

Yellow Medicine County Board Meeting Minutes
May 23, 2017

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, John Berends, Glen Kack. Gary Johnson and Greg Renneke present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Granite Falls Advocate Tribune reporter Alex Sina and Marshall Independent reporter Jody Isaackson.

Pledge of Allegiance

Approve Agenda 05-23-17-01 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the agenda with the following changes: add Minnesota Machinery Museum roof discussion to the Regular Agenda, add 4-H youth representative to Regular Agenda, add appointment to Broadband Committee to Regular Agenda and remove hiring of the part-time Assistant Custodian from Consent Agenda. Motion carried with all voting in favor.

Consent Agenda 05-23-17-02 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the consent agenda items as follows: May 9, 2017 County Board meeting minutes; consideration of permanent status; approve resignation of Wanda Brandt, part-time Assistant Custodian; approve replacement of part-time Assistant Custodian; amendment No. 8 to Food Service Management Contract with Aramark Correctional Services effective January 1, 2017 to December 31, 2017; ISC Maintenance Contract renewal for Workflow and Autofill in the amount of \$8,240. Motion carried with all voting in favor.

Citizen Comments None

Devann Knutson, IT Intern, was introduced to the Board.

Commissioners' Report Commissioner Kack reported on Canby DAC, Fairgrounds Property Management Services meeting, Western Mental Health Center and Fair Board meeting. Commissioner Berends reported on JD 20 meeting, Countryside Public Health, Restorative Justice Annual Volunteer Banquet and Historical Society. Commissioner Antony reported on Pioneerland Library System, Sentence to Serve meeting, Minnesota Valley Regional Railroad Authority, Canby DAC, MCIT and Fairgrounds Property Management Services meeting. Commissioner Renneke had no reports. Commissioner Johnson reported on Restorative Justice Annual Volunteer Banquet, Upper Minnesota Regional Development Commission, Sentence to Serve meeting, Prairie Lakes Youth Program, Prairie Five, Clarkfield school task force, ditch concerns, old Clarkfield school playground equipment, tax forfeited land and Oraas Park.

Administrator Heglund's report included meetings attended, Justice Center update and open house dates. Administrator Heglund's report is included in the Board packet.

The Board appointed Commissioner Antony to the Broadband Committee and appointed Commissioner Berends as an alternate to the Broadband Committee.

Regular Agenda

Postage Machine Lease and Meter Rental 05-23-17-03 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the low bid from Pitney Bowes in the amount of \$330.49 per month for a 60-month lease of a postage machine and meter rental, contingent upon exiting the current lease contract with Neopost. Another bid was received from Neopost. Motion carried with all voting in favor.

Bid for Striping Project 05-23-17-04 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the low bid from AAA Striping Service in the amount of \$35,776.53 for the striping project on S.P. 087-070-008. Other bids were received from Traffic Marketing Service and Century Fence Company. Motion carried with all voting in favor.

4-H Youth Representative 05-23-17-05 Motion by Commissioner Antony and seconded by Commissioner Berends to approve Hayley Vold as the 4-H Youth representative to the U of M Extension Committee. Motion carried with all voting in favor.

Resolution #13-2017 05-23-17-06 Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #13-2017 which recommends that Jerry Lonneman, Rodney Spronk and Joe Weber be re-appointed to the LPRW Board of Commissioners for a 4-year term which will commence on January 1, 2018 and expire on December 31, 2021. Motion carried with all voting in favor.

Contract for Fairgrounds Property Management Services 05-23-17-07 Motion by Commissioner Antony and seconded by Commissioner Kack to approve contracting with Doug Waltz for Fairgrounds Property Management Services effective June 1, 2017 to December 31, 2018 in the amount of \$20 per hour with a maximum of \$5,000 per year. Motion carried with all voting in favor.

The board recessed for break at 10:28 a.m.

The board reconvened at 10:41 a.m.

Minnesota Machinery Museum 05-23-17-08 Laurie Johnson and Tom Oftedahl, Minnesota Machinery Museum, presented quotes for a new roof on the Minnesota Machinery Museum. Motion by Commissioner Renneke and seconded by Commissioner Antony to approve up to \$85,000 for roof repair on the Minnesota Machinery Museum. Motion carried with Commissioner Renneke, Antony, Kack and Berends voting in favor and Commissioner Johnson voting against.

Recorded Document Imaging and Archival Project 05-23-17-09 Janel Timm, Property & Public Services Director presented a quote for Phase 2 of imaging and archival of recording books and an additional appropriation request. Motion by Commissioner Antony and seconded by Commissioner Kack to approve the quote from ArcaSearch in the amount of \$31,685. No additional quotes were received as ArcaSearch completed Phase 1 for Yellow Medicine County in 2013 and they currently host Yellow Medicine County's public search tool for document retrieval. The project will be paid for using restricted funds (Recorder's Technology Funds). Motion carried with all voting in favor.

The Board discussed the playground equipment at the old Clarkfield school. The Board decided to keep the playground open since there have been safety updates per the recommendation of a licensed inspector. The County will also check with the City of Clarkfield to see if they are interested in acquiring the playground. The Board also discussed safety updates to the playground equipment at Oraas Park and Timm Park.

The Board discussed uniform purchases and directed Department Heads to get quotes locally if applicable or able.

Approval of Disbursements/Review Auditor's Warrants 05-23-17-10 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$27,749.20 Ditch Fund, \$167,206.12 Revenue Fund, \$19,117.00 Road & Bridge Fund, \$60,195.88 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance &

Administration Department. Motion carried with all voting in favor.

The Board recessed for the final hearing on redetermination of benefits for CD 2 and the final hearing for the establishment of CD 4 at 11:30 a.m.

The Board recessed for lunch at 12:22 p.m.

The Board reconvened at 1:10 p.m.

Department/Program Updates

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

Regional Cooperative Agreement with DHS and SWHHS 05-23-17-11 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the renewal of the Regional Cooperative Agreement for the Fraud Prevention Investigation Program with DHS and Southwest Health and Human Services. The Agreement is effective July 1, 2017 until June 30, 2019. Motion carried with all voting in favor.

Robin Schoep, Financial Assistance Supervisor, presented on MNsure and Medical Assistance.

Andy Sander and Larry Stoks, Highway Department, gave an update.

Michelle May, Finance Manager, gave a 2017 financial update and updated the Board on the Justice Center building costs.

Other Business None

Informational April Jail Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 05-23-17-12 Motion by Commissioner Antony and seconded by Commissioner Berends to adjourn at 2:25 p.m. Motion carried with all voting in favor.

Witness:



Gary Johnson, Chair

Attest:



Peggy Heglund, County Administrator