

**Yellow Medicine County Board Meeting Minutes  
September 28, 2021**

Chairman Gary Johnson called this regular meeting of the Yellow Medicine County Board to order at 9:00 a.m. with Commissioners Glen Kack, Ron Antony, Greg Renneke and John Berends also present. Also present were County Administrator Angie Steinbach, County Attorney Keith Helgeson and HR Manager Ashley Soine.

**Pledge of Allegiance**

**Approve Agenda 09-28-21-01** Motion by Commissioner Berends and seconded by Commissioner Antony to approve the agenda with the following addition: add County Attorney discussion to the Regular Agenda. Motion carried with all voting in favor.

**Consent Agenda 09-28-21-02** Motion by Commissioner Kack and seconded by Commissioner Berends to approve the consent agenda items as follows: September 14, 2021 County Board meeting minutes; hiring of Chad Doose as a Deputy Assessor/Appraiser, his salary will be grade 12, step 4, his start date is October 18, 2021; hiring of Amanda Hall as an Eligibility Worker, her salary will be grade 9, step 1, her start date is October 12, 2021; hiring of Kenneth Miller as a CP Social Worker, his salary will be grade 13, step 1, his start date is TBD; resignation of Beth Bjorndal, Finance & Administration Deputy; replace Finance & Administration Deputy position. Motion carried with all voting in favor.

**Citizen Comments** None

**Approval of Disbursements/Review Auditor's Warrants 09-28-21-03** Motion by Commissioner Antony and seconded by Commissioner Renneke to approve the commissioner warrants for the following amounts: \$42,372.67 Ditch Fund, \$85,777.52 Revenue Fund, \$149,995.97 Road & Bridge Fund, \$46,903.43 Human Services Fund; and acknowledged review of the Auditor's warrants. An itemized listing of all warrants over \$2,000 and an aggregate total for warrants under \$2,000 are published on the County website under the Finance & Administration Department. Motion carried with all voting in favor.

**Commissioners' Report** Commissioner Berends reported on ditch meetings, Historical Society and Countryside Public Health. Commissioner Kack reported on CEE-VI Task Force, Western Mental Health Center and ditch meetings. Commissioner Antony reported on LQP One Watershed One Plan, Emergency Communication Board, AMC, ditch meetings and Counties Providing Technology. Commissioner Renneke reported on Restorative Justice Advisory Committee, Planning Commission, ditch meetings and PACT for Families. Commissioner Johnson reported on ditch meetings, Prairie Lakes Youth Program, AMC, Soil and Water Conservation District and Prairie 5.

Administrator Steinbach's report included meetings attended, current projects being worked on and future meetings to attend. Administrator Steinbach's report is included in the Board packet.

**Regular Agenda**

Megan Lipetzky, YMC Historical Society, gave a presentation.

Rae Ann Keeler-Aus, Family Services, gave an update.

**MFIP Service Agreement 09-28-21-04** Motion by Commissioner Antony and seconded by Commissioner Berends to approve the 2022-2023 County MFIP Biennial Service Agreement with Southwest Private Industry Council. Motion carried with all voting in favor.

**Resolution #47-2021 09-28-21-05** Motion by Commissioner Kack and seconded by Commissioner Berends to approve Resolution #47-2021 which authorizes Josh Enderle, Social Service Supervisor, to sign the Children's Mental Health Screening grant with DHS. Motion carried with all voting in favor.

Kim Douglass, Adult Mental Health Social Worker, gave a presentation.

Janis Shea, Bridgette Martinez and Shyanne Soderstrom, Children's Mental Health Social Workers, gave a presentation.

The board recessed for break at 10:33 a.m.

The board reconvened for break at 10:44 a.m.

**Meeting Room Furniture Purchase 09-28-21-06** Motion by Commissioner Berends and seconded by Commissioner Kack to approve the quote from Northern Business Products, Inc. in the amount of \$5,494.85 for meeting room furniture in Family Services (paid with American Relief Program funds). Motion carried with all voting in favor.

Janel Timm, Property and Public Services Department, gave an update.

**2022 Sheriff Vehicle Purchase 9-28-21-07** Motion by Commissioner Antony and seconded by Commissioner Berends to authorize the Sheriff to move forward with purchasing the Sheriff's Department vehicles as they become available and as budgeted in 2022 and to have the Finance Manager sign the lease agreement. Motion carried with all voting in favor.

**Conditional Use Permit Request YM-624-21, Derek Verhelst 09-28-21-08**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-624-21 for Derek Verhelst, Canby, MN, to operate a truck repair business in the Rural Preservation Management District. The site is in the northwest one-quarter of the northeast one-quarter (NW $\frac{1}{4}$  NE $\frac{1}{4}$ ) of Section 35 in Hammer Township T115-N R-45-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance Section VI, Subdivision 2.0, requires a Conditional Use permit for businesses located in the Rural Preservation Management District.

Motion by Commissioner Antony and seconded by Commissioner Kack to approve Conditional Use Permit YM-624-21 for Derek Verhelst with the following conditions:

1. Applicant shall obtain any necessary permits from MN DOT.
2. Because this business is in the Rural Preservation Management District, the owner/operator shall at all times be tolerant of agricultural activities in the surrounding area.

Motion carried with all voting in favor.

