

RESOLUTION 20-2008

RESOLUTION ESTABLISHING COPY FEES FOR
DATA REQUESTS

WHEREAS, Minnesota Statute 13.03 requires government entities to provide copies of public data upon request; and

WHEREAS, government entities may charge for copies of data requested; and

WHEREAS, the allowable amount charged depends on the number of copies and whether the requester is a member of the public or a data subject; and

WHEREAS, in situations where specific charges are set by statute or rule, the applicable statutory language will be used in determining charges rather than the fees described herein.

THEREFORE, BE IT RESOLVED, the Yellow Medicine County Board of Commissioners establishes the following copy fees for data requests:

- When the data requester *is not the subject of the data* copies are 25¢ for each page copied, or 50¢ for a two-sided copy, if the request is for 100 or fewer pages of black and white, letter or legal sized paper copies. This charge is a flat rate and must not include any other costs, such as mailing, paper, toner, or searching.
- The charge for copies of other data (more than 100 paper copies, photographs, etc.) when the data requester *is not the subject of the data* is the actual cost for employee time to search for and retrieve the data, and the cost to make copies.
- The charge for copies of data to an individual who *is the subject of the data* is the actual cost to make copies of the data.

Adopted by the Yellow Medicine County Board of Commissioners this 27th day of May, 2008.

County Board of Commissioners



Louis Sherlin, Chairman

I, Ryan Krosch, Administrator in and for the County of Yellow Medicine, Minnesota, do hereby certify that the above is a true and correct copy of a resolution adopted by the Board of County Commissioners on the 27th day of May, 2008.



Ryan Krosch, County Administrator