

**Yellow Medicine County Board Meeting Minutes  
November 23, 2021**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Greg Renneke, Glen Kack and John Berends also present. Also present were County Administrator Angie Steinbach and HR Manager Ashley Soine.

**Pledge of Allegiance**

**Approve Agenda 11-23-21-01** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda as presented. Motion carried with all voting in favor.

**Consent Agenda 11-23-21-02** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the consent agenda items as follows: November 9, 2021 County Board meeting minutes; FY 22 Maintenance and Grooming Grants- Snowmobile Grant-In-Aid Program; Family Service Budget Amendment; NIS Benefits Consulting Agreement; permanent status for employees; hiring of Ashley Raveling as a Legal Assistant, her salary will be grade 8, step 1, her start date is December 6, 2021; resignation of Jim Diller, Sign Technician; replace Sign Technician position. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 11-23-21-03** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$20,551.67 Ditch Fund, \$104,989.45 Revenue Fund, \$16,509.78 Road & Bridge Fund, \$55,438.10 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Berends reported on Countryside Public Health and Yellowstone Trail. Commissioner Johnson reported on City of Clarkfield meeting, Prairie Lakes Youth Program, U of M Extension and Prairie Five. Commissioner Renneke reported on Pact for Families. Commissioner Antony reported on Planning Commission, Minnesota Valley Regional Railroad Authority, Emergency Communication Board, Justice Reinvestment meeting, Canby DAC and Counties Providing Technology. Commissioner Kack reported on U of M Extension, Western Mental Health Center, Canby DAC and SW 18 Adult Mental Health.

**Regular Agenda**

**Conditional Use Permit Request YM-626-21, Luke Stevens 11-23-21-04**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-626-21 for Luke Stevens, Hazel Run, MN, to construct a confinement barn to house 4,800 head of finishing pigs. Manure storage will be in a concrete pit under the barn. The site is located in the Rural Preservation Management District in the northeast one-quarter of the southeast one-quarter (NE¼ SE¼) of Section 36, Friendship Township T-115-N R-41-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance, Section VII, Subdivision 10.0, requires a Conditional Use permit for new feedlots over 500 animal units.

Motion by Commissioner Antony and seconded by Commissioner Berends to approve Conditional Use Permit YM-626-21 for Luke Stevens with the following conditions:

1. Applicant must obtain an NPDES/SDS permit from the MPCA.
2. Applicant must obtain a DNR Water Appropriations permit.
3. Pit and/or feed additives must be used to reduce odor.

4. Two rows of trees must be planted and maintained on the north, south and west sides of the barn. Yellow Medicine SWCD shall be consulted as to what trees would be appropriate for the site.
5. Applicant shall repair and maintain the Township road to satisfactory condition as required by the Township Board. An inspection of the road shall be conducted by the County Highway Department prior to construction to establish a base line condition.
6. Applicant shall notify residents in Section 36 of Friendship Township, the occupant of 2180 460th Street and the Friendship Township Board prior to spreading of manure. Notification shall either be via US Mail or by personal contact. Notification shall be one week prior to application of manure.
7. Final location of the barn must meet the requirements of the Yellow Medicine County Land Use and Related Resource Management Ordinance.

Motion carried with Commissioner Antony, Berends and Kack voting in favor and Commissioner Renneke and Johnson voting against.

The board recessed for break at 10:23 a.m.

The board reconvened for break at 10:34 a.m.

**CD 1B Improvement Change Order 11-23-21-05** Shaun Luker, Bolton & Menk, Inc., discussed the Change Order request for CD 1B improvement from S.J. Jacobs & Sons, Inc. The Change Order is for extension of dates for completion due to supply shortages. Motion by Commissioner Antony and seconded by Commissioner Kack to approve the Change Order for CD 1B ditch improvement. Motion carried with all voting in favor.

**U of M Extension Addendum to Agreement 11-23-21-06** Kathy Schwantes, U of M Extension Regional Executive Director and Chris Webb, Clarkfield City Administrator discussed the U of M Extension addendum to agreement. Motion by Commissioner Kack and seconded by Commissioner Renneke to approve the Agreement Addendum with the U of M Extension. Motion carried with all voting in favor.

**Extension Committee Appointment 11-23-21-07** Motion by Commissioner Antony and seconded by Commissioner Berends to appoint Harlie Schearer to the Yellow Medicine County Extension Committee. Motion carried with all voting in favor.

Rae Ann Keeler-Aus, Family Services, gave an update.

