

**Yellow Medicine County Board Meeting Minutes
May 13, 2008**

Chairman Louis Sherlin called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Louis Sherlin, Gary Johnson, Jane Remiger, Dick Wambeke and Ron Antony present. Also present were County Administrator Ryan Krosch, County Attorney Keith Helgeson, Granite Falls Advocate Tribune reporter Scott Tedrick and Marshall Independent reporter Robert Wolfington.

Approve Agenda 5-13-08-01 Motion by Commissioner Wambeke and second by Commissioner Remiger to approve the agenda with the following changes: Add MN River Basin joint powers agreement and by-laws to the consent agenda; add fair grounds mowing and spraying to other business; add April jail report, April revenue fund financial reports and letters from MN Homeland Security and the SW MN Housing Partnership to the informational agenda; remove LELS deputies contract from the regular agenda. Motion carried with all voting in favor.

Consent Agenda 5-13-08-02 Motion by Commissioner Johnson and second by Commissioner Antony to approve the consent agenda items as follows: minutes of the April 22, 2008, County Board meeting; IT Coordinator job description and pay grade as presented; re-appointment of Dick Wambeke to the County HRA Board; Resolution #14-2008 – authorization for Auditor/Treasurer to pay auditor’s warrants; Family Services reallocation of \$1,358,354 in revenues and expenditures; re-appointment of Larry Stoks to the SW MN EMS Board; Resolution #15-2008 – amending the service charge for dishonored checks; budget amendment of \$100 in expenses for Highway 75 King of Trails membership; MN River Basin joint powers agreement and by-laws. Motion carried with all voting in favor.

Citizen Comments: None

Commissioner Reports:

Commissioner Sherlin reported on Area II and Western Mental Health. Commissioner Johnson reported on the SWCD, Prairie 5, ATP, TAC, County Museum annual meeting, 6W Corrections, MnRAA and Prairie Waters.

5-13-08-03 Motion by Commissioner Antony and second by Commissioner Remiger to appoint Commissioner Johnson as the new representative to Prairie Waters and Commissioner Wambeke as the alternate. Motion carried with all voting in favor.

Commissioner Remiger reported on the business retention program and the County Museum annual meeting. Commissioner Wambeke reported on the County HRA Board and emergency management meeting. Commissioner Antony reported on 6W Corrections and Pioneerland.

Department/Agency Reports:

County Assessor Connie Erickson reported on the County Assessor’s Office and the 2008 property assessment. County Assessor Erickson also presented two property tax abatement requests.

5-13-08-04 Motion by Commissioner Johnson and second by Commissioner Antony to grant a 2008 tax abatement to parcel 31-419-7101, owned by Norma Syltie, due to a change from regular homestead to blind homestead. Motion carried with all voting in favor.

5-13-08-05 Motion by Commissioner Antony and second by Commissioner Wambeke to grant a 2008 tax abatement to parcel 31-414-2804, owned by Jason Sik and Kayla Saltzer, due to a change to homestead. Motion carried with all voting in favor.

Regular Agenda:

Countryside Public Health Public Health Director Liz Auch gave an update on Countryside Public Health. Kris Lee with Public Health presented proposed food and beverage and food manager ordinances.

5-13-08-06 Motion by Commissioner Remiger and second by Commissioner Wambeke to publish a notice of intent to enact an ordinance related to food and beverage licensing and inspection and that a public hearing will be held on June 10, 2008, at 10:00 a.m. at the County Board Room to take comments on the proposed ordinance. Motion carried with all voting in favor.

5-13-08-07 Motion by Commissioner Johnson and second by Commissioner Wambeke to publish a notice of intent to enact an ordinance related to the employment of certified food managers and that a public hearing will be held on June 10, 2008, at 10:00 a.m. at the County Board Room to take comments on the proposed ordinance. Motion carried with all voting in favor.

Tri-County Victim Witness Coordinator 5-13-08-08 Motion by Commissioner Antony and second by Commissioner Wambeke to approve the Tri-County Victim Witness Coordinator agreement as presented. Motion carried with all voting in favor.

