

**Yellow Medicine County Board Meeting Minutes  
June 10, 2014**

Chairman Louis Sherlin called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Gary Johnson, Louis Sherlin, Greg Renneke and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Marshall Independent reporter Anna Haecherl-Smith and Granite Falls Advocate Tribune reporter Nicole Zempel.

**Pledge of Allegiance**

**Approve Agenda 06-10-14-01** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the agenda with the following addition: add part-time Administrative Secretary discussion to Regular Agenda. Motion carried with all voting in favor.

**Consent Agenda 06-10-14-02** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: May 27, 2014 County Board meeting minutes; approval of Teamsters labor contract; partial payment to Hjerpe Construction (4<sup>th</sup> payment of 5) for CD9 in the amount of \$61,441.06; approval of tobacco licenses for J & S One Stop, Inc., Consumers Co-op Oil Company, Clarkfield Family Foods, Shandee's C-Store and Hanley Falls Municipal Liquor Store; approval of beer licenses for Shandee's C-Store, Canby Golf Club, Inc. and Granite Falls Area Chamber of Commerce; approval of grant funds for PRISM project in the amount of \$3,529.41; approve final payment to Fairchild Construction for Fairground building and consideration of permanent status (two employees). Motion carried with all voting in favor.

**Citizen Comments** None

**Commissioners' Report** Commissioner Antony reported on Chemical Health Coalition and 6W Community Corrections. Commissioner Renneke reported on Courthouse meeting. Commissioner Sherlin reported on Extension, RCRC and Area II. Commissioner Berends reported on Courthouse meeting, Technology Committee, Prairie Waters, Safe Communities and AMC. Commissioner Johnson reported on Prairie Five, 6W Community Corrections, Extension, Revolving Loan Fund, Pioneerland, County website and Courthouse discussion.

Administrator Heglund reported on budget process, AMC, Wellness Committee and Technology Committee.

Attorney Helgeson updated the Board on the Attorney's office.

**Department/Program Updates**

Andy Sander and Larry Stoks, Highway Department, gave an update.

**Highway Bids, Right of Way Payments and Highway Bids for Concrete Culvert for C.P. 14-73 (CR 9) 06-10-14-03** Motion by Commissioner Antony and seconded by Commissioner Berends to award the bid for C.P. 14-73 (County Road D9) to R & G Construction Co. in the amount of \$161,980.51 for grading and aggregate surfacing, approve Right of Way payments for C.P. 14-73 (County Road D9) and award the bid for concrete culvert for C.P. 14-73 (County Road D9) and bridge replacement on CSAH 9 to Cretex Concrete Products in the amount of \$57,674.10. Motion carried with all voting in favor.

The Board recessed for break at 10:25 a.m.

The Board reconvened at 10:40 a.m.

Sheriff Bill Flaten gave a department update.

### **Regular Agenda**

**Credit Cards at County Offices 06-10-14-04** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve a contract with Forte Payment Systems, Inc. and end the contract with Official Payments for usage of credit card payments at County offices. Motion carried with all voting in favor.

**Board Date Change 06-10-14-05** Motion by Commissioner Berends and seconded by Commissioner Antony to change the August 12, 2014 Board date to August 13, 2014 due to the primary election. Motion carried with all voting in favor.

**Contract Amendment with Contegrity Group, Inc. 06-10-14-06** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the contract amendment with Contegrity Group, Inc. for construction management services. Motion carried with all voting in favor.

**Pro-West Contract 06-10-14-07** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve contracting with Pro-West to complete side-by-side CER/CPI calculation and approve an additional appropriation request in the amount of \$12,000 to be transferred from the Recorder's unallocated funds. Motion carried with all voting in favor.

**Opening of Public Hearing** Commissioner Sherlin, Board Chairperson, opened the public hearing at 11:00 a.m. for the final hearing for Lateral M to Yellow Medicine Ditch #1B.

**Petitioner's Attorney's Comments** Kurt Deter with Rinke & Noonan Law Firm explained the purpose of the hearing.

**Notice Requirements** Chris Balfany, Planning & Zoning/Ditch Administrator, discussed the notice requirements and verified that the requirements were met.

