

**Yellow Medicine County Board Meeting Minutes
October 24, 2017**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Ron Antony, Glen Kack, John Berends, Greg Renneke and Gary Johnson present. Also present were County Administrator Peg Heglund, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine, Marshall Independent reporter Jody Isaackson and Advocate Tribune reporter Kyle Klausing.

Pledge of Allegiance

Approve Agenda 10-24-17-01 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the agenda with the following changes: remove hiring of the Engineer Tech II from the Consent Agenda and add Granite Falls EDA request to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 10-24-17-02 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the consent agenda items as follows: October 10, 2017 County Board meeting minutes; hiring of Joel Brakken as Assistant County Attorney, his salary will be grade 23, step 7, his start date is November 6, 2017; Additional Appropriation Request (Justice Center); approval of the 2018-2019 Natural Resources Block Grant Agreement in the amount of \$97,695. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 10-24-17-03 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the commissioner warrants for the following amounts: \$19,184.14 Ditch Fund, \$150,895.47 Revenue Fund, \$33,669.65 Road & Bridge Fund, \$47,069.12 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Berends reported on Countryside Public Health, Highway 23 Coalition meeting and Historical Society. Commissioner Kack reported on Canby DAC and Western Mental Health Center. Commissioner Renneke reported on Restorative Justice Advisory Committee. Commissioner Antony reported on Canby DAC, Pioneerland Library System meetings and meeting regarding the Justice Center. Commissioner Johnson reported on meeting regarding the Justice Center, Clarkfield School task force, Prairie Lakes, Prairie Five and viewing of tax forfeited property.

One Watershed One Plan 10-24-17-04 Motion by Commissioner Berends and seconded by Commissioner Kack to approve Commissioner Antony as the One Watershed One Plan delegate and Commissioner Johnson as the alternate. Motion carried with all voting in favor.

Administrator Heglund's report included meetings attended, Justice Center meeting update and upcoming broadband conference. Administrator Heglund's report is included in the Board packet.

Regular Agenda

Lindsey Bruer, District 8 Mn/DOT Planner, presented on the Capital Highway Investment Plan (CHIP).

The board recessed for break at 10:39 a.m.

The board reconvened at 10:54 a.m.

Resolution #30-2017 for Final Payment 10-24-17-05 Motion by Commissioner Berends and seconded by Commissioner Antony to approve resolution #30-2017 for final payment to Duininck, Inc. in the amount of \$73,419.78 for final contract amounts totaling \$1,459,760.06 (Project S.P. 087-634-004). Motion carried with all voting in favor.

Resolution #29-2017 for Final Payment 10-24-17-06 Motion by Commissioner Renneke and seconded by Commissioner Kack to approve resolution #29-2017 for final payment to Duininck, Inc. in the amount of \$3,135.38 for final contract amounts totaling \$62,707.50 (Project S.P. 087-620-004). Motion carried with all voting in favor.

Purchase of Wheel Loader 10-24-17-07 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the low bid of a Case 821F (low hour) Wheel Loader from Titan Machinery in the amount of \$132,467 for the Highway Department as per their Capital Improvement Plan. Three other bids were received. Motion carried with all voting in favor.

Amanda Luepke, Clarkfield City Administrator and Kathy Koetter, Clarkfield Area Charter School Director, presented on Cardinal Kids child care center.

Child Care Funding Request 10-24-17-08 Motion by Commissioner Berends to approve allocating \$75,000 to an EDA fund with child care being the priority. This includes up to \$25,000 to each potential child care center and the remaining \$25,000 for home based child care. Motion failed due to lack of a second.

Child Care Funding Request 10-24-17-09 Motion by Commissioner Renneke and seconded by Commissioner Antony to approve a donation of \$25,000 to Cardinal Kids. Motion carried with Commissioner Renneke, Antony and Johnson voting in favor and Commissioner Berends and Kack voting against.

Cathy Anderson, Granite Falls EDA Director, was present to discuss child care in Granite Falls. She will present at a future board meeting.