**Conditional Use Permit Request YM-622-21, East River Electric Power Coop, Inc. 09-28-21-09**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-622-21 for East River Electric Power Coop, Inc., Madison, SD, to construct an Electrical Distribution Substation, an Essential Service, in the Rural Preservation Management District. The site is located on a three (3) acre parcel in the southeast one-quarter of the southeast one-quarter (SE $\frac{1}{4}$  SE $\frac{1}{4}$ ) of Section 23 and the southwest one-quarter of the southwest one-quarter (SW $\frac{1}{4}$  SW $\frac{1}{4}$ ) of Section 24 in Fortier Township T-114-N R-46-W. The Yellow Medicine County Land Use and Related Resource Management Ordinance, Section VI, Subdivision 2.0, requires a Conditional Use permit for Essential Services.

Motion by Commissioner Renneke and seconded by Commissioner Berends to approve Conditional Use Permit YM-622-21 for East River Electric Power Coop, Inc. with the following conditions:

1. The site shall be maintained to prevent the growth of noxious weeds.

Motion carried with all voting in favor.

**Conditional Use Permit Request YM-623-21, Phinney Farms 09-28-21-10**

Jolene Johnson, Planning & Zoning Coordinator, presented a recommendation from the Planning Commission to approve conditional use permit request YM-623-21 for Phinney Farms, Wood Lake, MN, to expand an existing feedlot, with the construction of a 114' x 41' hog finishing barn addition to house 560 head of hogs (168 animal units). Manure storage will consist of a 10' deep concrete pit below the barn. Total animal units on site after expansion will be 863. The site is in the southeast one-quarter of the southeast one-quarter (SE $\frac{1}{4}$  SE $\frac{1}{4}$ ) of Section 11 in Wood Lake Township T-114-N R-39-W. A conditional use permit is required because the site is 1) a feedlot over 500 animal units and is expanding; 2) within  $\frac{1}{2}$  mile of an existing building site; and 3) within 1 mile of a public park.

Motion by Commissioner Renneke and seconded by Commissioner Antony to approve Conditional Use Permit YM-623-21 for Phinney Farms. Motion carried with all voting in favor.

**Mn/DOT Detour Agreement 09-28-21-11** Motion by Commissioner Berends and seconded by Commissioner Renneke to approve Resolution #49-2021 which approved the MnDOT Agreement No. 1047026 with the State of Minnesota, Department of Transportation, for the use and maintenance of County State Aid Highway No. 12 and No. 16 as a detour route for Trunk Highway No. 68. Motion carried with all voting in favor.

**Paving Bids 09-28-21-12** Motion by Commissioner Antony and seconded by Commissioner Kack to approve the low bid from Bituminous Paving, Inc. in the amount of \$129,250 for paving at the Canby Highway Shop parking lot and bus garage. Two other bids were received. Motion carried with Commissioner Antony, Kack, Berends and Renneke voting in favor and Commissioner Johnson voting against.

**Bridge Replacement Bids 09-28-21-13** Motion by Commissioner Kack and seconded by Commissioner Berends to award the low bid to R&G Construction in the amount of \$365,554.55 for project S.A.P. 087-639-008 (bridge construction on CSAH 39) and approve the Right of Way payments (Resolution #48-2021). Four other bids were received. Motion carried with all voting in favor.

**Qui Tam Action 09-28-21-14** Motion by Commissioner Antony and seconded by Commissioner Kack to approve Resolution #45-2021 which approves the settlement in the amount of \$1,264.48 and give County Attorney Helgeson the authority to execute such agreements as necessary to implement the settlement on behalf of Yellow Medicine County. Motion carried with all voting in favor.

**American Rescue Plan Act Funds 09-28-21-15** Motion by Commissioner Antony and seconded by Commissioner Renneke to extend the notification deadline for the one-to-one match for American Rescue Plan Act funds (motion 06-22-21-11) to December 1, 2021 for the Canby Sportsman's Club Activities Center/mass vaccination site. Motion carried with all voting in favor.

The Board will hold an informational meeting on November 23, 2021 at 1:00 p.m. regarding CD9.

**Preliminary Levy 09-28-21-16** Motion by Commissioner Antony and seconded by Commissioner Berends to increase the 2022 net tax levy by 4.75% for a total preliminary 2022 net levy of \$11,838,974 and a gross levy of \$12,528,357. Motion carried with all voting in favor.

**Truth in Taxation 09-28-21-17** Motion by Commissioner Kack and seconded by Commissioner Berends to set the Truth in Taxation meeting for December 14, 2021 at 6:00 p.m. Motion carried with all voting in favor.

The board recessed for break at 12:06 p.m.

The board reconvened for break at 12:17 p.m.

**County Attorney Resignation 09-28-21-18** Motion by Commissioner Berends and seconded by Commissioner Kack to accept the resignation of County Attorney Keith Helgeson effective 7:59 a.m. on October 11, 2021. Motion carried with all voting in favor.

**Special Meeting 09-28-21-19** Motion by Commissioner Antony and seconded by Commissioner Berends to schedule a Special Meeting on October 1, 2021 at 11:00 a.m. for the purpose of replacing the County Attorney position and to discuss subsequent replacement, if necessary. Motion carried with all voting in favor.

**Other Business** None

**Informational** None

**Review of Upcoming Meetings and Events** The Board reviewed upcoming meetings and events.

**Adjourn 09-28-21-20** Motion by Commissioner Renneke and seconded by Commissioner Berends to adjourn at 12:45 p.m. Motion carried with all voting in favor.

Witness:

  
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Gary Johnson, Chair

Attest:

  
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Angie Steinbach, County Administrator