

**Yellow Medicine County Board Meeting Minutes**  
**May 28, 2019**

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, Ron Antony, John Berends and Greg Renneke present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Advocate Tribune reporter Noah Lusti.

**Pledge of Allegiance**

**Approve Agenda 05-28-19-01** Motion by Commissioner Berends and seconded by Commissioner Antony to approve the agenda with the following change: remove hiring of seasonal Equipment Operators from the Consent Agenda. Motion carried with all voting in favor.

**Consent Agenda 05-28-19-02** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the consent agenda items as follows: May 14, 2019 County Board meeting minutes; Beer License Application; Annual Maintenance Licensing Fee for Application Xtender/Document Manager; consideration of permanent status; hiring of Karen Kepner as a part-time (25 hours/week) Administrative Secretary in the Family Service Center, her salary is grade 10, step 3, her start date is May 29, 2019. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 05-28-19-03** Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the commissioner warrants for the following amounts: \$21,034.04 Ditch Fund, \$54,642.39 Revenue Fund, \$107,825.81 Road & Bridge Fund, \$116,646.36 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Antony reported on Midco presentation, Emergency Communication Board, Strategic Planning meeting, Pioneerland Library System and phone call with Woodstock Communications. Commissioner Renneke reported on Planning Commission, Parks Committee and citizen complaints. Commissioner Johnson reported on Prairie Lakes, Strategic Planning meeting, Prairie Five, Upper Minnesota Valley Regional Development Commission, Clarkfield City Council meeting and Parks Committee. Commissioner Berends reported on Midco presentation, Strategic Planning meeting, phone call with Woodstock Communications, Prairie Waters and Southern Prairie Community Care. Commissioner Kack reported on Strategic Planning meeting and Western Mental Health Center.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

**Regular Agenda**

**Canby Bus Garage 05-28-19-04** Motion by Commissioner Antony and seconded by Commissioner Kack to proceed with the Request for Proposals for the Canby Bus Garage with the specifications as presented. Motion carried with all voting in favor.

**Sponsorship of Pioneerland Library System 05-28-19-05** Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #14-2019 for Sponsorship of Pioneerland Library System for Minnesota Counties Intergovernmental Trust membership. Motion carried with all voting in favor.

**Gambling Permit 05-28-19-06** Motion by Commissioner Berends and seconded by Commissioner Antony to approve resolution #15-2019 to approve the Montevideo Lions Club Gambling Permit at Table 212. Motion carried with all voting in favor.

Brian Szymanski, Granicus, gave a WebEx presentation on agenda creation software.

The board recessed for break at 10:18 a.m.

The board reconvened at 10:38 a.m.

Bucky Parks, iCompass, gave a WebEx presentation on agenda creation software.

**Parking Lot Sweeper 05-28-19-07** Rick Wandersee, Facilities Manager, presented a quote for a parking lot sweeper. Motion by Commissioner Antony and seconded by Commissioner Berends to approve a parking lot sweeper in the amount of \$1,222.19 from Amazon.com. Motion carried with all voting in favor.

**Soil Boring 05-28-19-08** Chris Balfany, Planning & Zoning/Ditch Administrator, presented information regarding soil boring at Timm Park. The soil samples will help the county determine what type of septic system would be needed at Timm Park if the project proceeds forward in the future. Motion by Commissioner Kack and seconded by Commissioner Berends to approve soil borings at Timm Park in the amount of \$50. Motion carried with all voting in favor.

**Conditional Use Permit Request YM-597-19, Zach and Ashley Jorgenson 05-28-19-09**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-597-19 for Zach and Ashley Jorgenson, Hazel Run, MN, to construct a non-farm dwelling in the Rural Preservation Management District – Area #3. The site is located in the southwest one-quarter of the southwest one-quarter (SW<sup>1</sup>/<sub>4</sub> SW<sup>1</sup>/<sub>4</sub>) of Section 3 in Sandnes Township T-114-N R-40-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance requires a Conditional Use permit for the construction of non-farm dwellings in Areas #1-#4.

Motion by Commissioner Johnson and seconded by Commissioner Berends to approve Conditional Use Permit YM-597-19 for Zach and Ashley Jorgenson with the following conditions:

1. Because this non-farm dwelling is located in the Rural Preservation Management District, the owner/occupant will be tolerant of agricultural activities in the surrounding area.
2. A permit from the DNR must be obtained for any activity that alters the hydrology of the Yellow Medicine River.
3. Any plans for alteration to the riverbank and/or trees and vegetation within the shore impact zone requires the review and approval of the Yellow Medicine County Land and Resource Management Office and/or the MN Department of Natural Resources (DNR).
4. Soil erosion control measures must be in place during construction to prevent sediment from reaching the Yellow Medicine River.

Motion carried with all voting in favor.

Rae Ann Keeler-Aus, Family Service Center, gave an update.