside Public Health and Historical Society. Commissioner Renneke reported on County Ditch 1B Preliminary Hearing, Planning Commission and Union Negotiations. Commissioner Antony reported on County Ditch 1B Preliminary Hearing, Highway Engineer joint meeting with Swift County, Counties Providing Technology, Emergency Communication Board, Pioneerland Library System, Minnesota Valley Regional Railroad Authority, Personnel Committee meeting and ICS meeting.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

## **Regular Agenda**

Jean Lynner, Joan Longhenry, Naomi Peterson and Pati Marquart spoke on behalf of the Clarkfield Concerned Citizens group in regards to the west gym of the old Clarkfield school. Others in attendance were Dale Stringer Jr., Rev. Cody Mills, Amanda Luepke and Melinda Hedman.

**Change Order for Frattalone Contract 01-28-20-04** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the Change Order for the Frattalone contract in the amount of \$28,675 for additional demolition of the old Clarkfield school (west gym). Motion carried with all voting in favor.

**Asbestos Abatement 01-28-20-05** Motion by Commissioner Renneke and seconded by Commissioner Antony to approve the quote from MAAC, Inc. in the amount of \$1,920 to complete additional asbestos abatement for the old Clarkfield school (west gym). Motion carried with all voting in favor.

The board recessed for break at 10:50 a.m.

The board reconvened at 11:01 a.m.

**Fairgrounds Property Management 01-28-20-06** Administrator Steinbach gave a County Fairgrounds Property Management quarterly update and requested payment for Doug Walz. Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the quarterly payment in the amount of \$1,312.50 for Doug Walz, Fairgrounds Property Manager. Motion carried with all voting in favor.

Rae Ann Keeler-Aus, Family Services, gave an update.

**Greater Minnesota Family Services 01-28-20-07** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the renewal of a 2020 Purchase of Service Contract with Greater Minnesota Family Services for Family Counseling and Family Therapy. The rates are \$96.64 (Family Therapist) and \$68.44 (Family Counselor). Motion carried with all voting in favor.

**Pact for Families 01-28-20-08** Motion by Commissioner Kack and seconded by Commissioner Renneke to approve the \$15,657 annual membership to PACT 4 Families (no increase). Motion carried with all voting in favor.

**Neighbors United Resource Center Food Shelf 01-28-20-09** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the \$5,000 budgeted amount to be paid to the Neighbors United Resource Center Food Shelf. Motion carried with all voting in favor.

**Woodland Centers 01-28-20-10** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the renewal of a 2020 Purchase of Service Contract with Woodland centers for Detox, Crisis and Youth Crisis services. Motion carried with all voting in favor.

## **Conditional Use Permit Request YM-602-20, Buell Consulting, Inc. 01-28-20-11**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-602-20-19 for Buell Consulting, Inc., St. Paul, MN, to construct a 185' tall wireless communication tower with accessory structures, in the Rural Preservation Management District. The site is located in the east one-half of the northeast one-quarter (E½ NE¼) of Section 8 in Norman Township T-114-N R-45-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance, Section VI, Subdivision 2.0 requires a Conditional Use permit for transmission towers located in the Rural Preservation Management District.

Motion by Commissioner Renneke and seconded by Commissioner Antony to approve Conditional Use Permit YM-602-20 for Buell Consulting, Inc. with the following conditions:

1. The base of the tower shall be fenced to restrict access.
2. The site shall be maintained to control vegetative growth.

Motion carried with all voting in favor.

Bill Flaten, Sheriff, gave an update.

**Crisis Transportation Agreement with Avera Granite Falls 01-28-20-12** Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the Crisis Transportation Agreement with Avera Granite Falls. Motion carried with all voting in favor.

The board recessed for lunch at 12:00 p.m.

The board reconvened at 1:10 p.m.

**Resolution #04-2020 01-28-20-13** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve resolution #04-2020 which allows Yellow Medicine County to apply for funding from the Voting Equipment Grant. Motion carried with all voting in favor.

**Resolution #05-2020 01-28-20-14** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve resolution #05-2020 which approves off-site gambling for the Lee Mar Ranch Equine Center. Motion carried with all voting in favor.

The board discussed the new agenda creation software and the possibility of having time slots on the agenda. The consensus was to keep the agenda without specific times.

**Close Meeting 01-28-20-15** Motion by Commissioner Kack and seconded by Commissioner Renneke to close the meeting at 1:47 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, County Attorney Keith Helgeson and Human Resources Coordinator Ashley Soine. Motion carried with all voting in favor.

**Open Meeting 01-28-20-16** Motion by Commissioner Antony and seconded by Commissioner Renneke to open the meeting at 2:07 p.m. Motion carried with all voting in favor.

**AFSCME Highway Labor Contract 01-28-20-17** Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve the AFSCME Highway Labor Contract for 2020-2022. Motion carried with all voting in favor.

**Other Business** None

**Informational** December 2019 Jail Report and 2019 Vendor Payments (May-December)

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 01-28-20-18** Motion by Commissioner Johnson and seconded by Commissioner Antony to adjourn at 2:09 p.m. Motion carried with all voting in favor.

Witness:

  
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John Berends, Chair

Attest:

  
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Angie Steinbach, County Administrator