**Western Mental Health Center 11-23-21-08** Motion by Commissioner Kack and seconded by Commissioner Renneke to approve the 2022 Purchase of Service Contract with Western Mental health as per the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act to provide the following services (no rate changes from 2021):

**Family Community Support Program:**

Individual	\$72.08 per hour
Group	\$35.88 per hour
Administrative costs	\$13.26 per hour

**Adult Community Support:**

Adult Community Support Program Services, Provided by a Mental Health Practitioner	\$72.08/hour
Adult Community Support Program Services, Provided by a Community Service Aide	\$30.00/hour
AMHRS Individual service	\$72.08/hour
AMHRS Group	\$32.50 /hour
Certified Peer Specialist	\$72.08/hour

**Parenting Education:**

Group Parenting Education \$72.08/hour  
Individual Parent Education \$72.08/hour

**General Mental Health Services: \$139,095**

Adult Outpatient Treatment  
Children’s Outpatient Treatment  
Adult Crisis Services – Face-to-Face  
Children’s Crisis Services – Face-to-Face  
Adult Medication Management  
Children’s Medication Management  
Children’s Diagnostic Assessment  
Adult Diagnostic Assessment  
Adult Consultation  
Children’s Consultation  
Community Education  
Access and Availability Services  
24 hr. Emergency Services

**Adult and Children’s Targeted Case Management**

Children’s TCM rate \$745.00  
Adult TCM rate \$389.00

Motion carried with all voting in favor.

**Canby DAC 11-23-21-09** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the 2022-2023 Purchase of Service Contract with the Canby DAC for Day Training and Habilitation Services. Motion carried with all voting in favor.

Melissa Helgeson, Social Service Supervisor and Rae Ann Keeler-Aus, Human Service Director presented information on the Substance Use Disorder Reform.

**Resolution #60-2021 Creation of a Joint Airport Zoning Board 11-23-21-10** Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #60-2021 which authorizes the creation of a Joint Airport Zoning Board and appoints Commissioner Antony and Commissioner Kack to the Board. Motion carried with all voting in favor.

**UMVRDC Revolving Loan Fund 11-23-21-11** Motion by Commissioner Berends and seconded by Commissioner Antony to approve local match to recapitalize the Upper Minnesota Valley Regional Development Commission’s Revolving Loan Fund. Motion carried with all voting in favor.

**Joint and Cooperative Agreement for Area II 11-23-21-12** Motion by Commissioner Kack and seconded by Commissioner Antony to approve the Joint and Cooperative Agreement for the continuing operation of Area II Minnesota River Basin Projects as a Joint Power entity and to authorize the delegate member to sign the agreement at the next Area II Board meeting. Motion carried with all voting in favor.

**County Engineer Job Description 11-23-21-13** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the County Engineer job description as presented. Motion carried with all voting in favor.

**Close Meeting 11-23-21-14** Motion by Commissioner Berends and seconded by Commissioner Renneke to close the meeting at 11:38 a.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, Finance Manager Dana Homan and Human Resources Manager Ashley Soine. Motion carried with all voting in favor.

**Open Meeting 11-23-21-15** Motion by Commissioner Antony and seconded by Commissioner Berends to open the meeting at 11:49 a.m. Motion carried with all voting in favor.

**2022 Salary for Non-union Employees 11-23-21-16** Motion by Commissioner Antony and seconded by Commissioner Berends to approve a 2.5% cost of living adjustment in 2022 for non-union employees. Motion carried with all voting in favor.

**Resolution #59-2021 and 2022 Salary for Sheriff and Attorney 11-23-21-17** Motion by Commissioner Berends and seconded by Commissioner Kack to approve resolution #59-2021 which establishes 2022 compensation amounts for Yellow Medicine County Sheriff and Attorney. Sheriff salary will be \$110,323.49 annually. Attorney salary will be \$117,884.92 annually. Motion carried with all voting in favor.

**2022 Salary for Commissioners 11-23-21-18** Motion by Commissioner Renneke and seconded by Commissioner Johnson (passed the gavel to Vice Chair Kack) to approve a 5% COLA for Commissioners for 2022 and an additional \$1,200 per year for the Chairperson. Motion failed with Commissioner Renneke and Johnson voting in favor and Commissioner Antony, Kack and Berends voting against.

**Resolution #58-2020 and 2022 Salary for Commissioners 11-23-21-19** Motion by Commissioner Antony and seconded by Commissioner Kack to approve a 2.5% COLA for Commissioners and resolution #58-2020 which establishes 2022 compensation amounts for Yellow Medicine County Commissioners. Commissioner salary will be \$24,737 annually and the Chairperson will receive \$25,937 annually (\$1,200 more than base Commissioner salary). Motion carried with Commissioner Antony, Kack, Renneke and Johnson voting in favor and Commissioner Berends voting against.

**Resolution #57-2021 for 2022 Commissioner Per Diem 11-23-21-20** Motion by Commissioner Antony and seconded by Commissioner Berends to approve resolution #57-2021 to set per diems paid to Commissioners for other meetings attended at a maximum of \$100/day (no change from 2021). Motion carried with all voting in favor.

The board discussed the American Rescue Plan funds.

County Administrator Steinbach and Finance Manager Homan discussed the budget. The consensus of the board was to have Abdo complete 1099s for Yellow Medicine County for 2021.

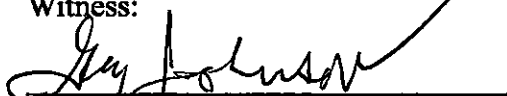
**Other Business** None

**Informational** October Jail Report


**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 11-23-21-21** Motion by Commissioner Berends and seconded by Commissioner Antony to adjourn at 12:39 p.m. Motion carried with all voting in favor.

Witness:

  
Gary Johnson, Chair

Attest:

  
Angie Steinbach, County Administrator