

**Yellow Medicine County Board Meeting Minutes**  
**July 27, 2021**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Greg Renneke and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson and HR Manager Ashley Soine.

**Pledge of Allegiance**

**Approve Agenda 07-27-21-01** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda. Motion carried with all voting in favor.

**Consent Agenda 07-27-21-02** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: July 13, 2021 County Board meeting minutes; July 22, 2021 Special Board Meeting Budget Work Session minutes; out of state travel request for Linda Hagen, Victim Specialist; hiring of Dorian Gatchell as a part-time, fill-in Veteran's Van Driver, his salary will be grade 5, step 1, his start date is TBD; approve resignation of Lori Fagen, Eligibility Specialist in Family Services; replace Eligibility Specialist in Family Services. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 07-27-21-03** Motion by Commissioner Kack and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$13,050.83 Ditch Fund, \$87,775.55 Revenue Fund, \$52,067.64 Road & Bridge Fund, \$120,557.25 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Berends reported on County Ditch 5, Yellowstone Trail, Historical Society, Special Board Meeting and Personnel Committee. Commissioner Johnson reported on Personnel Committee, Special Board Meeting, Prairie Five, Prairie Lakes Youth Program, County Ditch 5 and Yellow Medicine County Fair/Retirement Party. Commissioner Renneke reported on Solid Waste Commission, County Ditch 5, Ditch 91, City of Wood Lake update and fiber update. Commissioner Antony reported on Special Board Meeting, County Ditch 5, Planning Commission, Chemical Health Coalition and Minnesota Valley Regional Railroad Authority. Commissioner Kack reported on Special Board Meeting, Western Mental Health Center, Farm Family of the Year Recognition, County Ditch 5 and Yellow Medicine County Fair.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

**Regular Agenda**

**Proclamation of County Staff Appreciation Day 07-27-21-04** Motion by Commissioner Berends and seconded by Commissioner Antony to proclaim July 27, 2021 as County Staff Appreciation Day and extend their thanks to the staff of the county and express deep gratitude for their commitment to excellence in public service during the COVID-19 pandemic. Motion carried with all voting in favor.

Rae Ann Keeler-Aus, Family Services, gave an update.

Nicole Morris, Administrative Secretary in Family Services, was introduced to the Board.

**Transportation Agreements 07-27-21-05** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the renewal of the Transportation Agreements with the School Districts of Yellow Medicine East, Canby and Echo Charter. Motion carried with all voting in favor.

**Purchase of Service Agreement 07-27-21-06** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Purchase of Service Agreement with Marlene Verdoes, Certified Public Accountant with Hoffman and Brobst PLLP, to allow for the Child Support Unit to utilize the expertise of a CPA when figuring child support for self-employed parents seeking child support. The rate is \$135 per hour. Motion carried with all voting in favor.

**Resolution #39-2021 07-27-21-07** Motion by Commissioner Antony and seconded by Commissioner Kack to approve Resolution #39-2021 which authorizes Rae Ann Keeler-Aus, Brenda Peterson, Robin Schoep, Stacey Steinbach or Melissa Helgeson to sign all necessary contracts and forms to carry out the business of the Yellow Medicine County Family Service Center. Motion carried with Commissioner Antony, Kack and Renneke voting in favor and Commissioner Berends and Johnson voting against.

Finance Manager Dana Homan, Family Service Center Director Rae Ann Keeler-Aus and Fiscal Supervisor Brenda Peterson gave an update on the Family Service Center budget.

The board recessed for break at 10:23 a.m.

The board reconvened for break at 10:39 a.m.

Keith Helgeson, County Attorney, gave an update.

Bill Flaten, Sheriff, gave an update.

Ali Mensink, Administrative Secretary in the Sheriff's Office, was introduced to the Board.

**Highway Contract Award 07-27-21-08** Motion by Commissioner Kack and seconded by Commissioner Berends to award the contract for S.P. 087-070-018 (HSIP Striping Project) to Traffic Marking Service, Inc. in the amount of \$58,883.40 contingent upon State and Federal approval. Motion carried with all voting in favor.

**1954 Dodge 07-27-21-09** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve placing the 1954 Dodge (Highway Department) in the Minnesota Machinery Museum. Motion carried with all voting in favor.

