

Yellow Medicine County Board Meeting Minutes
May 22, 2018

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, Greg Renneke, Ron Antony and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Granite Falls Advocate Tribune reporter Kyle Klausing and Marshall Independent reporter Jody Isaackson.

Pledge of Allegiance

Approve Agenda 05-22-18-01 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the agenda with the following changes: remove discussion on Child Care Grant Program from the Regular Agenda and add discussion regarding the Government Center parking lot to Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 05-22-18-02 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: May 8, 2018 County Board meeting minutes; renew contract with Swift County for Highway Engineer services; ACH Authorization Agreement with Multi-Bank Securities Inc.; ISC Imaging Annual Maintenance in the amount of \$20,534; resignation of Janelle Kompelien as full-time Correctional Officer/Dispatcher; replacement of full-time Correctional Officer/Dispatcher; resignation of Jessie Stoufer-Mertens as a Social Worker; replacement of Social Worker; hiring of Mark Gruenes as an Assistant County Attorney, his salary will be grade 23, step 11, his start date is October 1, 2018; hiring of Becky Trapp as an Assistant County Attorney, her salary will be grade 23, step 11, her start date is June 4, 2018; 2017 State of Minnesota Federal Boating Safety Supplemental Equipment Grant Agreement in the amount of \$2,680; Additional Appropriation Request for technology services in the amount of \$12,000; fireworks permit for pyrotechnical display for Prairie's Edge Casino Resort for July 3, 2018; temporary beer license for the Granite Falls Chamber of Commerce for June 21, 2018-June 23, 2018. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 05-22-18-03 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$80,082.52 Ditch Fund, \$63,247.02 Revenue Fund, \$9,790.18 Road & Bridge Fund, \$74,129.37 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Renneke reported on the Planning Commission. Commission Antony reported on Pioneerland Library System, Minnesota Valley Regional Railroad Authority, Personnel Committee and Southwest Workforce Council. Commissioner Johnson reported on Revolving Loan Fund, Prairie Lakes, Granite Falls City Council meeting, Prairie Five, citizen complaint and update on Clarkfield School. Commissioner Berends reported on Countryside Public Health, Minnesota Valley Regional Railroad Authority, Personnel Committee, Historical Society and Child Care Grant meeting. Commissioner Kack reported on Revolving Loan Fund, Western Mental Health Center, Fair Board meeting and Canby DAC.

Administrator Heglund's report included meetings attended, update on 2017 audit and discussion on Opportunity Zones/Broadband. Administrator Heglund's report is included in the Board packet.

Regular Agenda

Close Meeting 05-22-18-04 Motion by Commissioner Berends and seconded by Commissioner Kack to close the meeting at 10:05 a.m. The meeting was closed under Minnesota Statute 13D.05 subd. 3 (c) to consider an offer relating to the County's possible purchase of land (parcel #31-418-5502). Those present were the County Board members, County Administrator Peggy Heglund, County Attorney Keith Helgeson and County Finance and Administration Deputy Ashley Soine.

Open Meeting 05-22-18-05 Motion by Commissioner Renneke and seconded by Commissioner Berends to open the meeting at 10:40 a.m. Motion carried with all voting in favor.

Land Purchase 05-22-18-06 Motion by Commissioner Berends and seconded by Commissioner Kack to authorize the Administrator to negotiate for the possible purchase of parcel #31-418-5502 as to the agreed upon conditions. Motion carried with Commissioner Berends, Kack, Antony and Renneke voting in favor and Commissioner Johnson voting against.

Hire Attorney 05-22-18-07 Motion by Commissioner Kack and seconded by Commissioner Renneke to approve the hiring of Jerry Boulton, Attorney with Qualley, Boulton & Vinberg, to assist in the land purchase process. Motion carried with all voting in favor.

JPE 05-22-18-08 Motion by Commissioner Berends and seconded by Commissioner Renneke to give Janel Timm, Property & Public Services Director, authority to pursue membership in a JPE for the purpose of exploring the purchase of software. Motion carried with all voting in favor.

Non-Disclosure Agreement with CPUI 05-22-18-09 Motion by Commissioner Berends and seconded by Commissioner Kack to give Janel Timm and Lacey Rigge authority to sign a Non-Disclosure Agreement with CPUI. Motion carried with all voting in favor.

The board recessed for break at 11:02 a.m.

The board reconvened at 11:14 a.m.

Conditional Use Permit Request YM-591-18, David Schwerin 05-22-18-10

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-591-18 for David Schwerin, Wood Lake, MN, to construct a 54' x 64' office building, a Business Use, in the Rural Preservation Management District. The site is located in the northeast one-quarter northeast one-quarter (NE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 11 of Posen Township T-113-N R-39-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance, Section VI, Subdivision 2.0, requires a Conditional Use permit for business uses located in the Rural Preservation Management District.

Motion by Commissioner Johnson and seconded by Commissioner Renneke to approve Conditional Use Permit YM-591-18 for David Schwerin. Motion carried with all voting in favor.

Government Center Parking Lot 05-22-18-11 Motion by Commissioner Johnson and seconded by Commissioner Renneke to not pursue possible options to sell the Government Center parking lot. Motion carried with Commissioner Johnson, Renneke and Kack voting in favor and Commissioner Antony and Berends voting against.

Highway Department 05-22-18-12 Andy Sander, Highway Engineer, presented bids for SAP 087-602-026. Motion by Commissioner Johnson and seconded by Commissioner Berends to reject the bids for SAP 087-602-026, re-bid the project and not approve the Right of Way payments. Motion carried with all voting in favor.

Department/Program Updates

Kelsey Phinney, Family Service Center Intern, was introduced to the Board.

Rae Ann Keeler-Aus, Family Service Center, gave an update.

Amended Purchase of Service Agreement 05-22-18-13 Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the amended Purchase of Service Agreement with Canby Chiropractic Center which waives the MCIT recommend liability limit and sets it at \$25,000. Motion carried with Commissioner Berends, Johnson, Renneke and Kack voting in favor and Commissioner Antony voting against.

Out of State Travel 05-22-18-14 Motion by Commissioner Berends and seconded by Commissioner Kack to approve out of state travel for Stacey Steinbach, Social Service Supervisor. Motion carried with all voting in favor.

Luke Greiner, Department of Employment and Economic Development, presented to the board.

Commissioner Antony left the meeting.

Other Business None

Informational April Vendor Payments

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 05-22-18-15 Motion by Commissioner Berends and seconded by Commissioner Kack to adjourn at 12:42 p.m. Motion carried with all voting in favor.

Witness:



Ron Antony, Chair

Attest:



Peggy Heglund, County Administrator