The Board recessed for a break at 10:32 a.m.

The Board reconvened at 10:45 a.m.

Appointment of County Auditor/Treasurer and County Recorder 5-13-08-09 Chairman Sherlin asked for any public comment regarding the proposed resolution that would make the County Auditor/Treasurer and County Recorder positions appointed and not elected. There were no comments provided. Motion by Commissioner Remiger and second by Commissioner Wambeke to approve Resolution #16-2008 – Resolution establishing the appointed offices of County Auditor/Treasurer and County Recorder:

WHEREAS, Minnesota Session Laws 2008 – Chapter 161 – H.F. 2907 is an act that provides a process for making certain elected county offices appointive in Yellow Medicine County; and

WHEREAS, the Yellow Medicine County Board of Commissioners desires to make the offices of County Auditor/Treasurer and County Recorder not elected but filled by appointment by the County Board; and

WHEREAS, the County Board of Commissioners wishes to appoint the offices of County Auditor/Treasurer and County Recorder effective upon completion of the term of office to which the incumbent was elected or until a vacancy occurs in the office, whichever occurs earlier.

THEREFORE, BE IT RESOLVED, that the Yellow Medicine County Board of Commissioners hereby makes the offices of County Auditor/Treasurer and County Recorder appointed offices filled by appointment by the County Board; and

BE IT FURTHER RESOLVED, that the Yellow Medicine County Board of Commissioners order that the effective date of said appointments will take place upon completion of the term of office to which the incumbent was elected or until a vacancy occurs in the office, whichever occurs earlier.

Motion carried with Commissioners Antony, Wambeke, Remiger and Sherlin voting in favor and Commissioner Johnson voting against.

Forfeited Properties County Auditor/Treasurer Lois Bonde and Highway Supervisor Larry Stoks presented a list of tax forfeited properties for the Board to review.

5-13-08-10 Motion by Commissioner Remiger and second by Commissioner Johnson to approve Resolution #17-2008 – approving the sale of abandoned personal property from tax forfeited property located on parcel 33-300-0705 pursuant to Minnesota Statute 345.15. Motion carried with all voting in favor.

5-13-08-11 Motion by Commissioner Remiger and second by Commissioner Wambeke to approve Resolution #18-2008 - approving the sale of abandoned personal property from tax forfeited property located on parcel 39-300-1904 pursuant to Minnesota Statute 345.15. Motion carried with all voting in favor.

5-13-08-12 The Board also determined if any tax forfeited properties should be tore down. Motion by Commissioner Wambeke and second by Commissioner Remiger to approve the removal of buildings and debris on tax forfeited parcels 33-300-1107 and 36-019-4090. Motion carried with all voting in favor.

Bids for C.P. 08-03 5-13-08-13 County Engineer Andy Sander presented four bids for CSAH 3 grading project C.P. 08-03 from CSAH 8 to 480th St. Motion by Commissioner Antony and second by Commissioner Wambeke to approve the low bid of \$261,625.50 from R&G Construction Company. Motion carried with all voting in favor. The remaining bids are on file with the County Highway Department.

Bids for S.A.P. 87-615-17 5-13-08-14 County Engineer Andy Sander presented two bids for project S.A.P. 87-615-17 to grade CSAH 15 from Lincoln County to CSAH 36 (Fortier Township). Motion by Commissioner Antony and second by Commissioner Wambeke to approve the low bid of \$1,143,334.30 from Mclaughlin Schultz, Inc. Motion carried with all voting in favor. The remaining bids are on file with the County Highway Department.

Bids for S.A.P. 87-599-94, S.A.P. 87-599-116, S.A.P. 87-599-117 5-13-08-15 County Engineer Andy Sander presented five bids for bridge projects S.A.P. 87-599-94, S.A.P. 87-599-116, S.A.P. 87-599-117 to replace bridge L-7935 on Fortier Township road T-65, bridge L-9073 on Stoney Run Township road T-184, and bridge L-7964 on Wood Lake Township road T-107. Motion by Commissioner Remiger and second by Commissioner Wambeke to approve the low bid of \$274,598.50 from Midwest Contracting, LLC. Motion carried with all voting in favor. The remaining bids are on file with the County Highway Department.

