

Yellow Medicine County Board Meeting Minutes
June 13, 2017

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 1:30 p.m. with Commissioners Ron Antony, John Berends, Glen Kack. Gary Johnson and Greg Renneke present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Granite Falls Advocate Tribune reporter Noah Lusti, Granite Falls Advocate Tribune reporter Alex Sina and Marshall Independent reporter Jody Isaackson.

Pledge of Allegiance

Approve Agenda 06-13-17-01 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the agenda with the following addition: appoint two Commissioners to County Engineer's review meeting. Motion carried with all voting in favor.

Consent Agenda 06-13-17-02 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: May 23, 2017 County Board meeting minutes; SHIP grant in the amount of \$1,000; resolution #14-2017 to declare participation in the Performance Measurement Program and filing of the 2016 Performance Measurement Program reporting requirements; hiring of Cindy and Curt Skulstad as part-time, non-scheduled Jury Attendants, their salary will be grade 5, step 1 and their start date is TBD; additional appropriation request for Minnesota Machinery Museum; ISC Imaging Application Xtender Annual Maintenance Contract in the amount of \$9,518; renewal of Lease Agreement with 6W Community Corrections; consideration of permanent status; resolution #15-2017 to support the Family Homeless Prevention and Assistance Program; Fireworks Permit for Prairie's Edge Casino & Resort; 3.2 Beer Licenses; Tobacco Licenses. Motion carried with all voting in favor.

Citizen Comments None

Regular Agenda

Melissa Helgeson and Stacey Steinbach, Social Service Supervisors, presented information regarding the need for two Social Workers.

Highway Department Resolution #16-2017 and Master Partnership Agreement 06-13-17-03 Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #16-2017 for Transportation Services with the Minnesota Department of Transportation and the Master Partnership Agreement with the State of Minnesota. Motion carried with all voting in favor.

County State Aid Highway Funds Advance Resolution 06-13-17-04 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the County State Aid Highway Funds Advance Resolution for SAP 087-634-004. Motion carried with all voting in favor.

HVAC System 06-13-17-05 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the quote from Chappell Central, Inc. in the amount of \$5,389.83 to repair the current HVAC system (as per the Purchasing Policy section 503.404). Motion carried with all voting in favor.

The board recessed for break at 3:09 p.m.

The board reconvened at 3:19 p.m.

Jolene Johnson and Sam Isfeld, Labor Management Committee, updated the Board on current

Labor/Management discussions regarding employee compensation.

Julie Urell, Springsted, presented information on compensation and market studies.

Department/Program Updates

Tyler Knutson, SWCD, gave a department update and also updated the board on implementation of the Buffer Law.

Resolution #18-2017 06-13-17-06 Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #18-2017 affirming the County's jurisdiction to carry out the compliance provisions of Minnesota Statutes 103B.101, subdivision 12a and 103F.48 (regarding buffer law). Motion carried with all voting in favor.

Regular Agenda (continued)

Chris Balfany, Planning & Zoning/Ditch Administrator, presented information on County Ditch #4.

Grass Strip Easement 06-13-17-07 Motion by Commissioner Antony and seconded by Commissioner Kack to set the acquisition of the grass strip easement to November 1, 2017 to allow landowners to investigate other government programs prior to the acquisition of the grass strip under Minnesota Statutes 103E. Motion carried with all voting in favor.

Inclusion of Branch 5 on County Ditch #4 06-13-17-08 Motion by Commissioner Antony and seconded by Commissioner Berends to include Branch 5 in the County Ditch #4 system. Motion carried with all voting in favor.

The board recessed for break at 4:54 p.m.

The board reconvened at 5:06 p.m.

Resolution #17-2017 for the Clarkfield School Project 06-13-17-09 Motion by Commissioner Antony and seconded by Commissioner Kack to approve resolution #17-2017 authorizing the submission of an application to Minnesota Management and Budget requesting funds and authorizing fiscal support for the Clarkfield School Project. Motion carried with all voting in favor.

Stone Sign at Justice Center 06-13-17-10 Motion by Commissioner Berends and seconded by Commissioner Johnson (passed the gavel) to approve the quote from Balfany Construction & Masonry in the amount of \$12,820 for the labor and material for a stone sign at the Justice Center (as per the Purchasing Policy section 503.404). Motion failed due to Commissioner Berends voting in favor and Commissioners Johnson, Kack, Renneke and Antony voting against.

Personnel Policy Reclassification Update 06-13-17-11 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the updated Personnel Policy regarding Reclassification (section 201.415). Motion carried with all voting in favor.

The Board appointed Commissioner Renneke and Commissioner Johnson (Personnel Committee members) to participate in the contract review process for the County Engineer.

Approval of Disbursements/Review Auditor's Warrants 06-13-17-12 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$66,283.02 Ditch Fund, \$103,618.19 Revenue Fund, \$15,485.57 Road & Bridge Fund, \$102,118.17 Human Services Fund;

and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Mike Richter, from The Sawmill, discussed the county bidding process and the recent disbursement of money to the MN Machinery Museum for roof repair. He questioned why his low quote was not accepted.

Commissioners' Report Commissioner Kack reported on Area II/RCRCA, Adult Mental Health Local Advisory Council, Extension Committee and Southwest 18 Adult Mental Health. Commissioner Berends reported on Labor Management, Southern Prairie Community Care, Whitewater Park meeting, EDA Day Care meeting and AMC District meeting. Commissioner Johnson reported on Extension Committee, Personnel Committee, Upper Minnesota Valley Regional Development Commission, viewing of ditch 36 and 21, 6W Community Corrections, Town Hall meetings, AMC District meeting, EDA Day Care meeting and Sentence to Serve meeting. Commissioner Renneke reported on Minnesota Machinery Museum. Commissioner Antony reported on Sentence to Serve meeting, Emergency Communication Board and ICS meeting.

