

Yellow Medicine County Board Meeting Minutes
November 27, 2018

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Greg Renneke, Gary Johnson and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Marshall Independent reporter Jim Muchlinski and Advocate Tribune reporter Kyle Klausing.

Pledge of Allegiance

Approve Agenda 11-27-18-01 Motion by Commissioner Kack and seconded by Commissioner Berends to approve the agenda with the following change: remove hiring of a Child Protection Social Worker from the Consent Agenda. Motion carried with all voting in favor.

Consent Agenda 11-27-18-02 Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the consent agenda items as follows: November 13, 2018 County Board meeting minutes; November 14, 2018 Special Board meeting minutes; approve Lion's Club of Granite Falls' application to conduct a raffle in February 2019 at The Rock; internal posting for the Social Services Case Aide position. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 11-27-18-03 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$67,755.98 Ditch Fund, \$60,843.04 Revenue Fund, \$15,031.03 Road & Bridge Fund, \$53,579.71 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Antony reported on Counties Providing Technology, Minnesota Valley Regional Railroad Authority, One Watershed One Plan, Pioneerland Library System, Canby DAC, two Special Board meetings and Personnel Committee. Commissioner Renneke reported on Wood Lake City Council, Finance Committee and two Special Board meetings. Commissioner Kack reported on Canby DAC, Finance Committee and two Special Board meetings. Commissioner Berends reported on Personnel Committee, Historical Society, two Special Board meetings and Southern Prairie Community Care. Commissioner Johnson reported on 6W Community Corrections annual meeting, Prairie Lakes, Prairie Five, budget meeting and two Special board meetings.

Administrator Heglund's report included meetings attended, renewal of the Fairground Manager contract, prep for new Administrator and upcoming broadband meeting. Administrator Heglund's report is included in the Board packet.

Regular Agenda

Lindsey Bruer and Megan DeSchepper, MnDOT District Planners, presented to the board.

County Engineer Andy Sander and Assistant County Engineer Dan Moravetz presented upcoming construction projects and financing.

Final Payment and Resolution #21-2018 11-27-18-04 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve resolution #21-2018 for final payment for S.P. 087-598-025 to Structural Specialties, Inc. in the amount of \$57,996.57. Motion carried with all voting in favor.

Resolution #22-2018 for Detour Agreement 11-27-18-05 Motion by Commissioner Kack and seconded by Commissioner Johnson to approve resolution #22-2018 for Detour Agreement 1032648 with the Minnesota Department of Transportation for Trunk Highway 68. Motion carried with all voting in favor.

The board recessed for break at 10:52 a.m.

The board reconvened at 11:09 a.m.

Lacey Rigge, Finance Manager and Administrator Heglund reviewed the 2018 Q3 budget report with the board.

Lacey Rigge, Finance Manager and Administrator Heglund reviewed the 2019 draft budget.

YMC Extension Committee 11-27-18-06 Motion by Commissioner Kack and seconded by Commissioner Johnson to appoint Jon Hanson to the Yellow Medicine County Extension Committee for a three-year term effective January 1, 2019. Motion carried with all voting in favor.

Yellow Medicine River Watershed Board of Managers 11-27-18-07 Motion by Commissioner Johnson and seconded by Commissioner Berends to appoint William Briggs to the Yellow Medicine River Watershed Board of Managers for a three-year term beginning January 1, 2019. Motion carried with all voting in favor.

Conditional Use Permit Request YM-594-18, Kevin Griess 11-27-18-08

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-594-18 for Kevin Griess, Montevideo, MN, to construct a non-farm dwelling in the Rural Preservation Area. The site is located in the Rural Preservation Management District in the northwest one-quarter of the southwest one-quarter (NW¹/₄ SW¹/₄) of Section 30 in Stony Run North Township T-117-N R-40-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section VI, Subdivision 2.0, requires a conditional use permit for non-farm dwellings built in the Rural Preservation Management Areas #1-#4.

Motion by Commissioner Johnson and seconded by Commissioner Berends to approve Conditional Use Permit YM-594-18. Motion carried with all voting in favor.

The board recessed for lunch at 11:58 a.m.

The board reconvened at 1:06 p.m.

IT Equipment Upgrades 11-27-18-09 Dennis Pederson, IT Coordinator, presented a quote for upgrades to IT equipment. Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the purchase of IT equipment upgrades in the amount of \$9,591.64 (not to exceed \$9,800 due to some possible additional shipping charges) from Digital Plains, Inc. Motion carried with all voting in favor.

Department/Program Updates

Connie Erickson, Assessor, gave an update. The Board of Equalization meeting was scheduled for June 25, 2019.

Julie Nelson, Brianna Staton and Teresa Kuehl, Child Protection Social Workers, presented to the board.

Rae Ann Keeler-Aus, Family Service Center, gave an update.

