

MINNESOTA GOVERNMENT DATA PRACTICES ACT

2024 INVENTORY OF NOT PUBLIC DATA
ON INDIVIDUALS

Yellow Medicine County	Responsible Authority - Bill Flaten Yellow Medicine County Sheriff		Department/Division Sheriff's Office	
Name of Form, Record, File, System, or Process	Description (Purpose, what it collects, in terms understandable by general public)	Classification	Citation for Classification (Statute, Law, or Rule)	Designee (Name, Title)
Accident reports	Officers report of a crash investigation required by State Law, indicating driver's names, DOB, address, passengers, cause of accident, amount of damage, injuries and drawing of accident with description	Private Confidential	M.S. 169.09, subd 9	Bill Flaten, Sheriff
Admission/release records	To extent contains inmate private or confidential data	Private Confidential	M.S. 13.85, subd. 2 and 3	Bill Flaten, Sheriff
Adult case files	Written reports of investigation or action taken by deputy; reports regarding criminal investigations and non-criminal action taken or investigated including miscellaneous reports, criminal offense reports and supporting documents	Private Confidential (depending on status and identified individual)	M.S. 13.82, subd. 7, 8, 9, 10, 11 and 17	Bill Flaten, Sheriff
Arson reports	Arson reporting immunity from disclosure of information insurance company to release to law enforcement	Private Confidential	M.S. 13.82, subd. 7 and 17 M.S. 299F.054	Bill Flaten, Sheriff
Body Worn Cameras	The Yellow Medicine County Sheriff's Office may provide licensed peace officers with access to portable recorders for use during the performance of their duties. The use of recorders is intended to enhance the mission of the Office by accurately capturing contacts between members of the Office and the public.	Private Confidential	M.S. 13.825	Bill Flaten, Sheriff

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Bookkeeping records for jail and civil process transactions	Records of deposit slips, transaction records within the system, prisoner and Huber transactions, billing and receipting of fees to/from other agencies and attorneys	Private as to inmate financial records	M.S. 13.85, subd. 2	Bill Flaten, Sheriff
Checking account numbers		Private	M.S. 13.37	Bill Flaten, Sheriff
Child abuse investigations		Private Confidential	M.S. 13.82, subd. 7, 8 and 9	Bill Flaten, Sheriff
Child abuse - maltreatment of minors	a. Substantiated Reports: Records maintained by police/welfare with availability to prosecuting authority for disclosure of name of substantiated report b. Unsubstantiated Reports	Private Confidential	M.S. 626.556, subd. 7 and 11, and M.S. 13.82, subd. 7, 8 and 9	Bill Flaten, Sheriff
Commitments: Juvenile	Order of the court showing the name of the person to be committed to custody and the location of the commitment; legal documents from sentencing court that authorizes confinement at the jail facility	Private	M.S. 260B.171	Bill Flaten, Sheriff
Criminal history records	Availability for public employment or licensing purposes. Convenience copy from BCA, NCIC-FBI, or NLETS	Private (depending on content)	M.S. 13.87	Bill Flaten, Sheriff
Employee and volunteer data, personnel data	Data related to Employment, Volunteer status or applicant data	Private	M.S. 13.43, subd. 3, 4 and 5	Bill Flaten, Sheriff
Expungement letter	Letter confirming receipt of expungement order	Private	M.S. 609A.03	Bill Flaten, Sheriff

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Firearm application/permit related data	All data related to Permits to obtain and/or carry a handgun	Private	M.S. 13.87, subd. 2 M.S. 624.714, subd. 14	Bill Flaten, Sheriff
Gunshot and suspicious wound report	Health professionals shall report gunshot and suspicious wounds they treat to the sheriff	Confidential	M.S. 626.53	Bill Flaten, Sheriff
Huber release records	Permission from the courts to allow for inmate work outside the jail, sign in/out sheets for control of hours worked, record of payment for this privilege and payments to the court	Private to inmate financials	M.S. 13.85, subd. 2	Bill Flaten, Sheriff
Incident complaint logs (dockets) including:	<ul style="list-style-type: none"> a. Chronological record of events b. I.D. of undercover agents, informants, victims of sexual assault or intra-familial sex abuse c. Arrest warrant indices until taken into custody, served or appear before court d. Description of stolen, lost or recovered property e. Program data f. Deliberate processes or investigative techniques, final opinion or justification 	<ul style="list-style-type: none"> Private, Confidential Private, Confidential Confidential Private Confidential Confidential 	<ul style="list-style-type: none"> M.S. 13.82, subd 7 and 17 M.S. 13.82, subd 7 and 17, and M.S.299C.065, subd 4 M.S. 13.82, subd 19 M.S. 13.82, subd 20 M.S. 13.82, subd 21 M.S. 13.82, subd 25 	Bill Flaten, Sheriff