Right of Way Payments 5-13-08-16 County Engineer Andy Sander presented lists of landowners and the right of way payments they would receive for projects S.A.P. 87-599-94, S.A.P. 87-599-117, S.A.P. 87-615-17 and C.P. 08-03. Motion by Commissioner Remiger and second by Commissioner Wambeke to approve the right of way payments as presented. Motion carried with all voting in favor.

Attorney's Office Addition The Board reviewed contract proposals from Vetter Johnson Architects and Contegrity Group.

Architect Proposal 5-13-08-17 Motion by Commissioner Remiger and second by Commissioner Antony to approve the contract with Vetter Johnson Architects, Inc. to provide architect and engineering services for the Attorney's Office Addition project and to authorize a budget amendment of \$91,700 in expenses for those services. The motion is contingent on the contract language being satisfactory to the County Attorney. Motion carried with all voting in favor.

Construction Management Proposal 5-13-08-18 Motion by Commissioner Remiger and second by Commissioner Wambeke to approved the contract with Contegrity Group, Inc. to provide construction management services for the Attorney's Office Addition project and to authorize a budget amendment of \$34,000 in expenses for construction management fees and a budget amendment of \$49,400 in expenses for on-site supervision costs. The motion is contingent on the contract language being satisfactory to the County Attorney. Motion carried with all voting in favor.

The Board recessed for a break at 11:59 p.m.

The Board reconvened at 12:10 p.m.

Jail Union Contract 5-13-08-19 Motion by Commissioner Antony and second by Commissioner Wambeke to approve the Teamsters Public and Law Enforcement Employees' Union, Local No. 320, contract effective January 1, 2008, representing the Sheriff's Office (Jail) Unit. Motion carried with all voting in favor.

USDA/FSA Clarkfield Office Lease 15-13-08-20 Motion by Commissioner Johnson and second by Commissioner Antony to approve extending the Clarkfield office space lease with USDA/FSA for a period of one year through June 30, 2009, at the same rental rate that is currently in place. Motion carried with all voting in favor.

AMC Cohort Leadership Program The Board reviewed a leadership program for staff sponsored by AMC. The Board took no action and will wait to discuss the program with AMC at the next AMC District meeting.

Other Business:

Use of Tax Forfeited Property in Clarkfield The Board discussed the use tax forfeited property in Clarkfield by a private party. It was determined that the City of Clarkfield had purchased the property and is the party responsible for it.

Fairgrounds Property 5-13-08-21 The Board agreed to have chemicals purchased to spray the lawns at the fairgrounds. The Board also discussed mowing services for the fairgrounds. Motion by Commissioner Remiger and second by Commissioner Wambeke to approve hiring Brad Lueders to mow the county fair grounds in 2008 at a rate of \$79.50 for each mowing. Motion carried with all voting in favor.

Approval of Disbursements/Review of Auditor's Warrants 5-13-08-22 Motion by Commissioner Wambeke and second by Commissioner Antony to approve the Commissioner's Warrants for the following amounts: \$44,630.23 Revenue Fund, \$49,572.72 Road and Bridge Fund, \$9,947.08 Ditch Fund; and acknowledge review of the Auditor's warrants. Motion carried with all voting in favor.

Department Reports Continued The County Attorney and Administrator reports were given.

Informational The Board reviewed the April jail report, April revenue fund financial reports, MN Homeland Security letter and SW MN Housing Partnership letter.

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 5-13-08-23 Motion by Commissioner Johnson and second by Commissioner Antony to adjourn at 1:11 p.m. Motion carried with all voting in favor.

Witness:

Attest:

Louis Sherlin, Chair

Lois Bonde, Auditor/Treasurer