**Tractor for Lowboy Trailer 07-27-21-10** Motion by Commissioner Renneke and seconded by Commissioner Kack to approve the purchase of a tractor for the lowboy trailer in the amount of \$148,565 from the State Bid. Motion carried with all voting in favor.

David Hillerud, Mechanic, was introduced to the Board.

**Conditional Use Permit Request YM-619-21, Midco 07-27-21-11**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-619-21 for Midco, Sioux Falls, SD, to construct a 190' monopole for the purposes of high-speed internet in the Rural Preservation Management District on land located in the northwest one-quarter of the northwest one-quarter (NW<sup>1</sup>/<sub>4</sub> NW<sup>1</sup>/<sub>4</sub>) of Section 20 in Swede Prairie Township T-114-N R-42-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance, Section VI, Subdivision 2.0 requires a Conditional Use permit for the construction of transmission towers.

Motion by Commissioner Antony and seconded by Commissioner Berends to approve Conditional Use Permit YM-619-21 for Midco with the following conditions:

1. The area around the tower shall be maintained to control vegetative growth and noxious weeds.
2. Owner must comply with FAA requirements as applicable.

Motion carried with all voting in favor.

**Conditional Use Permit Request YM-620-21, Midco 07-27-21-12**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-620-21 for Midco, Sioux Falls, SD, to construct a 190' self-supporting lattice tower for the purposes of high-speed internet in the Rural Preservation Management District on land located in the north one-half of the northwest one-quarter (N½ NW¼) of Section 15 in Omro Township T-115-N R-43-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance, Section VI, Subdivision 2.0, requires a Conditional Use permit for the construction of transmission towers.

Motion by Commissioner Antony and seconded by Commissioner Berends to approve Conditional Use Permit YM-620-21 for Midco with the following conditions:

1. The tower area shall be fenced to restrict access to the tower.
2. The area around the tower shall be maintained to control vegetative growth and noxious weeds.
3. Owner must comply with FAA requirements as applicable.

Motion carried with all voting in favor.

**Conditional Use Permit Request YM-618-21, Northern Natural Gas Company 07-27-21-13**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-618-21 for Northern Natural Gas Company, Mendota Heights, MN, to construct a 100' x 100' Regulation Station and a 12' x 28' Regulator Building in the Rural Preservation Management District located in the northwest one-quarter of the northeast one-quarter (NW¼ NE¼) of Section 11 in Wood Lake Township T-114-N R-39-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section 6.0, Subdivision 2.0 requires a Conditional Use permit for Essential Services.

Motion by Commissioner Antony and seconded by Commissioner Kack to approve Conditional Use Permit YM-618-21 for Northern Natural Gas Company with the following conditions:

1. Applicant will be responsible to repair drainage tile if damages occur during construction and/or maintenance of the facility.
2. The site shall be maintained to prevent the growth of vegetation on the gravel lot.

Motion carried with all voting in favor.

**Well Sealing Budget 07-27-21-14** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve adding \$3,000 into the well sealing program. Motion carried with all voting in favor.

**Resolution #40-2021 07-27-21-15** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve Resolution #40-2021 for the State of Minnesota CSVO Enhancement Grant in the amount of \$7,500. Motion carried with all voting in favor.

The board recessed for break at 11:30 a.m.

The board reconvened for break at 11:44 a.m.

**Resolution #38-2021 07-27-21-16** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve Resolution #38-2021 which supports the Family Homeless Prevention and Assistance Program. Motion carried with all voting in favor.

**Agreement for Post-Issuance Debt Compliance Policy and Procedures Template 07-27-21-17** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Agreement for Post-Issuance Debt Compliance Policy and Procedures Templates with Ehlers for a \$500 fee. Motion carried with all voting in favor.

**Resolution #37-2021 07-27-21-18** Motion by Commissioner Berends and seconded by Commissioner Kack to approve Resolution #37-2021 which Adopts Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds. Motion carried with all voting in favor.

Administrator Steinbach and Finance Manager Dana Homan discussed the 2022 budget.

**Other Business** None

**Informational** June 2021 Jail Report

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 07-27-21-19** Motion by Commissioner Antony and seconded by Commissioner Berends to adjourn at 12:40 p.m. Motion carried with all voting in favor.

Witness:

  
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Gary Johnson, Chair

Attest:

  
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Angie Steinbach, County Administrator