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Initial complaint report	First record of all calls for service or reports of offenses received. In part not public	Private Confidential	M.S. 13.80 M.S. 13.82, subd 3 and 6	Bill Flaten, Sheriff
Initial complaint reports of transports of prisoner	Documents relating to all transportations of individuals showing date, time, name of person, by whom, and to where transported	Private as to juveniles	M.S. 260B.171	Bill Flaten, Sheriff
Inmate financial records	Financial records of inmates	Private	M.S. 13.85, subd 2	Bill Flaten, Sheriff
Inmate history card	Summary card showing all financial transactions involving individual inmates, filed after discharge, and kept in booking room during the incarceration	Private	M.S. 13.85, subd 2	Bill Flaten, Sheriff
Inmate incident reports	Jailer/Officer report giving particulars in case of accident/incident to inmate while incarcerated in the jail; also located in the daily log	Private Confidential	M.S. 13.85, subd 2 and 3	Bill Flaten, Sheriff
Inmate medical records	Any and all medical activity and records involving inmates	Private	M.S. 13.85, subd 2	Bill Flaten, Sheriff
Inmate visitor registration log/jail visitor register	Sign in log stating name of visitor, relation to inmate being seen, date, time, and name of inmate seen	Private	M.S. 13.85, subd 2	Bill Flaten, Sheriff
Investigations	a. Active: Cases involved in an ongoing investigation b. Inactive: Closed cases, identities of some parties	Confidential Private	M.S. 13.82, subd 7, 8 and 10 M.S. 13.82, subd 17	Bill Flaten, Sheriff

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Jailer's daily activity log	Documents relating to specific activities of jailers and prisoners during each jailer's shift each day; chronological record maintained by jailers in regard to daily events including security checks and routine occurrences	Private Confidential (depending on content)	M.S. 13.37 M.S. 13.85, subd 2 and 3	Bill Flaten, Sheriff
Jail Video	Security and body worn video footage of jail activity	Private Confidential	M.S. 13.85, M.S. 13.37, M.S. 13.43, subd. 4	Bill Flaten, Sheriff
Inmate Telephone, electronic communications		Private Confidential	M.S. 13.85, M.S. 13.37	Bill Flaten, Sheriff
Juvenile case files	Data dealing with involvement of juveniles in criminal activity incidents prior to age 18; includes non-criminal activity involvement in any matter pending investigation by law enforcement	Private Confidential	M.S. 13.82, subd 17 M.S. 260B.171 and 260C.171	Bill Flaten, Sheriff
Juvenile detention book	Name, address, date of birth, offense, date of release, and date booked for all juveniles jailed or deprived of liberty	Private	M.S. 260B.171 M.S. 13.82, subd 2	Bill Flaten, Sheriff

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Maltreatment of vulnerable adults	Records created or received in conducting investigations by law enforcement Identity of reporter	Private Confidential Confidential	M.S. 13.82, subd 7, 10 and 11 M.S. 626.557 M.S. 626.557, subd 12b(c)	Bill Flaten, Sheriff
Master index: Adults	Name file entry and all incidences attached to the name	Private Confidential (depending on content)	M.S. 13.82, subd 7, 8, 9, 10, 11 and 17	Bill Flaten, Sheriff
Master index: Juvenile	Name file entry and all incidences attached to the name	Private Confidential (depending on content)	M.S. 13.82, subd 2, 7 and 17 M.S. 260B.171	Bill Flaten, Sheriff
Name change data		Private Confidential	M.S. 13.82 subd 12	Bill Flaten, Sheriff
Officer investigative progress reports	Deliberate processes or investigative techniques, final opinion or justification, officer's views	Confidential	M.S. 13.82 subd 25	Bill Flaten, Sheriff
Operation identification itemization	Items marked with a selected number, location of such number, and article name, kept for any participating person	Private	M.S. 13.37, M.S. 13.82, subd 20	Bill Flaten, Sheriff

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Pawn shop/scrap dealer customer data		Private	M.S. 13.82, subd 27	Bill Flaten, Sheriff
Person's financial account inactive case data		Private	M.S. 13.82, subd 30	Bill Flaten, Sheriff
Predatory offender registration data		Private	M.S. 243.166	Bill Flaten, Sheriff
Prisoner property envelopes		Private Confidential	M.S. 13.85, subd 2 and 3	Bill Flaten, Sheriff
Property lists	Description of stolen, lost or recovered property	Private	M.S. 13.82, subd 20	Bill Flaten, Sheriff
Radio/dispatch logs	Documents relating to calls taken by dispatcher and referred to a law enforcement agency	Private Confidential (depending on content)	M.S. 13.82, subd 4, 7, 8, 9, 10 and 17	Bill Flaten, Sheriff
Sealed arrest and criminal files	Court ordered sealed/expunged records	Confidential	M.S. 609A.03	Bill Flaten, Sheriff
Shift activity report: Supervisors	Summary of department activity occurring during a supervisor/watch commander's shift	Private Confidential (depending on content)	M.S. 13.82 M.S. 13.85	Bill Flaten, Sheriff
Squad car videos	Video recordings from squad cars	Private Confidential (depending on content)	M.S. 13.82 M.S. 13.37	Bill Flaten, Sheriff

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Tow slips/reports	Record of all vehicles towed by department	Private Confidential (depending on content)	M.S. 13.82	Bill Flaten, Sheriff
Vulnerable adult investigation		Private Confidential	M.S. 13.82, subd 7, 10 and 11	Bill Flaten, Sheriff
Warrant files	Arrest warrant exists until taken into custody, served, or appear before court	Confidential	M.S. 13.82, subd 19	Bill Flaten, Sheriff
Warrants for intercepting communications	Court warrant approving interception of wire oral communication	Confidential	M.S. 626A.06, subd 9	Bill Flaten, Sheriff