

**Yellow Medicine County Board Meeting Minutes  
October 23, 2018**

Chairman Ron Antony called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Greg Renneke, Gary Johnson and John Berends present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Advocate Tribune reporter Kyle Klausing and Marshall Independent reporter Jim Muchlinski.

**Pledge of Allegiance**

**Approve Agenda 10-23-18-01** Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the agenda with the following additions: resignation of Laura Olson, full-time Correctional Officer Dispatcher to the Consent Agenda, replacement of full-time Correctional Officer/Dispatcher to the Consent Agenda and discussion regarding outstanding Swift County bill for use of highway equipment to the Regular Agenda. Motion carried with all voting in favor.

**Consent Agenda 10-23-18-02** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the consent agenda items as follows: October 9, 2018 County Board meeting minutes; request for a time extension from Barker Excavating LLC; Budget Change Request from the Victim Witness program; resignation of Laura Olson, Correctional Officer/Dispatcher; replacement of Correctional Officer/Dispatcher. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 10-23-18-03** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$21,413.58 Ditch Fund, \$76,688.47 Revenue Fund, \$141,821.03 Road & Bridge Fund, \$49,197.23 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

The board discussed sharing highway equipment with neighboring counties. The consensus was to pay the outstanding Swift County bill. There will be further discussion on future agreements for sharing of equipment.

**Commissioners' Report** Commissioner Renneke reported on Restorative Justice Advisory Committee. Commissioner Kack reported on Canby DAC, SW 18 annual meeting, SW 18 regular meeting and citizen complaint. Commissioner Berends reported on Historical Society and Personnel Committee. Commissioner Antony reported on Canby DAC, Personnel Committee, market study meeting and Pioneerland Library System. Commissioner Johnson reported on market study meeting, Prairie Lakes, Prairie Five and Area Transportation Partnership.

Administrator Heglund's report included meetings attended, possible membership to the Yellow Stone Trail, and upcoming AMC District meeting. Administrator Heglund's report is included in the Board packet.

**Yellowstone Trail Alliance 10-23-18-04** Motion by Commissioner Berends and seconded by Commissioner Johnson to approve the membership to the Yellowstone Trail Alliance in the amount of \$250 and appoint Commissioner Berends as the representative. Motion carried with all voting in favor.

## **Regular Agenda**

**10-23-18-05** Chris Balfany, Planning & Zoning/Ditch Administrator and Allen Schmitz, MNDOT, discussed minor alterations to a bridge on CD 1B. Motion by Commissioner Renneke and seconded by Commissioner Berends to approve the request from MNDOT to make minor alterations to a bridge on CD 1B. MNDOT will pay for all costs of the changes. Motion carried with all voting in favor.

**Open Public Hearing 10-23-18-06** Motion by Commissioner Berends and seconded by Commissioner Renneke to open the public hearing at 10:17 a.m. to set the 2019 ditch levy. Motion carried with all voting in favor.

Those in attendance were Planning & Zoning/Ditch Administrator Chris Balfany and Finance Manager Lacey Rigge.

**Close Public Hearing 10-23-18-07** Motion by Commissioner Berends and seconded by Commissioner Kack to close the public hearing at 10:24 a.m. Motion carried with all voting in favor.

**2019 Ditch Levy 10-23-18-08** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the 2019 ditch levy as presented. Motion carried with all voting in favor.

The board recessed for break at 10:28 a.m.

The board reconvened at 10:43 a.m.

**Bids for Haying 10-23-18-09** Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the bid from Warren Irvine in the amount of \$80 per acre for the haying of county property (C.R. 5; Sect. 13 Stony Run Township) for a three year lease beginning January 1, 2019. One other bid was received at \$70.01 per acre. Motion carried with all voting in favor.

**Jail Cameras 10-23-18-10** Sheriff Bill Flaten presented bids for cameras in the jail. Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the low bid from SGTS Inc. in the amount of \$99,883.57 for cameras and installation in the jail and authorize Sheriff Flaten to sign the contract. Two other bids were received. Motion carried with all voting in favor.

Lacey Rigge, Finance Manager and Administrator Heglund reviewed the 2019 draft budget.

**Agreement for Prosecution Services 10-23-18-11** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the Agreement for Prosecution Services for the City of Clarkfield for January 1, 2019 through December 31, 2019 at a rate of \$100 per hour. Motion carried with all voting in favor.

**Agreement for Prosecution Services 10-23-18-12** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the Agreement for Prosecution Services for the City of Echo for January 1, 2019 through December 31, 2019 at a rate of \$100 per hour. Motion carried with all voting in favor.

**Agreement for Prosecution Services 10-23-18-13** Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the Agreement for Prosecution Services for the City of Hazel Run for January 1, 2019 through December 31, 2019 at a rate of \$100 per hour. Motion carried with all voting in favor.

Gary Weiers, David Drown Associates, and the board discussed potential candidates for the Administrator position. The consensus was to offer an interview to five candidates. The interviews will take place on November 14, 2018. After discussion and a consensus vote with Commissioners Johnson and Renneke saying no and Commissioners Antony, Berends and Kack saying yes, Department Heads will conduct interviews in the morning. The candidates will interview with the board starting at 11:00 a.m. The board decided to not offer a social event for the candidates and will not reimburse for any travel expenses.

The board recessed for lunch at 12:15 p.m.

The board reconvened at 1:08 p.m.

**Department/Program Updates**

Sharon Hendrichs and Jessi Jeppesen, Restorative Justice Department, gave an update.

Rae Ann Keeler-Aus, Family Service Center, gave an update.

Katie Mortenson, Family Service Center, gave a presentation on Child Care Licensing.

Connie Erickson, Assessor, discussed a classification change to most seed dealerships located in the townships.

Commissioner Renneke left the meeting.

**Other Business None**

**Informational September Jail Report**

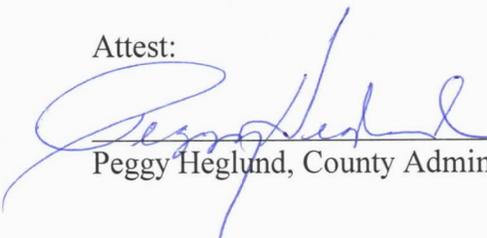
**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 10-23-18-14** Motion by Commissioner Johnson and seconded by Commissioner Berends to adjourn at 2:41 p.m. Motion carried with all voting in favor.

Witness:

Attest:

  
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Ron Antony, Chair

  
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Peggy Heglund, County Administrator