Administrator Heglund's report included meetings attended, bus garages in Canby, Fairgrounds storage rates, set open house date of August 17, 2017 and adding computers at the Highway shops. Administrator Heglund's report is included in the Board packet.

Fairgrounds Building 06-13-17-13 Motion by Commissioner Antony and seconded by Commissioner Kack to accept a quote, if under \$10,000, for the construction of a building at the County Fairgrounds. The low quote will be accepted if multiple quotes, otherwise the sole quote will be accepted. Motion carried with all voting in favor.

Other Business None

Informational May Vendor Payments

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 06-13-17-14 Motion by Commissioner Berends and seconded by Commissioner Kack to adjourn at 6:24 p.m. Motion carried with all voting in favor.

Witness:

Attest:



Gary Johnson, Chair



Peggy Heglund, County Administrator

**Yellow Medicine County Board of Appeal and Equalization Minutes
June 13, 2017**

County Board Chair Gary Johnson called this Board of Appeal and Equalization meeting to order at 7:00 p.m. with the following Board of Equalization members present: County Commissioners Ron Antony, Greg Renneke, John Berends, Glen Kack, Gary Johnson and PPSD Deputy Lana Edman. Also present were County Assessor Connie Erickson, Deputy Assessor/Appraiser Brian Rosenau and Finance & Administration Deputy Ashley Soine. Peggy Heglund, County Administrator and Janel Timm, Property and Public Services Director, were absent.

Oath The County Commissioners each took an oath to fairly and impartially perform their duties as a member of the Board of Appeal and Equalization.

Appeals and Equalization Course Certification The members were each asked to sign a certification acknowledging who has attended the mandatory appeals and equalization course training. County Commissioner Ron Antony certified the completion of his training.

Parcel #10-001-4020, Tim Miller, Norman Township 06-13-17-01 County Assessor Erickson informed the Board that Tim Miller built a 3-sided cattle barn in the fall of 2016. The structure was demolished from the December 25, 2016 wind storm. As Yellow Medicine County was unaware of the damage, the barn was valued as of January 2, 2017. County Assessor Erickson recommended the cattle barn be removed from the tax roll and the 2017 estimated market value of the subject property be reduced by \$11,900. Motion by Commissioner Antony and seconded by Commissioner Kack to reduce the 2017 estimated market value from \$1,120,700 to \$1,108,800. Motion carried with all voting in favor.

Parcel #13-036-3010, Robert Jelen, Oshkosh Township 06-13-17-02 County Assessor Erickson informed the Board that Robert Jelen requested a review of the various land types on his property. Yellow Medicine County requested that Mr. Jelen release the FSA 156EZ form stating his certified acres that are being cropped and in CRP. From this review, County Assessor Erickson recommended a correction on the tillable acres from 150.00 acres to 152.02 acres. This correction increases the estimated market value by \$10,400. Motion by Commissioner Berends and seconded by Commissioner Kack to increase the 2017 estimated market value from \$846,400 to \$856,800. Motion carried with all voting in favor.

Parcel #03-027-1041, Gary Fokken, Florida Township 06-13-17-03 County Assessor Erickson informed the Board that Gary Fokken requested a review of his 3 harvester silos on his property. Following the review, County Assessor Erickson recommended to equalize the 3 silos to a residual (fair) condition, this change created a \$2,000 reduction in market value. Motion by Commissioner Antony and seconded by Commissioner Kack to reduce the 2017 estimated market value from \$143,100 to \$141,100. Motion carried with all voting in favor.

Parcel #03-028-4011, Richard VanDerostyne 06-13-17-04 County Assessor Erickson informed the Board that Richard Vanderostyne felt the market value on his rural residential property was too high and would like it reviewed. On June 1, 2017, Appraiser Brian Rosenau completed an interior inspection of this property as well as remeasuring some of the structures. Following the

inspection and reviewing one comparable sale, County Assessor Erickson recommended a reduction in market value of \$6,600. Motion by Commissioner Kack and seconded by Commissioner Antony to reduce the 2017 estimated market value from \$124,700 to \$118,100. Motion carried with all voting in favor.

Adjourn 06-13-17-05 Motion by Commissioner Kack and seconded by Commissioner Renneke to adjourn at 7:25 p.m. Motion carried with all voting in favor.

Witness:

Date:



Glen Kack, County Commissioner

June 13, 2017



Ron Antony, County Commissioner

June 13, 2017



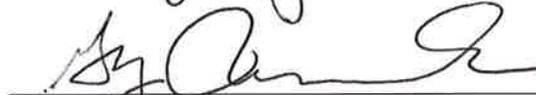
John Berends, County Commissioner

June 13, 2017



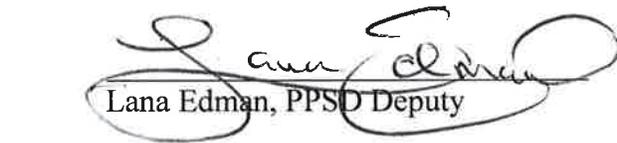
Gary Johnson, County Commissioner

June 13, 2017



Greg Renneke, County Commissioner

June 13, 2017



Lana Edman, PPSD Deputy

June 13, 2017

Attest:



Peg Heglund, County Administrator

June 13, 2017