

**Yellow Medicine County Board Meeting Minutes
May 24, 2016**

Chairman John Berends called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Greg Renneke, Gary Johnson, Louis Sherlin and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Granite Falls Advocate Tribune reporter Scott Tedrick.

Pledge of Allegiance

Approve Agenda 05-24-16-01 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the agenda with the following additions: add approval of liquor license for the Granite Falls Area Chamber of Commerce to Consent Agenda, add amendment to the Pictometry contract to the Consent Agenda, add rate for certified operators at the temporary landfill to the Regular Agenda and add Courthouse bricks discussion to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 05-24-16-02 Motion by Commissioner Antony and seconded by Commissioner Sherlin to approve the consent agenda items as follows: SW MN Housing Partnership renewal of agreement for grant administration and resolution #15-2016; contract renewal with SeaChange for election services; hiring of Greg Barnes as a part-time, non-scheduled Deputy Sheriff, his salary will be grade 17, step 1, his start date is May 25, 2016; consideration of permanent status; approval of liquor license for the Granite Falls Area Chamber of Commerce; amendment to the Pictometry contract. Motion carried with all voting in favor. The approval of the April 26, 2016 Board meeting minutes, approval of the May 10, 2016 Board meeting minutes and approval of the May 17, 2016 Special Board meeting minutes were pulled from the Consent Agenda.

April 26, 2016 Board Meeting Minutes 05-24-16-03 Motion by Commissioner Johnson and seconded by Commissioner Sherlin to table the approval of the April 26, 2016 Board meeting minutes. Motion carried with Commissioner Johnson, Sherlin, Renneke and Berends voting in favor and Commissioner Antony voting against.

May 17, 2016 Special Board Meeting Minutes 05-24-16-04 Motion by Commissioner Johnson and seconded by Commissioner Berends (passed the gavel) to approve the May 17, 2016 Special Board Meeting minutes with updates as discussed. Motion and second to table the approval of the May 17, 2016 Special Board meeting minutes. Motion carried with all voting in favor.

May 10, 2016 Board Meeting Minutes 05-24-16-05 Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the May 10, 2016 Board Meeting Minutes. Motion carried with all voting in favor. Commissioner Sherlin abstained from voting.

Citizen Comments None

Commissioners' Report Commissioner Johnson reported on One Watershed One Plan, Prairie Lakes, citizen complaint, Broadband meeting, Commissioner/Administrator workshop and tour of Justice Center and Family Service Center. Commissioner Sherlin reported on Countryside Public Health. Commissioner Berends reported on Housing Survey, MNWest meeting, Broadband meeting, Labor Management meeting, Historical Society and Commissioner/Administrator workshop. Commissioner Renneke reported on Commissioner/Administrator workshop and citizen complaints. Commissioner Antony reported on Minnesota Valley Regional Railroad Authority, Planning Commission, One Watershed One Plan and Commissioner/Administrator workshop.

Administrator Heglund's report is included in the Board packet.

Regular Agenda

Temporary Staff in Maintenance Department 05-24-16-06 Motion by Commissioner Renneke and seconded by Commissioner Antony to approve the contract with Spartan Staffing from May 25, 2016 to July 1, 2016 at a rate of \$19.97 per hour for temporary help in the Maintenance department. Motion carried with all voting in favor.

The Board recessed for break at 10:14 a.m.

The Board reconvened at 10:29 a.m.

Location of VSO and Family Service Center/Child Support Unit 05-24-16-07 Motion by Commissioner Johnson and seconded by Commissioner Sherlin to move forward with the original plan for office space for the Veteran's Service Office, Countryside Public Health, Restorative Justice and Maintenance department once the Justice Center is completed. Motion carried with Commissioner Johnson, Sherlin and Berends voting in favor and Commissioner Antony and Renneke voting against.

Backes Technology Services Inc. Hold Harmless Agreement 05-24-16-08 Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve the Backes Technology Services Inc. Hold Harmless Agreement. Motion carried with all voting in favor.

Purchase of Security Cameras in the Justice Center 05-24-16-09 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the purchase of security cameras in the Justice Center. Motion carried with all voting in favor.

