

Yellow Medicine County Board Meeting Minutes
October 8, 2019

Chairman Greg Renneke called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Gary Johnson, Ron Antony and John Berends present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson, Finance and Administration Deputy Ashley Soine and Marshall Independent reporter Jim Muchlinski.

Pledge of Allegiance

Approve Agenda 10-08-19-01 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the agenda with the following additions: add 2020-2021 County MFIP Biennial Service Agreement to the Regular Agenda and add Asbestos Removal discussion to the Regular Agenda. Motion carried with all voting in favor.

Consent Agenda 10-08-19-02 Motion by Commissioner Kack and seconded by Commissioner Antony to approve the consent agenda items as follows: September 24, 2019 County Board meeting minutes; replace General Maintenance Supervisor. Motion carried with all voting in favor.

Citizen Comments None

Approval of Disbursements/Review Auditor's Warrants 10-08-19-03 Motion by Commissioner Johnson and seconded by Commissioner Berends to approve the commissioner warrants for the following amounts: \$27,072.82 Ditch Fund, \$20,104.84 Revenue Fund, \$157,905.39 Road & Bridge Fund, \$113,944.03 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

Commissioners' Report Commissioner Kack reported on Adult Mental Health Local Advisory Committee, Safe Communities Coalition, Area II/RCRCA, Labor Management meeting, Highway 212 meeting and Personnel Committee meeting. Commissioner Berends reported on Countryside Public Health, Southern Prairie Community Care and PrimeWest. Commissioner Johnson reported on Personnel Committee meeting, Upper Minnesota Valley Regional Development Commission, 6W Community Corrections, ditch concerns and Clarkfield school building updates. Commissioner Renneke had no reports. Commissioner Antony reported on Highway 212 meeting, 6W Community Corrections, PrimeWest, One Watershed One Plan, Pioneerland Library System and Emergency Communication Board.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

Regular Agenda

Asbestos Abatement Add Request 10-08-19-04 Janel Timm, Property and Public Services Director, discussed the old Clarkfield school building and additional asbestos abatement costs. Motion by Commissioner Kack and seconded by Commissioner Johnson to approve the additional asbestos abatement costs in the amount of \$12,650 for VCI and \$3,750 for IEA for the old Clarkfield school building. Payment to IEA is contingent upon them submitting a detailed bill. Motion carried with all voting in favor.

Marco Lease Buyout 10-08-19-05 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Marco lease buyout of the Veteran's Service Office copier and the corresponding Budget Amendment Form. Motion carried with all voting in favor.

JAK Engineering 10-08-19-06 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve the quote from JAK Engineering in the amount of \$6,380 to prepare plans and specifications for intersection lighting project SAP 087-619-005. Motion carried with all voting in favor.

Final Contract Approval 10-08-19-07 Motion by Commissioner Johnson and seconded by Commissioner Antony to approve the final payment to Duininck, Inc. in the amount of \$11,642.84 for the final contract amounts totaling \$1,232,158.77 for Project S.P. 087-608-027 and S.P. 087-619-004 (Resolution #26-2019). Motion carried with all voting in favor.

MFIP Biennial Service Agreement 10-08-19-08 Motion by Commissioner Antony and seconded by Commissioner Johnson to approve the 2020-2021 County MFIP Biennial Service Agreement. Motion carried with all voting in favor.

The board recessed for break at 10:24 a.m.

The board reconvened at 10:41 a.m.

Aquatic Invasive Species Agreement 10-08-19-09 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the Aquatic Invasive Species Agreement with the Yellow Medicine Soil and Water Conservation District which shall commence on January 1, 2020 and shall continue through December 31, 2021. Motion carried with all voting in favor.

Health Insurance 10-08-19-10 Bill Chukuske, Yellow Medicine County insurance agent, discussed the Request for Proposal results for health insurance. Motion by Commissioner Antony and seconded by Commissioner Berends to move health insurance to PEIP (Public Employees Insurance Program) for 2020 and 2021 (requires a two-year commitment). Motion carried with all voting in favor.

Letter of Support 10-08-19-11 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the Letter of Support for the 212 Initiative in Carver County. Motion carried with all voting in favor.

GIS Services 10-08-19-12 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the budgeted Onsite/Offsite GIS services through Pro-West in the amount of 27,518.10. Motion carried with all voting in favor.

Website Development Project 10-08-19-13 Motion by Commissioner Antony and seconded by Commissioner Berends to approve the budgeted website development project with GovOffice LLC in the amount of \$3,443 annually for a period of three years. Motion carried with all voting in favor.

Extension Committee Youth Member 10-08-19-14 Motion by Commissioner Johnson and seconded by Commissioner Kack to approve Darius Fenske as the YMC Extension Committee youth member. Motion carried with all voting in favor.

Election Tabulation Machines 10-08-19-15 Motion by Commissioner Antony and seconded by Commissioner Kack to approve the purchase of five election tabulation machines from Election Systems and Software, LLC in the amount of \$31,560. Motion carried with all voting in favor.

Department/Program Updates

Michelle Gatz, Veterans Service Officer, gave an update.

The board recessed for lunch at 11:59 a.m.

The board reconvened at 12:48 p.m.

Close Meeting 10-08-19-16 Motion by Commissioner Antony and seconded by Commissioner Berends to close the meeting at 12:49 p.m. The meeting was closed under Minnesota Statute 13D.05 to discuss labor negotiations. Those present were the County Board members, County Administrator Angie Steinbach, County Attorney Keith Helgeson, Human Resources Coordinator Ashley Soine and Finance Manager Lacey Rigge.

Open Meeting 10-08-19-17 Motion by Commissioner Antony and seconded by Commissioner Johnson to open the meeting at 1:33 p.m. Motion carried with all voting in favor.

Highway Department Analysis 10-08-19-18 The board discussed the Highway Department Analysis. Motion by Commissioner Berends and seconded by Commissioner Antony to table the discussion to a future board meeting. Motion carried with all voting in favor.

The board set a Special Board Meeting for October 14, 2019 at 3:00 p.m.

Accept Petition 10-08-19-19 Chris Balfany, Planning and Zoning/Ditch Administrator discussed the petition to establish proposed County Ditch No. 5. Motion by Commissioner Antony and seconded by Commissioner Berends to accept the petition to establish proposed County Ditch No. 5. Motion carried with all voting in favor.

Appoint Engineer 10-08-19-20 Motion by Commissioner Antony and seconded by Commissioner Kack to appoint Bolton and Menk as the Engineers for the proposed establishment of County Ditch No. 5. Motion carried with all voting in favor.

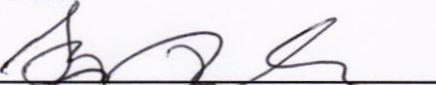
Other Business None

Informational None

Review of Upcoming Meetings and Events The Board reviewed upcoming meetings and events.

Adjourn 10-08-19-21 Motion by Commissioner Berends and seconded by Commissioner Antony to adjourn at 1:57 p.m. Motion carried with all voting in favor.

Witness:



Greg Renneke, Chair

Attest:



Angie Steinbach, County Administrator