**Engineer's Final Report** Duane Hansel, Engineer with Bolten & Menk, Inc. discussed the Engineer's Final Report.

**DNR Advisory Report** Kurt Deter advised the Board that no DNR Final Advisory Report was submitted.

### **Public Comments and Questions Concerning Engineer's Report**

**Viewers' Report** Jim Weidemann, Steve Johnson and Duane Bendixen gave a report.

### **Public Comments and Questions concerning Viewers' Report**

### **Close of Public Hearing**

### **Board Findings**

The Board made the following findings:

1. The Engineer's Final Report and Viewers' Report have been made and other proceedings have been completed under Minnesota Statute 103E
2. The reports made or amended are complete and correct
3. The damages and benefits have been properly determined

4. The estimated benefits are greater than the total estimated costs including damages
5. The proposed drainage project will be of public utility and benefit and promote the public health
6. The proposed drainage project is practicable

**Project Approval 06-10-14-08** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the establishment of Lateral M to Yellow Medicine County Ditch #1B based on the following:

1. The Engineer's Final Report and Viewers' Report have been made and other proceedings have been completed under Minnesota Statute 103E
2. The reports made or amended are complete and correct
3. The damages and benefits have been properly determined
4. The estimated benefits are greater than the total estimated costs including damages
5. The proposed drainage project will be of public utility and benefit and promote the public health
6. The proposed drainage project is practicable

Motion carried with all voting in favor.

Carol Dombek and Julie Dammann, Private Industry Council, gave an update.

The Board recessed for lunch at 12:20 p.m.

The Board reconvened at 1:00 p.m.

**Approval of Disbursements/Review Auditor's Warrants 06-10-14-09** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$103,263.95 Ditch Fund, \$56,742.60 Revenue Fund, \$168,776.12 Road & Bridge Fund, \$132,471.20 Human Services Fund; and acknowledged review of the Auditor's warrants. Motion carried with all voting in favor.

**Regular Agenda (continued)**

Bruce Kimmel, Ehlers and Michelle May, Finance Manager discussed the sale of ditch bonds.

**General Obligation Drainage Bonds, Series 2014A 06-10-14-10** Motion by Commissioner Antony and seconded by Commissioner Berends to award the bid for the General Obligation Drainage Bonds, Series 2014A to Baird. Motion carried with all voting in favor.

**Bond Sale Resolution 06-10-14-11** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the bond sale resolution. Motion carried with all voting in favor.

**Agreement with Ehlers 06-10-14-12** Motion by Commissioner Renneke and seconded by Commissioner Berends to approve the agreement with Ehlers for assistance with Financial/Bond Disclosures at a rate of \$100 per year plus \$100 per filing notice and the Ehlers current hourly rate for extraordinary consultation. Motion carried with all voting in favor.

**Joint Powers Agreement with Lyon County 06-10-14-13** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Joint Powers Agreement providing for the financing of Joint County Ditch No. 3. Motion carried with all voting in favor.

**Fund Transfer Resolution #19-2014 06-10-14-14** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve Resolution #19-2014 to transfer funds from General fund to Debt Service fund for redemption of series 2005 General Obligation bonds. Motion carried with all voting in favor.

**Administrative Secretary 06-10-14-15** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the hiring of Jennifer Johnson as the Administrative Secretary in the Family Service Center effective June 23, 2014. Her starting rate of pay will be grade 10, step 1 at \$13.17/hour.

**Part-time Administrative Secretary 06-10-14-16** Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the replacement of a part-time Administrative Secretary position in the Family Service Center at 25 hours per week. Motion carried with all voting in favor.

Bill Chukuske, Yellow Medicine County insurance agent, gave a presentation. The Insurance Committee was present.

**Other Business** None

**Informational** Notice to Board of agreement with Dorsey & Whitney LLP as Bond Counsel. Maximum cost not to exceed \$10,000.

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 06-10-14-17** Motion by Commissioner Johnson and seconded by Commissioner Berends to adjourn at 2:48 p.m. Motion carried with all voting in favor.

Witness:

Attest:

  
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Louis Sherlin, Chair

  
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Peggy Heglund, County Administrator