Conditional Use Permit Request YM-569-16, David Skjefte 05-24-16-10

Chris Balfany, Planning & Zoning/Ditch Administrator, presented a recommendation from the Planning commission to approve conditional use permit request YM-569-16 for David Skjefte, Granite Falls, MN to operate a rental storage business, a business use, in the Rural Preservation Management District. The site is located on an approximately two acre parcel in part of the northeast one-quarter of the northeast one-quarter (NE $\frac{1}{4}$ NE $\frac{1}{4}$) of Section 10 in Minnesota Falls Township T-115-N R-39-W.

Motion by Commissioner Sherlin and seconded by Commissioner Johnson to approve Conditional Use Permit YM-569-16 for David Skjefte with the following conditions:

1. Applicant shall obtain any necessary permits from the City of Granite Falls.
2. If the existing house on the site is to be demolished, it must be hauled to a demolition landfill.
3. Trees near the entrance road to State Highway 67 shall be cleared to improve visibility.

Motion carried with all voting in favor.

Conditional Use Permit Request YM-570-16, Farmers Cooperative Association 05-24-16-11

Chris Balfany, Planning & Zoning/Ditch Administrator, presented a recommendation from the Planning commission to approve conditional use permit request YM-570-16 for Farmers Cooperative Association, Canby, MN to construct a 195' communication tower in the Rural Preservation Management District. The site is located in the northeast one-quarter of the northeast one-quarter of the northwest one-quarter (NE $\frac{1}{4}$ NE $\frac{1}{4}$ NW $\frac{1}{4}$) of Section 4 in Norman Township T-114-N R-45-W.

Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve Conditional Use Permit YM-570-16 for Farmers Cooperative Association with the following conditions:

1. The base of the tower shall be fenced to restrict access.
2. Must meet Canby airport zoning requirements.

Motion carried with all voting in favor.

Certified Landfill Operators 05-24-16-12 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve Jason Weber, Chris Husby, John Alley and Don Cleveland as Certified Landfill Operators at the temporary landfill at a rate of \$50 per hour. County Attorney Helgeson will supply Administrator Heglund with a Purchase of Service agreement, to include a Hold Harmless clause, for the purpose of contracting with the four individuals. Motion carried with all voting in favor.

The Board decided to allow the public to have bricks from the original Courthouse. Those bricks will be deposited at the Granite Falls Highway Shop where individuals can pick them up. At no time will the public be allowed on the construction site nor at the landfill site.

The Board recessed for break at 11:43 a.m.

The Board reconvened at 11:48 a.m.

Department/Program Updates

Rae Ann Keeler-Aus, Family Service Center Director, gave an update.

Danielle Aus, Family Service Center intern, was introduced to the Board.

Remodel in Family Service Center 05-24-16-13 Motion by Commissioner Johnson and seconded by Commissioner Sherlin to approve the cost to remodel the lobby area of the Family Service Center in the amount of \$12,362.30. Sentence to Serve will complete the remodel. Motion carried with all voting in favor.

Andy Sander and Larry Stoks, Highway Department, gave an update.

Asbestos Removal 05-24-16-14 Motion by Commissioner Sherlin and seconded by Commissioner Antony to approve the quote from M.A.A.C. in the amount of \$14,000 to remove asbestos in the old Hazel Run school. Motion carried with all voting in favor.

Hazel Run School 05-24-16-15 Motion by Commissioner Antony and seconded by Commissioner Sherlin to direct Janel Timm, Property & Public Services Director, to work with Larry Stoks, General Maintenance Supervisor, to proceed with demolition of the old Hazel Run school. Motion carried with all voting in favor.

Approval of Disbursements/Review Auditor's Warrants 05-24-16-16 Motion by Commissioner Sherlin and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$2,791.50 Ditch Fund, \$532,910.48 Revenue Fund, \$52,406.78 Road & Bridge Fund, \$156,929.46 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department Motion carried with all voting in favor.

Regular Agenda (continued)

May 17, 2016 Special Board Meeting Minutes 05-24-16-17 Motion by Commissioner Renneke and seconded by Commissioner Antony to approve the May 17, 2016 Special Board Meeting minutes with updates as presented. Motion carried with all voting in favor. Commissioner Sherlin abstained from voting.

Other Business None

Informational April Jail Report, April Investment Report and April Budget Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 05-24-16-18 Motion by Commissioner Sherlin and seconded by Commissioner Rennke to adjourn at 12:45 p.m. Motion carried with all voting in favor.

Witness:

Attest:



John Berends, Chair



Peggy Heglund, County Administrator