Resolution Authorizing Execution of Agreement 11-27-18-10 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the Resolution Authorizing Execution of Agreement which authorizes Melissa Helgeson, Adult Social Services Supervisor, to sign the Grant Contract for Community Support Plan services with the Department of Human Services, Mental Health Division. Motion carried with all voting in favor.

Child Care Licensing Fee Policy 11-27-18-11 Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the Family Service Center Child Care Licensing Fee Policy as presented. The initial licensing fee will increase to \$50 and the renewal fee remains the same at \$100. Motion carried with all voting in favor.

11-27-18-12 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the following Family Service Center contracts/agreements:

Project Turnabout--2019 Purchase of Services Host County Contract with Project Turnabout for Detoxification Services. The daily rate of \$323.50 represents a 3% increase request.

Project Turnabout--2019 Purchase of Services Agreement with Project Turnabout for Chemical Use Assessments at a rate of \$125.00.

Chippewa County Family Services--2019 Purchase of Services Contract with Chippewa County Family Services for Vulnerable Adult Investigation Services for an estimated cost of \$16,273 plus mileage. This is a joint contract with Big Stone, Swift, Chippewa and Yellow Medicine Counties.

Presbyterian Family Foundation Agreement--2019 Purchase of Service Agreement with Presbyterian Family Foundation for Guardianship services. The 2019 rate remains the same at \$56.65 per hour.

Western Mental Health Center Contract--2019 Purchase of Service Contract with Western Mental Health Center as per the Comprehensive Adult Mental Health Act and the Comprehensive Children's Mental Health Act to provide the following:

Family Community Support Program:

Individual	\$72.08 per hour
Group	\$35.88 per hour
Administrative costs	\$13.26 per hour

Adult Community Support:

Adult Community Support Program Services, Provided by a Mental Health Practitioner	\$72.08/hour
Adult Community Support Program Services, Provided by a Community Service Aide	\$30.00/hour
AMHRS Individual service	\$72.08/hour
AMHRS Group	\$32.50 /hour
Certified Peer Specialist	\$72.08/hour

Parenting Education:

Group Parenting Education	\$72.08/hour
Individual Parent Education	\$72.08/hour

General Mental Health Services: \$139,095

- Adult Outpatient Treatment
- Children's Outpatient Treatment
- Adult Crisis Services – Face-to-Face
- Children's Crisis Services – Face-to-Face
- Adult Medication Management
- Children's Medication Management
- Children's Diagnostic Assessment
- Adult Diagnostic Assessment
- Adult Consultation
- Children's Consultation
- Community Education
- Access and Availability Services
- 24 hr. Emergency Services

Prairie Five Community Action Council, Inc.—2019-2020 Transportation Contract with Prairie Five Community Action Council, Inc. The administration fees remain the same as the previous contract at \$0.28 per mile.

Motion carried with all voting in favor.

Regular Agenda (continued)

The board reviewed the proposed 2019 Fee Schedule for Yellow Medicine County. The Public Hearing will be held during the December 11, 2018 County Board meeting.

Additional Jail Staff 11-27-18-13 Sheriff Bill Flaten presented the request for two additional full-time Correctional Officers/Dispatchers. Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the hiring of two additional Correctional Officers/Dispatchers. Motion carried with all voting in favor.

Administrator Contract 11-27-18-14 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the County Administrator Contract with Angela Steinbach. Motion carried with all voting in favor.

Close meeting 11-27-18-15 Motion by Commissioner Johnson and seconded by Commissioner Berends to close the meeting at 2:59 p.m. The meeting was closed under Minnesota Statute 13D.05 subd. 3 (c) to consider possible purchase of land by the County. Those present were the County Board members, County Administrator Peggy Heglund, County Attorney Keith Helgeson and County Finance and Administration Deputy Ashley Soine.

Open Meeting 11-27-18-16 Motion by Commissioner Berends and seconded by Commissioner Kack to open the meeting at 3:04 p.m. Motion carried with all voting in favor.

Land Purchase 11-27-18-17 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the purchase of parcel #31-034-4050 at a cost of \$5,000 plus Attorney's fees and Deed Recording fees. Motion carried with all voting in favor.

Other Business None

Informational October Jail Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

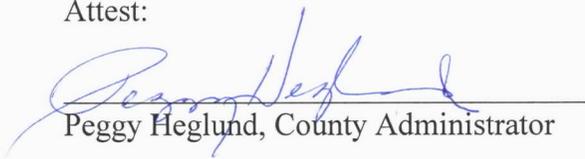
Adjourn 11-27-18-18 Motion by Commissioner Renneke and seconded by Commissioner Kack to adjourn at 3:10 p.m. Motion carried with all voting in favor.

Witness:



Ron Antony, Chair

Attest:



Peggy Heglund, County Administrator