Electrical Hook-up Request 10-24-17-10 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the request of up to \$12,000 to pay for electrical hook-up at the former Clarkfield School contingent upon the City of Clarkfield paying for the monthly bill. Motion carried with all voting in favor.

Resolution #28-2017 10-24-17-11 Motion by Commissioner Antony and seconded by Commissioner Berends to approve Resolution #28-2017 to authorize Commissioner Kack to sign the Area II Agreement with the noted change to the duration of the agreement through December 31, 2019. Motion carried with all voting in favor.

Resolution #31-2017 10-24-17-12 Motion by Commissioner Berends and seconded by Commissioner Kack to approve Resolution #31-2017 to authorize Commissioner Renneke to sign the Southwest Regional Waste Commission Agreement with the proposed amendment. Motion carried with all voting in favor.

Purchase of Window Treatments 10-24-17-13 Motion by Commissioner Antony and seconded by Commissioner Berends to purchase window treatments (blinds) for the Courtroom in the amount of \$282.59 from Aus Floors & More. Motion carried with all voting in favor.

Open Public Hearing 10-24-17-14 Motion by Commissioner Berends and seconded by Commissioner Antony to open the public hearing at 12:13 p.m. to set the 2018 ditch levy. Motion carried with all voting in favor.

Those in attendance were Planning & Zoning/Ditch Administrator Chris Balfany and Finance Manager Michelle

May.

Close Public Hearing 10-24-17-15 Motion by Commissioner Antony and seconded by Commissioner Berends to close the public hearing at 12:17 p.m. Motion carried with all voting in favor.

2018 Ditch Levy 10-24-17-16 Motion by Commissioner Berends and seconded by Commissioner Renneke to approve the 2018 ditch levy as presented. Motion carried with all voting in favor.

The board recessed for lunch at 12:25 p.m.

The board reconvened at 1:00 p.m. Commissioner Renneke was not in attendance.

Michelle May, Finance Manager, gave a 2017 Q3 budget update.

AP Workflow Automation Contract 10-24-17-17 Motion by Commissioner Berends and seconded by Commissioner Antony to approve the AP Workflow Automation Contract with RtVision in the amount of \$4,000 for the initial setup and \$7,000 for on-going annual fees. The county received five quotes for this professional service and chose RtVision. Motion carried with all voting in favor.

Michelle May and Ashley Soine, Wellness Committee members, presented an incentive option of additional time off for an upcoming wellness challenge. The consensus was to budget \$4,000 for 2018 to use for time off or other incentives as recommended by the Wellness Committee.

Department/Program Updates

Tyler Knutson, Soil and Water Conservation District, gave an update.

Chair Johnson passed the gavel to Vice Chair Antony.

Rae Ann Keeler-Aus, Family Service Center, gave an update.

Memorandum of Understanding 10-24-17-18 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Memorandum of Understanding for Redwood County Children's Advocacy Center. The CAC will provide child protection forensic interviews for Yellow Medicine County cases at no charge. Motion carried with all voting in favor.

Purchase of Services Host County Contract 10-24-17-19 Motion by Commissioner Berends and seconded by Commissioner Kack to approve the Purchase of Services Host County Contract with Project Turnabout for detoxification services. The daily rate of \$314.00 represents a 3% increase request. Motion carried with all voting in favor.

Vice Chair Antony passed the gavel back to Chair Johnson.

Other Business None

Informational September Vendor Payments and September Jail Report

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

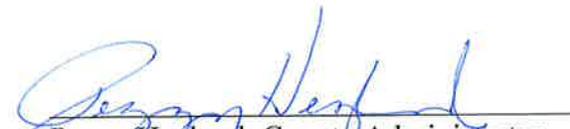
Adjourn 10-24-17-20 Motion by Commissioner Antony and seconded by Commissioner Kack to adjourn at 2:31 p.m. Motion carried with all voting in favor.

Witness:

Attest:



Gary Johnson, Chair



Peggy Heglund, County Administrator